

MASON D. HOLT

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EDUCATION

UNIVERSITY OF CALIFORNIA, BERKELEY: Bioengineering *August 2013 to May 2017 (expected)*

- Member of PREP, a pre-engineering program for historically underrepresented, low income, and first generation college students

WINDSOR HIGH SCHOOL *August 2008 to June 2013*

- Member of Upward Bound and AVID, college readiness programs for underprivileged youth

PROFESSIONAL WORK EXPERIENCE

RESIDENTIAL COMPUTING CONSULTANT: Residential Computing and SA-IT at Berkeley *May 2014 to Current*

- Cooperate with students, families, and UC Berkeley staff to solve computer issues over the phone, email, and in person.
- Operated computers that were infected with malware and viruses, using programs and problem solving to remove the issues.
- Discover creative solutions to problems such as hardware, software, and wireless connectivity issues.
- Communicate within a team of six and utilize Slack, Mutt, and IRC to optimize communications between people.

GENERAL ASSISTANT: eBay Clothing Vendor *July 2011 to August 2013*

- Organized an effective method of creating and processing photos of products that increased overall productivity in the workplace
- Handled relations with customer service, maintaining approximately 99.8% positive feedback on overall transactions
- Maintained computers and mobile devices to assist in locating and marketing products, increasing discovery valuable items
- Managed implementation and instruction of new software and devices that were used to increase the workers' range of abilities

EXTRACURRICULAR AND LEADERSHIP

VICE PRESIDENT OF INTERNAL AFFAIRS: oSTEM at Berkeley *May 2014 to Current*

- Direct oSTEM's weekly meetings, starting from the initial idea, to the implementation, creating the year's highest turnouts
- Organize, and personally present at, workshops involving interviews, résumés, company infossessions, and sexual health
- Manage issues between members and officers, resolving disputes quickly to avoid it effecting the organization as a whole
- Attend LGBT+ professional networking conferences in New York, Google Headquarters, and Carnegie Mellon

INSTRUCTOR: Seika Ryu Martial Arts *May 2008 to July 2013*

- Taught classes for all ages, including classes for children between the ages of three and ten and women's self-defense classes
- Admonished and sometimes disciplined students who were disobedient, unsafe, or demeaning to others
- Mentored younger students on both martial arts and life issues
- Judged and competed in belt tests and tournaments

COACH AND CAPTAIN OF TEAMBUILDING: Windsor High School Debate Team *August 2012 to May 2013*

- Coached Public Forum Debate, while also being Captain of Teambuilding for the entire debate team
- Upheld debate partner relationships, mediated conflicts, and organized socials for the entire debate team
- Maintained technologies for the team, including various computers, Evernote, Wix, and HTrack

TUTORIAL ORGANIZER: AVID *November 2012 to May 2013*

- Prepared tutoring sessions for 8th Grade AVID students, tutored by 12th grade AVID students
- Worked with administration and teachers to manage logistics, including transport of students to multiple tutoring locations
- Successfully raised funds via donations to take AVID students on a trip to visit colleges in the San Francisco area
- Trained senior AVID students how to properly tutor with specific AVID functionalities

INSTRUCTOR AND MENTOR: Teaching and Inspiring Students for Success *September 2012 to April 2013*

- Mentored students who were not fluent in English or did not speak English at all, helped with schoolwork and personal issues
- Developed an SAT workshop to improve writing and reading skills, merging basic and advanced English skills in the same lesson
- Improved personal Spanish speaking skills

SKILLS

- UNIX Familiarity
- Intermediate MatLab Experience
- Proficiency with Microsoft Office (Word, Excel, OneNote)
- Windows, Mac, and Linux Operating System Experience
- Adobe Photoshop, Lightroom, and Bridge
- Public Speaking and Rhetorical Skills
- Basic Spanish

AWARDS

- First Degree Black Belt in Kempo Jiu-jitsu, with eleven years of martial arts experience, and many tournament awards
- National Forensics League Member, Level of Distinction
- California Boys State Delegate, Lieutenant Governor Nominee (2012)
- Comcast National Leaders and Achievers Award (2013)