



Ian Mukuria

My Contact

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Hard Skill

- Team work
- Time management
- Financial accounting
- Organisational skills
- Adaptability
- conflict resolution
- Leadership

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

Education Background

- Chuka University
Bachelor of science
Applied Computer Science
September 2023 - Current
- Atingi
Certificate in Digital and social media marketing
August, 2024
- UDEMY
Certificate in Sales and Digital marketing
June, 2024
- Ajira Digital Training
Certificate in Digital Marketing
June, 2024
- Alison
Diploma in virtual assistance
May, 2024
- UDEMY
Certificate in Graphics Design and video editing
January, 2024
- Kiambu Youth Training College
Certificate in Information technology
April, 2023

About Me

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. I am also a detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy.

Professional Experience

Graphics Designer

Blessed Graphics Agencies

2024 – Present

- Applied knowledge of production to create high-quality images.
- Created broad range of work using various design techniques.
- Developed innovative designs for variety of clients in graphic design industry.
- Participated in brainstorming sessions with cross-functional teams to generate new ideas and creative solutions for various projects.

Peer Teacher

Bibirioni Boys High school

2023

- Increased educational expertise and knowledge by participating in instructor-oriented workshops.
- Monitored student progress through ongoing assessments, enabling timely intervention for those struggling with course material.
- Helped fellow students prepare for quizzes and examinations.

Gender Representative

kenya youths organisation

October 2023 - December 2023

- Advocated for gender equality and inclusivity in programs.
- Collaborated with stakeholders to develop gender-sensitive policies.
- Organized workshops to raise awareness on gender issues.
- Provided mentorship and support to young men and women.
- Facilitated discussions on challenges and solutions related to gender equity.

Achievements

November 2023 Drastically increased the profit margin for Blessed Graphics Agency from 0.78% to 10.23%

References

Mr. George Macharia

Principal, Bibirioni Boys High school

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