

Stakeholder Engagement Plan

Project Phase	Project Activity	Stakeholders Involved	Method of Engagement	Purpose of Engagement
Initiation	Stakeholder identification	Sponsor or manager of the project	Formal meeting	Charter approval
Planning	Stakeholder engagement, project requirements definition, and project scope definition	Manager of the project sponsored by the sponsor Team members	Having formal meetings, communicating by email, and communicating informally	<ul style="list-style-type: none"> Determine the requirements for the project The next phase of the project has been approved by the sponsor Establish the scope of the project
Execution	Resources to be acquired Communicating Managing projects	Project manager Project sponsor Team members	Informally, formally, or in writing	<ul style="list-style-type: none"> Establish requirements for the project Obtain information from communication
Monitoring and controlling	Scheduling of controls Resource control project Control Keep track of stakeholders	Team members Project manager Project sponsor	Informally, formally, or in writing	<ul style="list-style-type: none"> Performance ratings Evaluating the work done Providing information
Closing	System implementation Close the project	Team members Project manager Project sponsor	Informally, formally, or in writing	<ul style="list-style-type: none"> All systems are up and running Close project

Stakeholder analysis

