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| Mason D. Holt | | | | | | | |
| **Berkeley, CA 94704 / (707) 495-8733 / mason@berkeley.edu** | | | | | | | |
| Education | | | | | | | |
| UNIVERSITY OF CALIFORNIA, BERKELEY: Bioengineering | | | August 2013 to May 2017 (expected) | | | | |
| * Member of PREP, a pre-engineering program for historically underrepresented, low income, and first generation college students | | | | | | | |
| Windsor High School |  | | | | | | August 2008 to June 2013 |
| * Member of Upward Bound and AVID, college readiness programs for underprivileged youth | | | | | | | |
| PROFESSIONAL Work Experience | | | | | | | |
| IT CONSULTANT: Residential Computing and SA-IT at Berkeley | | | | | | | May 2014 to Current |
| * Cooperate with students, families, and UC Berkeley staff to solve computer issues over the phone, email, and in person. * Operated computers that were infected with malware and viruses, using programs and problem solving to remove the issues. * Discover creative solutions to problems such as hardware, software, and wireless connectivity issues. * Communicate within a team of six and utilize Mutt and IRC within Unix to optimize communications between people. | | | | | | | |
| GENERAL ASSISTANT: eBay Clothing Vendor | | | | | | | July 2011 to August 2013 |
| * Organized an effective method of creating and processing photos of products that increased overall productivity in the workplace * Handled relations with customer service, maintaining approximately 99.8% positive feedback on overall transactions * Maintained computers and mobile devices to assist in locating and marketing products, increasing discovery valuable items * Managed implementation and instruction of new software and devices that were used to increase the workers’ range of abilities | | | | | | | |
| EXTRACURRICULAR AND LEADERSHIP | | | | | | | |
| VICE PRESIDENT OF INTERNAL AFFAIRS: Out for Science, Technology, Engineering, and Mathematics (oSTEM) | | | | July 2011 to August 2013 | | | |
| * Direct oSTEM’s weekly meetings, starting from the initial idea, to the implementation, creating the year’s highest turnouts * Organize, and personally present at, workshops involving interviews, résumés, company infosessions, and sexual health * Manage issues between members and officers, resolving disputes quickly to avoid it effecting the organization as a whole * Attend LGBT+ professional networking conferences in New York, Google Headquarters, and Carnegie Mellon | | | | | | | |
| INSTRUCTOR: Seika Ryu Martial Arts | | May 2008 to July 2013 | | | | | |
| * Taught classes for all ages, including classes for children between the ages of three and ten and women’s self-defense classes * Mentored younger students on both martial arts and life issues * Judged and competed in belt tests and tournaments | | | | | | | |
| COACH AND CAPTAIN OF TEAMBUILDING: Windsor High School Debate Team | | | | | August 2012 to May 2013 | | |
| * Coached Public Forum Debate, while also being Captain of Teambuilding for the entire debate team * Upheld debate partner relationships, mediated conflicts, and organized socials for the entire debate team * Maintained technologies for the team, including various computers, Evernote, Wikitaxi, and HTTrack | | | | | | | |
| TUTORIAL ORGANIZER: AVID | | | | November 2012 to May 2013 | | | |
| * Prepared tutoring sessions for 8th Grade AVID students, tutored by 12th grade AVID students * Worked with administration and teachers to manage logistics, including transport of students to multiple tutoring locations * Trained senior AVID students how to properly tutor with specific AVID functionalities * Successfully raised funds via donations to take AVID students on a trip to visit colleges in the San Francisco area | | | | | | | |
| INSTRUCTOR AND MENTOR: Teaching and Inspiring Students for Success | | | | | | September 2012 to April 2013 | |
| * Mentored students who were not fluent in English or did not speak English at all, helped with schoolwork and personal issues * Developed an SAT workshop to improve writing and reading skills, merging basic and advanced English skills in the same lesson * Improved personal Spanish speaking skills | | | | | | | |
| Skills | | Awards | | | | | |
| * UNIX Familiarity * Intermediate MatLab Experience * Proficiency with Microsoft Office (Word, Excel, OneNote) * Windows, Mac, and Linux Operating System Experience * Adobe Photoshop, Lightroom, and Bridge * Public Speaking and Rhetorical Skills * Basic Spanish | | * Comcast National Leaders and Achievers Award (2013) * First Degree Black Belt in Kempo Jiu-jitsu, with eleven years of martial arts experience, and many tournament awards * National Forensics League Member, Level of Distinction * California Boys State Delegate, Lieutenant Governor Nominee (2012) | | | | | |