

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2017-2018



Submitted to

National Assessment and Accreditation Council
Bengaluru



BISHOP APPASAMY COLLEGE OF ARTS & SCIENCE

Affiliated to Bharathiar University, Approved by AICTE and UGC

Accredited by NAAC, An ISO Certified Institution,

129, Race Course Road Coimbatore – 641018,

Tamilnadu Phone: 0422 – 2221840

E-Mail: csibacas@gmail.com, Website: www.csibacas.org

Annual Quality Assurance Report (AQAR) of the IQAC 2017-2018

Part – A

1. Details of the Institution

1.1 Name of the Institution

BISHOP APPASAMY COLLEGE OF ARTS AND SCIENCE

1.2 Address Line 1

129, RACE COURSE

Address Line 2

City/Town

COIMBATORE

State

TAMIL NADU

Pin Code

641018

Institution e-mail address

csibacas@gmail.com

Contact Nos.

0422-2222247, 2221840

Name of the Head of the Institution:

Dr. JEMIMAH WINSTON

Tel. No. with STD Code:

0422-2222247

Mobile:

9944742429

Name of the IQAC Co-ordinator:

Mrs. J A SUBA

Mobile:

9894190089

IQAC e-mail address:

certbacas@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

TNCOGN25129

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC) /20/A&A/20.1
Dt: December 16, 2016

1.5 Website address:

www.csibacas.org

Web-link of the AQAR:

http://csibacas.org/AQAR2017_18.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	2.53	2016	2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

20/01/2017

1.8 AQAR for the year (for example 2010-11)

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2016-17 submitted to NAAC on 21-10-2017 (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

BHARATHIAR UNIVERSITY,
COIMBATORE

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NIL

UGC-CPE

NIL

DST Star Scheme

NIL

UGC-CE

NIL

UGC-Special Assistance Programme

NIL

DST-FIST

NIL

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

0

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and community representatives

1

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

1

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders: No. Faculty

10

Non-Teaching Staff

4

Student

2

Alumni

5

Others

1

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Acquired 12(B) status for the college
- Applied for NIRF Ranking
- Registering for online courses conducted by IIT Mumbai
- Starting research programs in Costume Design and Commerce
- Organising Skill Development Courses for students.
- ISO 9001: 2015 Certification
- To register under National Digital Library(NDL)
- To adopt villages as part of social commitment.
- The annual budget is prepared in consultation with faculty members to emphasize participatory approach.

2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
To follow up with proposal submitted to UGC for 12(B) status	Acquired 12(B) status for the college F.No.8-69/2017 (CPP-I/C dt: 22 Nov.2017)
To Participate in NIRF Ranking	Participated in NIRF 2018 Ranking
To introduce online courses for students	400 students registered for Online Courses conducted by IIT Mumbai
Establishment of new lab facilities and classrooms.	Textile Processing lab and three classrooms were established.
To apply for funded research projects	Initiatives have been taken by the departments by inviting resource persons to know how to apply for the project
To initiate the process for research programs in Commerce and Costume Design and Fashion	Applied to the University and got the approval from the University to start from April 2017
To register under NDL	Successfully registered under NDL
To apply for ISO recertification audit	The College was re-certified with ISO 9001-2015 in January 2018.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes

☒

No

☐

Management

☒

Syndicate

☐

Any other body

☐

Provide the details of the action taken

Submitted to the Management

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	1	2	-
PG	5	-	5	-
UG	10	-	10	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	4	4	-
Others(M.Phil.)	5	1	6	-
Total	21	6	27	-
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options - CBCS
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15 (UG and PG)
Trimester	
Annual	8 (M.Phil., Ph.D.)

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College is affiliated to the Bharathiar University, Coimbatore and follows the University Syllabi designed by the respective Board of Studies of the University. Faculty members have active involvement in designing the Syllabus.

The affiliating University has made changes in the syllabi for the following courses.

1. B Sc CDF syllabus was revised for the subject Fibre to Fabric.
2. MSc CDF Syllabus was revised for the subjects Research methodology and statistics, Costumes of the world, Fashion illustration, Fashion and visual merchandising, Apparel quality standards and implementation, Indian textile industry, CAD in fashion designing, Advanced garment construction, Ornaments and accessories, Technical Textiles, All Elective Papers were Changed.
3. B.Sc. Catering Science Syllabi revised
4. B.Sc. (CS) & BCA – Visual Programming - Portions of visual C++ are excluded and concepts of visual basic enhanced
5. B.Sc. (CS) & BCA - Linux and Shell Programming.
6. B.Sc. (CS) & BCA - System Software and Operating Systems - Some concepts of System software are excluded and some concepts of operating systems are included.
7. B.COM - There is a change in the subject Indirect Taxes. More of GST is included.
8. M.Phil. English – Updated Syllabus for the year 2018-19.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M. Phil. and Ph. D program in Tamil are introduced.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
73	42	26	-	5

2.2 No. of permanent faculty with Ph.D.

9

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	-	-	-	-	-	1	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2

-

7

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	10	1
Presented papers	05	19	1
Resource Persons	-	-	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Using ICT methods and giving online training (or) online follow ups for computer science labs.
- Videos are shown for technical subjects.
- For effective learning and understanding Students are taken to Industries, exhibitions and fairs
- Debate, Group Discussion, Quiz are organised in classes as part of teaching learning process.
- PG students are given Case studies, Assignments, Seminars to substantiate self - learning.
- To enhance the knowledge of marketing, the students of Commerce Department conduct “One Day Market”.
- Activity based learning is practised for BSW students.
- Vocabulary games are conducted in classes to enable students to express their innovative ideas and views.
- Seminars and assignments are presented by students on various topics of their syllabus.
- Block placement and field work training to have hands on expertise in the field of social work.
- Eminent faculties from other institutes and industries are invited for guest lectures.
- Best Outgoing student Award for both UG and PG courses motivates the students to excel in their academics and extracurricular activities.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, online Multiple Choice Questions)

As the college is affiliated to Bharathiar University, examinations are conducted according to the University norms and procedures.

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

		10
--	--	----

2.10 Average percentage of attendance of students

82%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc. Comp. Sc.	31	10	42	16	-	68
B.C.A	18	11	44	06	-	61
B. Sc Costume Design and Fashion	15	46.6	46.6	-	-	93.3
B.Sc. Viscom	29	-	31	48	-	79
B. Sc Catering Science	29	13.8	34.5	24	24	96.5
BBA	33	06	33	24	12	75
B.Com	42	-	33	45	02	80
B.Com C.A	47	02	30	36	02	70
BSW	20	-	35	50	15	100
B.A English Lit	39	2.56	20.5	61.5	2.56	87
MCA	03	100	-	-	-	100
MSW	18	33	67	-	-	100
M.A English Lit	18	-	44	17	-	61
M.Com	09	-	33	11	-	44

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- FDPs and SDPs are organised regularly to enhance teaching learning process.
- Faculty and students are encouraged to attend seminars and workshops and present papers in their area of expertise.
- Plan of Action prepared by each department at the start of the academic year is monitored and followed up for effective implementation.
- Continuous evaluation system is followed for effective progress of the students by sending progress reports of internal tests and model exam to parents.
- Result analysis is done for every semester and the required remedial classes are taken.
- Departmental staff meetings are conducted regularly.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	19
Others FDP by college	52

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	-	-	-	-
Technical Staff	06	-	-	-
Support Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members are encouraged to present papers in seminars and conferences and financial assistance are given by Management for registration.
- The department of languages is encouraged to start their M.Phil and Ph.D Programmes
- The staff who complete their Ph.D. are given an incentive and also encouraged to apply for research guide ship.
- The students are trained by the faculty members to present research papers in seminars and conferences and also to publish research papers.
- The PG students are motivated to do research based projects and come up with new ideas and techniques

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	04	-
Non-Peer Review Journals	02	01	-
e-Journals	11	-	-
Conference proceedings	01	08	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects (<i>other than compulsory by the University</i>)	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SA CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	1	1			1
Sponsoring agencies		College			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency **From Management of University/College**

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
3	-		1	2		-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="20"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="7"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="8"/>
		Any other	<input type="text" value="1"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Rehabilitation of women prisoners. Ongoing programmes under this are Awareness classes, Literacy classes, Book reading and book reviews, Counselling, Providing catering and educational needs of inmate's children, Conducting competitions to exhibit their talents and to motivate them, Celebration of important days, Vocational skill training, and a Tailoring unit.
- Organising Rural camp for MSW Students through which the department of social work conducts awareness programmes, Medical camps, Veterinary camps, Income generation programmes, Eye camps, Blood donation camps, Environment conservation programmes and Providing Non formal education.
- Students and staff from each Department help the needy and the poor by visiting villages, orphanages and homes and share their time, money, love and affection with them. Especially a Leprosy Colony is adopted by the Costume Design and Fashion Department. The Staff and students contribute for the monthly needs of those people.
- Department of Catering Science and Hotel Management hosted lunch for the orphan children of CROPS orphanage home and Christmas gifts were given to the children.
- The department of commerce is supporting an old man at the age of 70 by providing his monthly provisions.

- In tie up with the Deaf Leaders Association, Coimbatore Sign Language Certificate Program was conducted for the students from various departments.
- Awareness program towards Social Welfare against Drug Abuse, environmental pollution and the ill effects of Social media have been organised in 8 schools by the Social work Department.

. Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.9 acres	-	-	3.9 acres
Class rooms	30	3	Mgmt	33
Laboratories	13	-	-	13
Seminar Halls	2	-	-	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	A/C 6 No.'s	Mgmt	-

4.2 Computerization of administration and library

Campus library software OPAC Bar Coding Internet Access to students
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value in Rs.	No.	Value in Rs.	No.	Value in Rs.
Text Books	18958	4795798	305	103247	19263	4899045
Reference Books	950	3800000	-	-	950	3800000
e-Books(Inflibnet)	80409	34500	Registered under NDL	Free	80409	34500
Journals	25	34888	-	-	25	35719
e-Journals (inflibnet)	5000	-	2486000	-	2491000	
Digital Database	770	-	536	-	1306	-
CD & Video	830	124500	-	-	830	124500
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Dept	Others
Existing	172	3	ACT	-	-	10	8	4
Added	4	-	-	-	-	-	4	-
Total	176	-	-	-	-	-	12	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Online courses are offered for students.
- Students are allowed to use computers in the Labs and library for preparation and presentation of papers and for doing projects.
- Each department is provided with computer with internet facility.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.05
ii) Campus Infrastructure and facilities	4
iii) Equipment	1.07304
iv) Others	-
Total:	5.12304

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Various skill based training programs are conducted by the placement cell of our college to develop the students and make them employable.
- Tutor ward system is effectively implanted and regular meetings are conducted.
- The students are guided to apply for Government Scholarships.
- Placement notice board is updated regularly for the benefit of the students in search of part time jobs.
- College website provides necessary details for the students about various student support services.
- IQAC collects Feedback from students on various support services in the college, which were duly considered for enhancement of quality of such support services.
- Feedback on any program is made available to the management through IQAC for quality sustenance and improvement
- Orientation programme for the first year UG and PG students
- Bridge course is conducted for the first year students
- Parent Teachers meetings are organised periodically.
- Needy students are identified and private sponsorships and scholarships are arranged.
- Students are encouraged to participate in competitions, seminars, paper presentations organised by other Colleges and Institutions.

5.2 Efforts made by the institution for tracking the progression

- Continuous evaluation of students by internal tests , model exam, seminars and projects
- Academic progress and attendance of students are informed to parents.
- Remedial classes and slow learner classes are arranged

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1015	116	9	21

(b) No. of students outside the state

79

(c) No. of international students

11

Men	No	%	Women	No	%
	697	62		464	38

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
225	177	13	791	-	1206	335	146	28	650	02	1161

Demand ratio: 60%

Dropout 12%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Orientation for IAS coaching classes are organised for the students.
- 2 papers for competitive examinations are taught as part of syllabus by the Department of English

No. of students beneficiaries

160

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Special seminar was arranged for the CDF students on “Communication Skills”
- A career guidance program was conducted for the final year students of BBA department.
- SEBI Finance Awareness was arranged for the students of Commerce department.
- A seminar was conducted for the final year MCA, BSc (CS), BCA students to gain knowledge on developing projects.
- A carrier guidance and a counselling was arranged for the final year students of B.COM CA and B.COM.

No. of students benefitted

299

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	76	8	21

5.8 Details of gender sensitization programmes

- Voices of Women- a Women wing functions for the gender sensitisation
- Every year International Women’s Day is observed and eminent women personalities are invited
- A gender sensitisation program was conducted for the first year students by Mrs. And Mr. Paul Isaac, Youth India

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	36	Rs. 5,56,500
Financial support from government (SC/ST, Minority)	30	Rs. 2,43,610
Financial support from other sources	22	Rs. 3,80,965
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be an International centre of excellence in character formation, intellectual growth and community development, building citizens for the Nation

MISSION

The mission of Bishop Appasamy College is to be an International Centre of education for professionally needy youth, by providing professional and value based teaching and individual care, enhanced with community development by being role models of International standards.

6.2 Does the Institution has a management Information System

- To have an effective implementation and administration of college activities, a proper network system of coordination is followed.
- Circular are given for passing information
- Software is used for accounts management and library.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is affiliated to Bharathiar University and follows the syllabus prescribed by the University.

6.3.2 Teaching and Learning

- Bridge courses are conducted for the students who opt for cross curriculum majors.
- PG students and research scholars are trained to use SPSS in their research analysis
- Slow learners are identified and are given extra coaching after regular class hours
- Apart from LCD, Chalk and talk method is also used as the teaching method
- Students are taken to industries, to gain practical knowledge
- Workshops and Demo classes are arranged to have hands on training
- Expertise from other institutions are invited to give guest lectures
- PG students are encouraged to conduct seminars as a part of their assignments

6.3.3 Examination and Evaluation

- The college is affiliated to Bharathiar University and follows the examination scheme by the University.
- Evaluation for the end semester examinations is done by the University
- However, the college conducts two internal tests and one model exam for each semester.

6.3.4 Research and Development

- Research Programme in Tamil is introduced during this academic year.
- Research Programme in Commerce and Costume Design and Fashion was initiated and approval from University is received.
- Faculty and Students are encouraged to present papers and publish them in journals.
- Faculties are motivated to register for their Ph. D
- Initiatives have been taken by the departments by inviting resource persons to know how to apply for the project

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college has registered under National Digital Library (NDL) for more reference on e-resources.
- Online Courses are introduced for the students.
- Internet Availability is available for both staff and students.
- PG departments are provided with LCD facility.
- Departments have computers with internet facility
- Well equipped labs for the practical courses
- All the books are bar coded.
- Campus is monitored by CCTV
- WI-FI enabled Campus
- Reprographic facility available in library

6.3.6 Human Resource Management

- Faculty performance Reviews are conducted by the respective HODs, Principal and the management
- To maintain the attendance details of every employee, a bio metric machine is installed in the administrative office
- Trainers from outside the college are invited to conduct Training programmes for the staff members
- Orientation programmes and faculty development programs are organised at the beginning of every academic year to refresh the faculties

6.3.7 Faculty and Staff recruitment

Whenever there is a vacancy in the department, the HOD brings it to the notice of the management and it is filled in accordance to the University Norms and Regulations

6.3.8 Industry Interaction / Collaboration

- Catering department has placed its students with top names in the industry Hyatt, Chennai, Marriott, Bangalore, Le Meridian, Coimbatore
- Industrial Experts are invited as Speakers and Chief Guests.
- Arranging industrial visits, in-plant training and internship programmes to the students, for getting practical exposure and knowledge in the industrial environment

6.3.9 Admission of Students

The admission of the students are done in accordance with the rules and regulations of the Government and the University

6.4 Welfare schemes for

Teaching and Non-Teaching	<ul style="list-style-type: none"> • Provident fund and RBS (Retirement Benefit Scheme) facilities are available • Granting Christmas gift (in cash and kind) for the entire teaching and non - teaching faculty • Incentives for the completion of Ph. D/SLET/NET • To refresh and retreat, the staff members are taken out for excursions and picnics
Students	Group Insurance, Gym, Spacious canteen,

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done:

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	Internal Faculty
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☐

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Alumni Day is celebrated on every 2nd Saturday of February
- Office Bearers for the association has been selected and the alumni association registration is initiated.
- Alumni are invited as Resource Persons for Seminars and Workshops and as Chief Guests for various occasions by the respective departments.
- Our Alumni support financially the needy students by paying their fees and recruit the students for placements.

6.12 Activities and support from the Parent – Teacher Association

- Every department conduct Parent Teachers' Meeting to discuss on students' progress and to receive parents' opinion on the facilities and curriculum.
- Few parents give their lending hands to support the financially weak children.

6.13 Development programmes for support staff

- Apart from salary, loans and advances are given to supporting staff at the time of their necessity
- They are given uniforms at free of cost
- The college provides educational assistance to the children of support staff
- Gifts in kind and cash are given to the support staff at the time of festivals and teacher's day celebration

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree saplings were distributed by NSS and department of social work.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Introduction of Online Courses
- Registering under NDL
- Participating in NIRF Ranking
- Sending students' internal progress reports to parents

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
To follow up with proposal submitted to UGC for 12(B) status	Acquired 12(B) status for the college F.No.8-69/2017(CPP-I/C dt: 22 Nov.2017
To Participate in NIRF Ranking	Participated in NIRF 2018 Ranking
To introduce online courses for students	400 students registered for Online Courses conducted by IIT Mumbai
Establishment of new lab facilities and classrooms.	Textile Processing lab and three classroom are established.
To apply for funded research projects	Initiatives have been taken by the departments by inviting resource persons to know how to apply for the project
To initiate the process for research programs in Commerce and Costume Design and Fashion	Applied to the University and approval got to start from April 2017
To register under NDL	Successfully registered under NDL
To apply for ISO recertification audit	The College was re-certified with ISO 9001-2015 in January 2018.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Value Education Class
- One Day Market Program

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Staff and the alumni were given tree saplings during Alumni Meet
- Costume Design and Fashion Technology department, in collaboration with Handloom Board conducted a Handloom awareness programme by encouraging the student to create garment with handloom fabrics.
- Students are encouraged to submit their assignments on line in order to avoid wastage of paper
- The Rotaract club of the college conducted a seminar “ A Drop for the Future” to create an awareness about saving water to the students

7.5 Whether environmental audit was conducted? Yes ☐ - No ☒ √

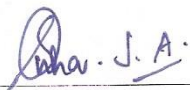
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The associate NCC Officer Lt.T Rachel Priskilla attended one month refresher cum promotion course at Officers Training Academy, Gwalior from 27th June to 26th July 2017.
- An Inter Collegiate Cultural Competition “Youth Carnival” was conducted, in which students of various other institutions participate in various cultural competitions organised by the college
- To honour and appreciate differently abled children, HORIZON, a programme, specially for the differently abled children was organised
- Every year our students secure University ranks in the University examinations conducted by the Bharathiar University, Coimbatore. This academic year also we have got 8 university Ranks including 3 Gold medals.
- Our student Mr.Thoufiq Ahamed PK of III.BBA has won a Silver medal and Mr. Laxmi Balaji of II BCA has won a Bronze medal for “THE BEST PHYSIC” in the inter collegiate Physic Competition conducted by the Bharathiar University. Mr. Thoufiq Ahmed has also represented in Body Building and Bench Press competitions at District, State and National Level Competitions and has secured I and II places. Now he is competing at International Level.
- M. Anne Stephanie and C. Sowbarnika of III B. Sc. CDF were selected as Handloom Ambassadors by People Seva Centre, as part of National Handloom Day Celebration.
- Mr. Antony Revanth of I M.Com participated in the ‘Asia Sports Leadership Camp’ representing South India, conducted by International Sports Collation of India. He has participated in ‘The South Asia Beach Volley Ball Tournament’ representing India conducted by Indian Beach Volley Ball Association. He is also selected as Total Fit Coach by International Total Fitness Centre.

8. Plans of institution for next year

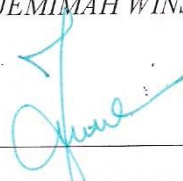
- M.Phil.& Ph. D in Management
- B.Com P.A
- Certificate Courses in French and Multimedia
- To adopt villages
- To apply for funded research projects
- To register the Alumni association

Name : Mrs J A SUBA



Signature of the Coordinator, IQAC

Name : Dr JEMIMAH WINSTON



Signature of the Chairperson, IQAC
PRINCIPAL
BISHOP APPASAMY COLLEGE
OF ARTS & SCIENCE
COIMBATORE - 641 018.



Annexure I - Academic Calendar:

God's strong hand is on you; He'll promote you at the right time. (1 Pet. 5:7)

THE CALENDAR FOR THE YEAR 2017 - 2018

JUNE 2017

Date	Day	Day Order	Activity	No. of Working Days
1	Thurs			
2	Fri			
3	Sat			
4	Sun		Holiday	
5	Mon		Holiday	
6	Tue		World Environment Day	
7	Wed			
8	Thurs			
9	Fri			
10	Sat		Holiday	
11	Sun		Holiday	
12	Mon			
13	Tue			
14	Wed			
15	Thurs			
16	Fri			
17	Sat		Holiday	
18	Sun		Holiday	
19	Mon	I	College Reopens	1
20	Tue	II		2
21	Wed	III		3
22	Thurs	IV		4
23	Fri	V		5
24	Sat		Holiday	
25	Sun		Holiday	
26	Mon		Govt. Holiday	
27	Tue	VI		6
28	Wed	I		7
29	Thurs	II	UG Orientation	8
30	Fri	III	International Day against Drug Abuse	9

Schedule for the Month : College Reopens & UG Orientation

22

Do your very best to be found living at your best, in purity and peace. (2 Pet. 3:14)

THE CALENDAR FOR THE YEAR 2017 - 2018

JULY 2017

Date	Day	Day Order	Activity	No. of Working Days
1	Sat		Holiday	
2	Sun		Holiday	
3	Mon	IV	Assembly Choir- Comp. Science	10
4	Tue	V		11
5	Wed	VI		12
6	Thurs	I		13
7	Fri	II		14
8	Sat		Holiday	
9	Sun		Holiday	
10	Mon	III	Assembly Choir- CDF	15
11	Tue	IV	World Population Day	16
12	Wed	V		17
13	Thurs	VI		18
14	Fri	I		19
15	Sat		Holiday	
16	Sun		Holiday	
17	Mon	II	Assembly Choir- CS & HM	20
18	Tue	III		21
19	Wed	IV		22
20	Thurs	V		23
21	Fri	VI		24
22	Sat		Holiday	
23	Sun		Holiday	
24	Mon	I	Assembly Choir- Commerce	25
25	Tue	II		26
26	Wed	III		27
27	Thurs	IV		28
28	Fri	V		29
29	Sat		Holiday / NCC Parade - 1	
30	Sun		Holiday	
31	Mon	VI	Assembly Choir- Business Admn.	30

Schedule for the Month : PG Orientation Programme, Inaugural of the Association

23

I will make the wilderness a pool of water,
and the dry lands springs of water. (Isa. 41:18)

THE CALENDAR FOR THE YEAR 2017 - 2018

AUGUST 2017

Date	Day	Day Order	Activity	No. of Working Days
1	Tue	I		31
2	Wed	II		32
3	Thurs	III		33
4	Fri	IV		34
5	Sat		Holiday / NCC Parade - 2	
6	Sun		Holiday	
7	Mon	V	1st Internals, Assembly Choir- BBA	35
8	Tue	VI		36
9	Wed	I		37
10	Thurs	II		38
11	Fri	III		39
12	Sat		Alumni Meeting / International Youth Day / NCC Parade - 3	
13	Sun		Holiday	
14	Mon		Govt. Holiday	
15	Tue		Independence Day / NCC Parade - 4	
16	Wed	IV		40
17	Thurs	V		41
18	Fri	VI		42
19	Sat		World Humanitarian Day / Holiday / NCC Parade - 5	
20	Sun		Holiday	
21	Mon	I	Assembly Choir- Vis. Com	43
22	Tue	II		44
23	Wed	III		45
24	Thurs	IV		46
25	Fri		Govt. Holiday	
26	Sat		Holiday / NCC Parade - 6	
27	Sun		Holiday	
28	Mon	V	Assembly Choir- Social Work	47
29	Tue	VI		48
30	Wed	I		49
31	Thurs	II		50

Schedule for the Month : I Internals & Alumni Meeting

24

The LORD will keep you from all evil;
He will keep your life. (Psalms 121:7)

THE CALENDAR FOR THE YEAR 2017 - 2018

SEPTEMBER 2017

Date	Day	Day Order	Activity	No. of Working Days
1	Fri	III		51
2	Sat		Holiday / NCC Parade - 7	
3	Sun		Holiday	
4	Mon	IV	Assembly Choir- English	52
5	Tue	V	Teachers' Day	53
6	Wed	VI		54
7	Thurs	I		55
8	Fri	II	International Literacy Day	56
9	Sat		Holiday / NCC Parade - 8	
10	Sun		Holiday	
11	Mon	III	Assembly Choir- Comp. Science	57
12	Tue	IV		58
13	Wed	V		59
14	Thurs	VI		60
15	Fri	I		61
16	Sat		Holiday	
17	Sun		Holiday / NCC Parade - 9	
18	Mon	II	Ind Internals, Assembly Choir- CDF	62
19	Tue	III		63
20	Wed	IV		64
21	Thurs	V	International Day of Peace	65
22	Fri	VI		66
23	Sat		Holiday / NCC Parade - 10	
24	Sun		Holiday	
25	Mon	I	Assembly Choir- CS & HM	67
26	Tue	II		68
27	Wed	III	CSI DAY	69
28	Thurs	IV		70
29	Fri		Govt. Holiday	
30	Sat		Holiday	

Schedule for the Month : II Internals

25

The LORD has been mindful of us; He will bless us. (Ps. 115:12)

THE CALENDAR FOR THE YEAR 2017 - 2018

OCTOBER 2017

Date	Day	Day Order	Activity	No. of Working Days
1	Sun		Govt. Holiday	
2	Mon		Govt. Holiday	
3	Tue	V		71
4	Wed	VI		72
5	Thurs	I		73
6	Fri	II	PTA Meeting	74
7	Sat		Holiday / NCC Parade - 11	
8	Sun		Holiday	
9	Mon	III	Assembly Choir- Commerce	75
10	Tue	IV		76
11	Wed	V		77
12	Thurs	VI		78
13	Fri	I		79
14	Sat		Holiday / NCC Parade - 12	
15	Sun		Holiday	
16	Mon	II	Model Exam /Assembly Choir- BBA	80
17	Tue	III		81
18	Wed		Govt. Holiday	
19	Thurs	IV		82
20	Fri	V		83
21	Sat		Holiday	
22	Sun		Holiday	
23	Mon	VI	Assembly Choir- Vis. Com.	84
24	Tue	I	World Polio Day	85
25	Wed	II		86
26	Thurs	III		87
27	Fri	IV		88
28	Sat		Holiday	
29	Sun		Holiday	
30	Mon	V	Assembly Choir- Social Work	89
31	Tue	VI		90

Schedule for the Month : Model Examinations, University Practical Examinations & PTA Meet

26

I will bless you; you will be a blessing. (Gen. 12:2)

THE CALENDAR FOR THE YEAR 2017 - 2018

NOVEMBER 2017

Date	Day	Day Order	Activity	No. of Working Days
1	Wed	I		91
2	Thurs	II		92
3	Fri	III		93
4	Sat		Holiday	
5	Sun		Holiday	
6	Mon			
7	Tue			
8	Wed			
9	Thurs			
10	Fri			
11	Sat		National Education Day /Holiday	
12	Sun		Holiday	
13	Mon			
14	Tue			
15	Wed			
16	Thurs			
17	Fri		International Students' Day	
18	Sat		Holiday	
19	Sun		Holiday	
20	Mon			
21	Tue			
22	Wed			
23	Thurs			
24	Fri			
25	Sat		Holiday	
26	Sun		Holiday	
27	Mon	I	College Reopens	1
28	Tue	II		2
29	Wed	III		3
30	Thurs	IV	NCC Parade - 13	4

Schedule for the Month : University Examinations.

27

He adorns the humble with victory. (Ps. 149:4)

THE CALENDAR FOR THE YEAR 2017 - 2018

DECEMBER 2017

Date	Day	Day Order	Activity	No. of Working Days
1	Fri	V	World AIDS Day	5
2	Sat	VI	World Pollution Prevention Day	6
3	Sun		International Day of Persons with Disability / Holiday	
4	Mon	I	Assembly Choir- CS & HM	7
5	Tue	II		8
6	Wed	III		9
7	Thurs	IV		10
8	Fri	V		11
9	Sat		International Anti-Corruption Day / NCC Parade - 14	
10	Sun		World Human Rights Day / Holiday	
11	Mon	VI	Assembly Choir- CS & HM	12
12	Tue	I		13
13	Wed	II		14
14	Thurs	III		15
15	Fri	IV		16
16	Sat	V	NCC Parade - 15	17
17	Sun		Holiday	
18	Mon	VI	Assembly Choir- CS & HM	18
19	Tue	I	Christmas Carols	19
20	Wed	II		20
21	Thurs	III		21
22	Fri	IV		22
23	Sat		Holiday	
24	Sun		Holiday	
25	Mon		Govt. Holiday	
26	Tue			
27	Wed			
28	Thurs			
29	Fri			
30	Sat		Holiday	
31	Sun		Holiday	

Schedule for the Month : Christmas Programme.

28

Obedying God is the only way to be saved. (Prov. 11:4)

THE CALENDAR FOR THE YEAR 2017 - 2018

JANUARY 2018

Date	Day	Day Order	Activity	No. of Working Days
1	Mon		New Year /Govt. Holiday	
2	Tue		Holiday	
3	Wed	III	College Reopens, Assembly Choir-Commence.	23
4	Thurs	IV		24
5	Fri	V		25
6	Sat	VI	NCC Parade - 16	26
7	Sun		Holiday	
8	Mon	I	Assembly Choir- BBA	27
9	Tue	II	Arise & Shine	28
10	Wed	III		29
11	Thurs	IV		30
12	Fri	V	National Youth Day	31
13	Sat		Govt. Holiday	
14	Sun		Govt. Holiday	
15	Mon		Govt. Holiday	
16	Tue		Govt. Holiday	
17	Wed	VI		32
18	Thurs	I		33
19	Fri	II		34
20	Sat	III	NCC Parade - 17	35
21	Sun		Holiday	
22	Mon	IV	1 st INTERNALS /Assembly Choir-VisCom	36
23	Tue	V		37
24	Wed	VI	National Girl Child Day	38
25	Thurs	I	National Voters Day / NCC Parade - 18	39
26	Fri		Republic Day / NCC Parade - 19	
27	Sat		Holiday	
28	Sun		Holiday	
29	Mon	II	Assembly Choir- Social Work	40
30	Tue	III	Martyrs' Day	41
31	Wed	IV		42

Schedule for the Month : 1 Internals, Arise & Shine

29

See, I have inscribed you on the palms of My hands. (Isa. 49:16)

THE CALENDAR FOR THE YEAR 2017 - 2018

FEBRUARY 2018

Date	Day	Day Order	Activity	No. of Working Days
1	Thurs	V		43
2	Fri	VI	Cultural Fest	44
3	Sat	I	NCC Parade - 20	45
4	Sun		World Cancer Day /Holiday	
5	Mon	II	Assembly Choir- English	46
6	Tue	III		47
7	Wed	IV		48
8	Thurs	V		49
9	Fri		Sports Day	50
10	Sat		Holiday	
11	Sun		Holiday	
12	Mon	VI	Assembly Choir- Computer Science	51
13	Tue	I		52
14	Wed	II		53
15	Thurs	III		54
16	Fri	IV		55
17	Sat	V		56
18	Sun		Holiday	
19	Mon	VI	2nd INTERNALS / Assembly Choir- CDF	57
20	Tue	I	World Day of Social Justice	58
21	Wed	II		59
22	Thurs	III		60
23	Fri	IV	College Annual Day	61
24	Sat	V		62
25	Sun		Holiday	
26	Mon	VI	Assembly Choir- Commerce	63
27	Tue	I		64
28	Wed	II		65

Schedule for the Month : Sports Day & College Annual Day

30

Surely He has borne our griefs and carried our sorrows. (Isa. 53:4)

THE CALENDAR FOR THE YEAR 2017 - 2018

MARCH 2018

Date	Day	Day Order	Activity	No. of Working Days
1	Thurs	III		66
2	Fri	IV		67
3	Sat	V		68
4	Sun		Holiday	
5	Mon	VI	Assembly Choir- CS & HM	69
6	Tue	I		70
7	Wed	II		71
8	Thurs	III	International Women's Day	72
9	Fri	IV		73
10	Sat		Holiday	
11	Sun		Holiday	
12	Mon	V	Assembly Choir- BBA / Model Exam	74
13	Tue	VI		75
14	Wed	I		76
15	Thurs	II		77
16	Fri	III		78
17	Sat	IV		79
18	Sun		Holiday	
19	Mon	V	Candle Light Ceremony /Assembly Choir- Vs. Com	80
20	Tue	VI		81
21	Wed	I		82
22	Thurs	II		83
23	Fri	III		84
24	Sat	IV		85
25	Sun		Holiday	
26	Mon	V	Assembly Choir- Social Work	86
27	Tue	VI		87
28	Wed	I		88
29	Thurs		Govt. Holiday	
30	Fri	II		89
31	Sat		Govt. Holiday	

Schedule for the Month : Association Valedictory, PTA Meet, Model Examinations, University Practical Examinations & Candle Light Ceremony

31

We are more than conquerors through Christ who loved us. (Rom. 8:37)

THE CALENDAR FOR THE YEAR 2017 - 2018

APRIL 2018

Date	Day	Day Order	Activity	No. of Working Days
1	Sun		Govt. Holiday	
2	Mon	III		90
3	Tue	IV		91
4	Wed	V		92
5	Thurs	VI		93
6	Fri			
7	Sat		Holiday	
8	Sun		Holiday	
9	Mon			
10	Tue			
11	Wed			
12	Thurs			
13	Fri		Holiday	
14	Sat		Holiday	
15	Sun		Holiday	
16	Mon			
17	Tue			
18	Wed			
19	Thurs			
20	Fri			
21	Sat			
22	Sun		Holiday	
23	Mon			
24	Tue			
25	Wed			
26	Thurs			
27	Fri			
28	Sat			
29	Sun		Holiday	
30	Mon			

Schedule for the Month : University Examinations.

32

Annexure II- Feed Back Analysis

FEEDBACK ANALYSIS

1.3 Feedback from stakeholders

Alumni

Quality of the teachers were excellent, provides relevant materials for academic excellence.

Teacher and Students are maintaining cordial and healthy relationship.

Field work placement and placements for the students are well organised.

Very proud to be a designer and to create designs and give back to the society and the college.

Student:

The college encourages the students in presenting papers, participating in seminars, workshops etc.,

The college motivates the students to involve them in outreach programmes .

Empowers student in academic excellence as well as moulding and producing the students as a blessed citizen.

The College helps to improve the skills and changed their character as discipline to survive in business world.

3 years in the college helps the students to excel in academics as well as to know oneself.

The college and department staff are excellent to teach the students both in academics and extra-curricular activities.

Parents

The management and staff grooms the students of BACAS with good values and valued principles.

Internal tests are being conducted to students and their reports are sent to parents regularly.

The students are taught to maintain proper discipline inside and outside the campus.

Outreach Programmes organized by the college is appreciated

Appreciation was given regarding change in Girl's Uniform

Annexure III- Best Practice-I

1. Title of the Practice: VALUE EDUCATION CLASS

2. Goal

- To help the students inculcate good and moral behaviour
- To guide the students during their emotional instability and enable them to take right decision in their life
- To mould the student fraternity bloom into a good personality and responsible citizen.
- To strengthen them to fight against all the evils in the society
- To give them awareness about social evils

The Context

Bishop Appasamy College of Arts & Science has exclusively been established with a mission to provide professional and value based teaching. The Management emphasized that moral value must be imparted to all the students irrespective of the discipline and their year of study. Students have many mental and behavioural problem in their adolescent stage. The life style of every student is very different. They easily get into many problems and their very worth life is going on vain. They don't have any responsible person to guide them in their turmoil situations. Every parent is busy with their own schedule and they don't have time to spend with them. Some students are away from their parental care and love and stay in hostel with many emotional destructions.

It is the duty of the every educational institutions to take necessary steps to help the student to come out of their problem and mould their character. In our society we come across many instances where human life is not worth considering. Every individual becomes very self oriented and give least importance to others. The entire society is looking upto the younger generation. The ultimate aim of the education is to enlighten the human race by fulfilling the purpose that God created them as wonderful human being.

4. The Practice

Accordingly, in all the second day order of the timetable 45 minutes has been allotted before the third hour for value education. Faculty members will be given the topic to be discussed in their value education classes. Students are encouraged to express their views on various topics such as relationship, morality, integrity, faithfulness in the class without any hesitation

Faculty members have given special books to equip themselves on value education. Students show interest in attending value classes and they feel free to discuss their doubts. Through this value education classes it is easy for the faculty members to understand students and their expectation in this regard.

5. Evidence of Success

- Students came for counselling and gained confidence in coming out of the problem
- Students are helped to identify their personal weakness and also they are motivated to inculcate good habits and behaviours
- Students who are very irregular and problematic showed some changes in their behaviour after personal encounter with them.

6. Problems Encountered and Resources Required

- Students who are not having any willingness to express their problems are not able to be helped
- Teachers can be given effective training to handle students who have unique problem.
- Lack of Cooperation from students
- Only limited hours can be utilised for moral value classes

7. Notes

Keeping in mind the moral value of the students, the management has taken all efforts to arrange special hours to impart the knowledge on moral values among student community. Faculty members are instructed to take the classes and give any moral support to the students. Special cases are identified and counselling is given to the needy children to come out of their personal problems.

8. Contact Details

Name of the Principal: Dr.Jemimah Winston

Name of the Institution: Bishop Appasamy College of Arts &Science

City: Coimbatore

Pin Code : 641018

Accredited Status: I Cycle B+ Grade

Work Phone: 0422 – 2221840

Website: www.csibacas.org

E-mail: csibacas@gmail.com

Mobile: 9944742429

Annexure IV- Best Practice-II

1. Title of the Practice: ONE DAY MARKET PROGRAM

2. Goal

- To educate and prepare young students to be responsible, enterprising individuals who become entrepreneurs
- To guide the students to develop a successful business plan and to learn about Purchase sales, cost, profitability of sales, etc.
- To enable them to develop the basic skills of business to make them future entrepreneurs.

3. The Context

Bishop Appasamy College of Arts & Science has established with a mission to produce entrepreneurs. The college motivates, moulds and prepares the students for positions of leadership in business organizations at local, national and international levels. The college has taken all initiatives to encourage the students to conduct the one day market in the college campus.

4. The Practice

Accordingly one day market will be organized every year in which students are allowed to put up stalls in the campus. Students are divided into different teams and they can bring products of their choice to be sold in the one day market programme. Faculty members were assigned duties to guide the students regarding business ideas, team coordination, cost management, etc., every team was allotted a particular place where they can exhibit their products and sell them. To ensure proper sale and avoid confusions token system was introduced. In this system different counters were set up where faculty members will issue tokens for the cash given. The college fraternity (staff and students) will use the token in various stalls to purchase the products. At the end of the day all the tokens from the stalls will be deposited and checked. Finally the cash will be settled to the students by the department based on the number of tokens.

5. Evidence of Success

- Students developed business skills, logical skills and self- confidence.
- Students are made to know the wide spread business opportunities in their field of expertise.
- Students are not afraid to take risks. They understood it is a part of successful business.
- Students came to know the importance of coordination and equality.

6. Problems Encountered and Resources Required

- Students find it difficult to manage their cash flows which is very ideal for any business
- Lack of Cooperation from students
- Identifying the best product to be sold.

7. Notes

To help the students become future entrepreneurs Bishop Appasamy college of Arts and Science has taken all efforts to encourage the students to take up this one day market programme. The

management supports the students to learn time management and multi-tasking. It also helps them focus on building these skills and use them to launch their business idea after graduation.

8. Contact Details

Name of the Principal : Dr.Jemimah Winston

Name of the Institution : Bishop Appasamy

College of Arts &Science

City : Coimbatore

PinCode : 641018

Accredited Status : I Cycle B+ Grade

WorkPhone : 0422 – 2221840

Website : www.csibacas.org

E-mail : csibacas@gmail.com

Mobile : 9944742429