



## Availability

Mon-Thu 9A.M. - 3P.M.

Fri - Sun Anytime

Seeking a part time job



## Visa Status

- **Study Permit**

Valid until 08/30/2025



## Contact



604-788-9057



kojimasa1205@gmail.com



564 W 64th Avenue,  
Vancouver, BC, V6P 2K9



## Skills

- Customer Service
- Active Listening Skill
- Time Management Skill
- Microsoft office Skill



## Education

- **Bachelor of Mechanical Engineering, expected**

Nihon University  
(April,2022-)

- **Web Development**

Tamwood career college



## Certification

- BC Driver License(class 7)

# MASAHIRO KOJIMA

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## About Me

I have about two and a half years of experience in the customer service industry in Japan. I have a friendly customer service mindset and always acted with the customer's feelings in mind. I am skilled at providing customers satisfaction in a friendly and efficient manner.

## Work Experience

### Receptionist

Jun 2023-August 2024

Hotel Hillarys Akasaka / Tokyo

- Confirmation of guest reservations and check-in
- Serving and cooking meals in the lounge space
- Confirmation of overnight guest reservations for the following day on the night shift and reply to e-mails
- Cleaning of large bathrooms and lounge areas, bed making
- Handover of work to colleagues on the next shift
- Answering phones and troubleshooting

### Cashier

March 2022-May 2023

Maruetsu supermarket / Tokyo

- Quick and accurate checkout of customer's goods
- Pleasant greeting of customers when entering and exiting the store
- Replenishment of goods
- Post-closing rounds, registration and disposal of expired products, and closing of cash registers