

# MASON D. HOLT

BERKELEY, CA 94704 / (707) 495-8733 / MASON@BERKELEY.EDU

---

## EDUCATION

**UNIVERSITY OF CALIFORNIA, BERKELEY:** Bioengineering

*August 2013 to May 2017 (expected)*

- Member of PREP, a pre-engineering program for historically underrepresented, low income, and first generation college students

**WINDSOR HIGH SCHOOL**

*August 2008 to June 2013*

- Member of Upward Bound and AVID, college readiness programs for underprivileged youth

## PROFESSIONAL WORK EXPERIENCE

**IT CONSULTANT:** Residential Computing and SA-IT at Berkeley

*May 2014 to Current*

- Cooperate with students, families, and UC Berkeley staff to solve computer issues over the phone, email, and in person.
- Operated computers that were infected with malware and viruses, using programs and problem solving to remove the issues.
- Discover creative solutions to problems such as hardware, software, and wireless connectivity issues.
- Communicate within a team of six and utilize Mutt and IRC within Unix to optimize communications between people.

**GENERAL ASSISTANT:** eBay Clothing Vendor

*July 2011 to August 2013*

- Organized an effective method of creating and processing photos of products that increased overall productivity in the workplace
- Handled relations with customer service, maintaining approximately 99.8% positive feedback on overall transactions
- Maintained computers and mobile devices to assist in locating and marketing products, increasing discovery valuable items
- Managed implementation and instruction of new software and devices that were used to increase the workers' range of abilities

## EXTRACURRICULAR AND LEADERSHIP

**VICE PRESIDENT OF INTERNAL AFFAIRS:** Out for Science, Technology, Engineering, and Mathematics (oSTEM)

*July 2011 to August 2013*

- Direct oSTEM's weekly meetings, starting from the initial idea, to the implementation, creating the year's highest turnouts
- Organize, and personally present at, workshops involving interviews, résumés, company infosessions, and sexual health
- Manage issues between members and officers, resolving disputes quickly to avoid it effecting the organization as a whole
- Attend LGBT+ professional networking conferences in New York, Google Headquarters, and Carnegie Mellon

**INSTRUCTOR:** Seika Ryu Martial Arts

*May 2008 to July 2013*

- Taught classes for all ages, including classes for children between the ages of three and ten and women's self-defense classes
- Mentored younger students on both martial arts and life issues
- Judged and competed in belt tests and tournaments

**COACH AND CAPTAIN OF TEAMBUILDING:** Windsor High School Debate Team

*August 2012 to May 2013*

- Coached Public Forum Debate, while also being Captain of Teambuilding for the entire debate team
- Upheld debate partner relationships, mediated conflicts, and organized socials for the entire debate team
- Maintained technologies for the team, including various computers, Evernote, Wix, and HTrack

**TUTORIAL ORGANIZER:** AVID

*November 2012 to May 2013*

- Prepared tutoring sessions for 8<sup>th</sup> Grade AVID students, tutored by 12<sup>th</sup> grade AVID students
- Worked with administration and teachers to manage logistics, including transport of students to multiple tutoring locations
- Trained senior AVID students how to properly tutor with specific AVID functionalities
- Successfully raised funds via donations to take AVID students on a trip to visit colleges in the San Francisco area

**INSTRUCTOR AND MENTOR:** Teaching and Inspiring Students for Success

*September 2012 to April 2013*

- Mentored students who were not fluent in English or did not speak English at all, helped with schoolwork and personal issues
- Developed an SAT workshop to improve writing and reading skills, merging basic and advanced English skills in the same lesson
- Improved personal Spanish speaking skills

## SKILLS

- UNIX Familiarity
- Intermediate MatLab Experience
- Proficiency with Microsoft Office (Word, Excel, OneNote)
- Windows, Mac, and Linux Operating System Experience
- Adobe Photoshop, Lightroom, and Bridge
- Public Speaking and Rhetorical Skills
- Basic Spanish

## AWARDS

- Comcast National Leaders and Achievers Award (2013)
- First Degree Black Belt in Kempo Jiu-jitsu, with eleven years of martial arts experience, and many tournament awards
- National Forensics League Member, Level of Distinction
- California Boys State Delegate, Lieutenant Governor Nominee (2012)