REGENT BUSINESS STRATEGIES LIMITED



29-31 Minerva Road London NW10 6HJ

www.regentbusinessstrategies.com

JOB OFFER LETTER

Driving Financial Clarity and Growth

Dear Muhammad Usman,

We are pleased to offer you the position of Web Developer at Regent Business Strategies. Your skills and experience align perfectly with our team, and we are excited about the opportunity to work with you.

Position Details:

Start Date: 1st April 2025Name: Muhammad Usman

CNIC of Employee: 35202-3651594-9

 Home Address: Al Qamar Street, Muhallah IslamPura, Matches Factory, Shadra, Lahore

· Work Location: RBS Office - Lahore

• Working Hours – 09:00 Hrs. to 18:00 Hrs. UK Time (Monday to Friday)

• Reporting To: Mr. Zaheer Yaseen

· Employment Type: Full Time

Compensation and Benefits:

- Salary: Monthly gross salary of 80k at start for a 2-month probation. Once we are happy with your work, we will increase it to 90k.
- · Benefits: 2 Days a week time off.
- Other Perks: Performance bonuses, professional development opportunities

Conditions of Employment:

This offer is contingent upon successful completion of a background check, verification of references, and submission of required documents.

Notice Period:

You must offer a 30-day notice period. Depending on the priorities, the company may accept the resignation immediately or within a time frame of less than one month.

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Probation of Employment:

You will be on probation for a period of two months. However, it can be extended at the sole discretion of Management and based on your performance. You will continue to be on probation till such time you will be informed of your confirmation in writing. On satisfactory completion of the probation period, you will be confirmed in the Organization.

During your employment with us, you may have access to confidential or proprietary business information belonging to RBS Limited. By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone outside of RBS Limited. Also, you agree that upon completion of your service, you will promptly return any company- issued property and equipment along with information and documents belonging to the company.

Acceptance of Offer:

To confirm your acceptance, please sign and return a copy of this letter by 20th of May 2025. You may send it via email to <u>regentbusinessstrategies@gmail.com</u>. If you have any questions about this offer, feel free to contact us.

We are confident that you will make a valuable contribution to Regent Business Strategies and are looking forward to welcoming you to the team.

Best regards,

Zaheer Yaseen
Office Manager Lahore Office