**发邮件说想申请我校, 回复模板参考**

Dear applicant,

Thank you for reaching out to the International College of USTC. We are excited to hear about your interest in applying to our university.

Please note that the application process for the 2025 intake is open now. We encourage you to visit our official website for detailed information about admission requirements, deadlines, and the necessary supporting documents: https://ic.ustc.edu.cn/en/. You can also access our online application portal here: <https://isa.ustc.edu.cn/.>

In the meantime, if you have any specific questions or need further assistance, feel free to reply to this email or contact us at isa@ustc.edu.cn. We are more than happy to guide you through the application process.

We look forward to assisting you and hope to welcome you to our community in the near future!

Best regards,

International College of USTC

申请人反应网申系统有问题（无法提交/无法上传/选择专业不对等等）：

让申请人发问题截图+申请账号🡪我们尝试复现问题🡪无法解决的话，在群里@系统维护员，寻找解决办法

申请人说已提交申请，但想修改内容，请求退回申请：

请他发网申系统账号过来，通过后台审核系统给他退回申请，并邮件告知他已经退回，请他及时修改信息提交申请。

1. 账号密码忘记但收不到重设邮件的，如果是第一次告诉我们，就让他检查spam mailbox，假如spam里也没有，再把账号告诉我们，我们帮他看一下；

Dear applicant,

Could you please check your spam mailbox to see if any emails have been received? If you do not find anything there, please provide us with your application account. This will allow us to assist you further.

Best regards,

International College of USTC

1. 如果反馈网申系统里有什么问题但没说清楚的，让他们发截图和申请账号给我们看一下；

Dear applicant,

Could you please send us a screenshot of the specific issue you are encountering as well as your application account details? This will help us better understand the problem and assist you more effectively.

Best regards,  
International College of USTC

**想要退回申请的**

Dear applicant,

If you wish to withdraw your application for review, please provide us with the email address you used for the application. We will assist you in withdrawing it, allowing you to review and resubmit after making any necessary adjustments.

If you have any other questions, feel free to reach out.

Best regards,

International College of USTC

**已经退回申请**

Dear applicant,

Your application has been returned. Please review it carefully and make the necessary corrections before resubmitting. If you need any assistance, feel free to contact us.

Best regards,  
International College of USTC

**本科项目问题汇总**

**Q1. If I'm a Chinese citizen with permanent residence of a foreign country, am I eligible to apply?**

A: Sorry, you are not eligible. Only non-Chinese citizens with a valid passport is eligible.

**Q2. If I have given up my original Chinese citizenship and become a foreign citizen, may I apply for the undergraduate programs?**

A: For those who have given up their original Chinese citizenship and become foreign citizens, the conditions set by the Document No. 12 (2020) of Ministry of Education of the PRC should be met.

**Q3. Is there any age requirement?**

A: There is no age limit but for those who are under 18 (by September 1, 2025), they must provide a certificate identifying a legal guardian in China. The guardian of the applicant has to stay in Hefei during the period of applicant's studying at USTC. Whatever the guardian's nationality is, he or she must have a stable source of living.

**Q4. Is there any requirement for the average scores of applicants in high school?**

A: There is no requirement for the average scores of applicants in high school but all applicants need to submit high school/university (if applicable) transcripts (in Chinese or English) and their scores in high school will be considered while USTC evaluate each applicant.

**Q5. Is there any requirement for Chinese language proficiency?**

A: Chinese language proficiency of HSK Level 5 or above, with each subject scored over 60 points. Applicants whose native language is Chinese, or can provide proof of studying at a high school where the teaching language is Chinese, can apply for HSK test exemption.

**Q6. Where can I check the HSK Test Centers?**

A: HSK Test is held by Center for Language Education and Cooperation (CLEC). The test centers are all over the world. Test takers can check the nearest test center at

<http://www.chinesetest.cn/ChangeLan.do?languge=en&t=1563436128335.>

**Q7. Is there any requirement for English language proficiency?**

A: There is no requirement for English language proficiency. But for those whose mother tongue is not English, they are supposed to provide some supporting documents of their English language proficiency, such as TOEFL/IELTS scores, or proof of studying at a high school where the teaching language is English.

**Q8. What subjects are contained in the entrance examination?**

A: The entrance examination covers the subjects of Chinese, Mathematics, and Science (comprehensive test of Physics, Chemistry and Biology). The test is all in Chinese.

**Q9. How can I take the entrance examination? Will there be online test?**

The entrance exanimation will be held online or offline and the detail information will be sent to applicants who pass the application review later via email.

**Q10. When will the entrance examination be held?**

A: The time for entrance examination will be notified later (usually held in April or May).

**Q11. When will the interview be held? Is it online or in site?**

A: The time and arrangement for interview will be notified later (usually held in April or May). The interview will be held online or in site.

**Q12. Is there any application fee?**

A: No, there is no application fee.

**Q13. How much is the tuition fee and other cost?**

A: Tuition fee: 26,000 RMB per academic year, Insurance fee: 800 RMB per academic year, Accommodation fee for on-campus dormitories varying from 500--1,000 RMB per month depending on room type and size.

**Q14. How will the admission decision be made?**

A: The admission decision is based on a comprehensive evaluation of applicants' academic performance (entrance examination or SAT/IB/GCE A-Level/ACT results), interview performance, qualifications, certificates and other related materials.

**Q15. Is it necessary to have graduation certificate of high school when I apply?**

A: Applicants who will be graduating from high school before July 2025 should provide Pre-graduation Certificate (the expected graduation time should be indicated) issued by the high school. Original graduation certificate is required upon registration if get admitted.

**Q16. Do applicants need to provide the original documents? When to provide them?**

A: Yes, all the original copies of the documents provided in the Online Application System should be presented at the time of entrance examination and registration. USTC will check all the documents. If any certificate provided proves to be fake, the qualification for entrance examination and admission will be terminated.

**Q17. What is the study mode for international undergraduate students?**

A: International undergraduate students take the classes together with Chinese students.

**Q18. Are there any kind of entrance tutorial class in USTC?**

A: No, USTC doesn't hold any kind of entrance tutorial class in any form. USTC never holds or cooperates with any individual, company or institution to organize any form of profitable training activities related to application issues.

**Q19. How to apply for visa and dormitory?**

A: The formal Admission Notice and the entrance guidance documents (including the information about visa and dormitory) will be sent to the admitted applicants via email.

**Q20. Is there any scholarship for undergraduate programs?**

A: Undergraduate applicants can apply for Chinese Government Scholarship or USTC Fellowship. USTC Fellowship Level A covers tuition fee, insurance fee, monthly stipend of 2,500 RMB and accommodation subsidy. USTC Fellowship Level B covers tuition fee. For further details, please refer to the website: USTC Fellowship Program in USTC 2025:

<http://ic.ustc.edu.cn/en/v7info.php?Nav_x=17>

**Q21. How to apply for scholarships?**

A: Applicants can apply for Chinese Government Scholarship or USTC Fellowship.

For Chinese Government Scholarship, please refer to the official website of China Scholarship Council (Study in China: <http://campuschina.org/>);

For USTC Fellowship, it can be applied via the International Student (Undergraduate) Application system of USTC. There is no need to create new account for applying USTC fellowship if applicants have finished their online application. Applicants just need to choose the type of programs (self-financed or scholarship program) while applying in the application system.

**研究生项目问题汇总**

**Who Can Apply**

**Q1. If I'm a Chinese citizen with permanent residence of a foreign country, am I eligible to apply?**

A: No, you are not eligible. Only non-Chinese citizens with a valid passport are eligible.

**Q2. I'm now working in China. Can I apply for graduate programs in USTC?**

A: You can apply, but you have to submit documents showing your status as an on-post employee and permission of release when applying, and if get admission you need submit demission certificate. International students cannot work with student visa and we only recruit full-time students for our graduate programs.

**Q3. I'm now studying in China and will graduate in July of 2025. Can I apply for graduate programs in USTC?**

A: If you are currently pursuing master's/bachelor's study and will graduate by July, 2025, you can apply for doctoral/master's programs. You need to provide Pre-graduation Certificate to ensure that you will complete your study and obtain official degree certificate by July of 2025.

**Q4. I'm now in the last year of my program (not in China) and will graduate soon. Can I apply?**

A: You can apply as long as you can provide a Pre-graduation Certificate to ensure that you will complete your study and obtain official degree certificate by July of 2025.

**Q5. I graduated recently (not from China) and waiting for the official degree certificate. Can I apply?**

A: You can apply as long as you can obtain official degree certificate by July of 2025.

**Q6. I am currently a registered master student in another Chinese university; can I apply for the master's program? I am currently a registered PhD student in another Chinese university; can I apply for the doctoral program?**

A: You can apply, but please be noted that you cannot register in both universities, nor can you apply for CAS-ANSO scholarship. “Applicant currently pursuing a master's degree at any university/institution in China is NOT eligible for the master's program of CAS-ANSO scholarship. Applicant currently pursuing a doctoral degree at any university/institution in China is NOT eligible for the doctoral program of CAS-ANSO scholarship.”

**Q7. I don't have passport yet. Is it necessary for application?**

A: It's OK if you don't have passport yet at the time of application, but you should get one as soon as possible. When you get admission, the passport information will be required as one of the admission documents.

**Q8. My passport will expire soon. Can I still use it to apply for the graduate program?**

A: The passport used for application should still be valid for one more year, because if you get admission, the passport information will be required for making admission documents and applying for visa in August.

**Q9. Is there any scholarship available for graduate programs?**

A: Yes. Excellent applicants may apply for USTC Fellowship, which covers tuition fee, insurance fee, monthly stipend (up to 7,000 RMB for PhD students and up to 3,000 RMB for master students) and accommodation subsidy. Applicants can apply through the Online Application System. Please refer to the following link for details: USTC Fellowship Program in USTC 2025: <http://ic.ustc.edu.cn/en/v7info.php?Nav_x=16>

**How To Apply**

**Q1. Is it compulsory to find a host supervisor before application?**

A: There is no need for finding a host supervisor while applying online. All of your materials and documents (only if your online application is complete) will be sent to the schools and departments for their reference. Online interviews will be organized by schools and departments afterwards. Professors will select prospective students according to application materials and interview performances.

**Q2. How will USTC help to find supervisors?**

A: The application documents of applicants whose online application is complete will be sent to relevant schools/departments, which later will select candidates for online interview and organize the online interview. Professors will select prospective students according to application materials and interview performances.

**Q3. If I do not have a pre-acceptance from one of USTC professors, how much chance is there for me to get final admission?**

A: The admission decision is based on a comprehensive evaluation of applicants' academic performance, interview performance, qualifications, certificates and other related materials. Schools/departments will help applicants who pass the interview to find host supervisors and rank all applicants based on their comprehensive evaluation. Thus whether you have a host supervisor or not while applying has little to do with the final admission decision.

**Q4. Do I need to pay any application fees?**

A: No, you don't. We don't charge any application fees for online application to USTC.

**Q5. How can I find which program is taught in English?**

A: Most of the doctoral programs can be conducted in English, and some master's degree programs can be conducted in English. On the following websites, you can find master's programs instructed in Chinese or English.

<http://ic.ustc.edu.cn/en/v7info.php?Nav_x=10>

**Q6. Where can I get information for a specific program, like courses, credits, requirements, etc.?**

A: You may refer to USTC Graduate School for such information (in Chinese):

<https://gradschool.ustc.edu.cn/article/2199>

As for information in English, we suggest you to contact professors or departments.

Professors'  profile: <http://ic.ustc.edu.cn/en/v7info.php?Nav_x=77>

Schools/departments: <http://en.ustc.edu.cn/Schools.htm>

**Q7. What should I submit for “Photocopy of degree certificate and academic transcript notarized by Ministry of Education or equivalent authority”?**

A: You have to get the photocopy of your original degree certificate and transcripts to be notarized by Ministry of Education or equivalent authority, like HEC.

**Q8. Where should I get physical examination?**

A: Public hospitals would be a good choice. For private hospital, we suggest you to confirm with Chinese Embassy to see whether it is recognized.

**Q9. Is there any requirement for the average scores of applicants in previous schools?**

A: There is no requirement for the average scores of applicants in previous schools but all applicants should submit high school/university (if applicable) transcripts (in Chinese or English) and their scores in previous schools will be considered while USTC evaluates each applicant.

**Q10. Is there any requirement for Chinese language proficiency?**

A: Applicants for programs instructed in Chinese must provide the photocopy of HSK certificate (level 4 or above) or other proof of their Chinese language proficiency. Applicants whose native language is Chinese, or who can provide proof of studying at a high school where the teaching language is Chinese, can apply for HSK test exemption.

**Q11. What is HSK?**

A: HSK is a standard national test to examine the Chinese language proficiency of non-Chinese-native speakers. HSK certificate is only valid for 2 years.

<http://www.chinesetest.cn/ChangeLan.do?languge=en&t=1414651410446>

**Q12. I know Chinese well and want to apply for a program taught in Chinese, but I don't have the HSK certificate. What should I do?**

A: Applicants who apply for programs instructed in Chinese must have HSK4. Applicants whose native language is Chinese, or can provide proof of studying at a high school where the teaching language is Chinese, can apply for HSK test exemption.

**Q13. Where can I check the HSK Test Centers?**

A: HSK Test is held by Center for Language Education and Cooperation (CLEC). The test centers are all over the world. Test takers can check the nearest test center at <http://www.chinesetest.cn/ChangeLan.do?languge=en&t=1563436128335.>

**Q14. Is there any requirement for English language proficiency?**

A: Yes, applicants who apply for programs instructed in English must provide English language proficiency.

**Q15. I know English well and want to apply for a program taught in English, but I don't have TOEFL or IELTS result. What should I do?**

A: You have to submit other documents as a proof of your English proficiency.  A letter from your previous university can prove that all the courses were given in English.

**Q16. Do  applicants need to provide the original documents? When to provide them?**

A: Yes, all the original copies of the documents provided in the Online Application System should be presented at the time of entrance examination and registration. USTC will check all the documents. If any certificate provided proves to be fake, the qualification for entrance examination and admission will be terminated.

**Q17. What to do if I cannot find the major that I want to apply in the first/second level discipline?**

A: All the disciplines which can be provided with degrees from USTC are included in the first/second level discipline list on the online application system. If you cannot find your major on the list, you need to select a first/second level discipline that is most closely related to your major.

**Q18. Is there any requirement for recommenders/referees?**

A: You are suggested to request teachers in your previous university and are familiar with your academic performance to provide you with recommendation/reference letters. Recommendation letters provided by a professor, a researcher, an associate professor, or an assistant professor are all acceptable.

**Q19. Does my referee need to send the original reference letter to USTC?**

A: No need. You just need to request the referee to upload the reference letter for you according to the requirement in the email received.

**Q20. I fail to submit the online application several times. What should I do?**

A: If your online application can't be made successfully several times, please check whether you open it with the appropriate browser: IE or Google Chrome. If still it fails, please send an email to isa@ustc.edu.cn.

**Q21. If my score is not in the form of centesimal system, how can I fill it?**

A: Please provide your overall GPA in centesimal system (eg. 82/100). If you do not know how to convert it, please provide your overall GPA in the following format: 2.61/4 or 3.15/5.

**Admission Procedure**

**Q1. Is there an examination or interview conducted after the submission of application?**

A: An online assessment will be held by schools/departments to select a certain number of applicants based on the review of applicants' application documentation.

**Q2. When will the assessment be held? Is it online or in site?**

A: The time and arrangement for assessment will be notified later (usually held in February or March). There will be an online assessment. The detailed information will be emailed. Please check the email address that you used for login in the application system of USTC otherwise you may miss important information like assessment notice.

**Q3. How will you select applications?**

A: 1. All the complete applications will be reviewed by International College of USTC for the first round to check mainly the eligibility. 2. Applications passed in the first round will be reviewed by professors, departments and schools and selected to be assessed online to check mainly academic background, research capability and intended research field. 3. Applicants who pass the school assessment will be reviewed by USTC selection committee to finalize the list of nominated candidates for different programs.

**Q4. When and where can I know the result?**

A: You can check the status of your application in the online application system. The final list of awardees will be announced on our website in July.

**Q5. If I don't get admission with scholarship, can I apply for admission as a self-financed student?**

A: Yes, you can apply online for self-financed program if you don't get scholarship admission.

**Q6. How much chance is there for someone on waiting list to get scholarship?**

A: Candidates on the waiting list will have chance to get scholarship in case someone on the nomination list gives up the scholarship, but we're not able to tell how much chance.

**Q7. If I get admission, when can I receive admission documents?**

A: We will send to you by post the admission documents usually in late July or August.

**Q8. What should I do if I receive admission documents?**

A: After receiving admission documents, you should apply for student visa as soon as possible in Chinese Embassy/Consulate and get prepared for coming to USTC.

**Q9. If I get admission, when will the semester start?**

A: It will start in Sept., 2025.

**Others**

**Q1. Some agency or people say that they have cooperation with USTC on admissions of international students. Should I trust them?**

A: USTC does not authorize any agency or individual on the admission affairs.

**Q2. Is there any kind of entrance tutorial class in USTC?**

A: No. USTC doesn't hold any kind of entrance tutorial class in any form. USTC never holds or cooperates with any individual, company or institution to organize any form of profitable training activities related to application issues.

**Q3. What is the study mode for international graduate students?**

A: International graduate students take the classes together with Chinese students.

**Q4. How to apply for scholarships?**

A: Graduate applicants can apply for USTC Fellowship, which can be applied via the International Student Application system of USTC. There is no need to create a new account for applying for USTC Fellowship if applicants have finished their online application. Applicants just need to choose the type of programs (self-financed or scholarship program) in the application system.

USTC奖学金问题汇总

**Q1. Is it compulsory to find a host supervisor before application for USTC Fellowship?**

A: Applicants are suggested to finish their online application directly. All of your materials and documents will be sent to the schools and departments for their reference. Online interviews will be organized by schools and departments afterwards. Professors will select prospective students according to application materials and interview performances.

**Q2. Do I need to pay any application fees?**

A: No, you don't. We don't charge any application fees.

**Q3. How to apply for USTC Fellowship for undergraduate /master's /doctoral programs?**

A: Applicants can apply for USTC Fellowship via the International Student Application System of USTC. There is no need to create a new account for applying for USTC Fellowship if applicants have finished their online application. Applicants just need to choose the type of programs (self-financed or scholarship program) in the application system.

**Q4. If I don't get admission with scholarship, can I apply for admission as a self-financed student?**

A: Yes, you can apply online for self-financed program if you don't get scholarship admission.

**Q5. How will you review the applications for USTC Fellowship for master/doctoral programs?**

A: 1. All the complete applications will be reviewed by International College of USTC for the first round to check mainly the eligibility. 2. Applications passed in the first round will be reviewed by professors, departments and schools and selected to be assessed online to check mainly academic background, research capability and intended research field. 3. Applicants who pass the school assessment will be reviewed by USTC selection committee to finalize the list of nominated candidates for different programs.

**Q6. Do you offer USTC Fellowship to Chinese Language Training Program ?**

A: It's a self-financed program. However, upon the completion of courses the top international students who exhibited the best performance will be rewarded.