

Reserve Plant Species Recording (RPSR)

Weekly Project Review with Neal Snooke – 0.32 Seminar Room, IBERS

Group Project 05 - Meeting Held at **28th October 2014 12:00PM**

Attendees: Neal Snooke (**nns**), Luke Hayward (**luh17**), Luke Bailey (**lub29**), Niall Bunting (**nib28**), Joshua Hallam (**joh50**), William Shelver (**was4**), Michael Higginbottom (**mih39**), Cai Rhys Jones (**crj10**), Alex Bull (**arb15**), Katarzyna Turczynska (**kat29**), Himalya Singh (**his1**), Kaloyan Cholakov (**kic5**).

Absentees: Niall Bunting (**nib28**) (Apologies due to illness)

Minutes Circulated to: Neal Snooke (**nns**), Luke Hayward (**luh17**), Luke Bailey (**lub29**), Niall Bunting (**nib28**), Kaloyan Cholakov (**kic5**), Joshua Hallam (**joh50**), William Shelver (**was4**), Michael Higginbottom (**mih39**), Himalya Singh (**his1**), Katarzyna Turczynska (**kat29**), Alex Bull (**arb15**), Cai Rhys Jones (**crj10**).

WEEKLY PROJECT MEETING

1 MATTERS ARISING

2 NEW BUSINESS

2.1 SECOND DELIVERABLE “TEST SPECIFICATION”

Deadline: November 10th just under two weeks.

Everything to be done by November 8th.

3 ACTIONS

3.1 EVERYONE

Bring ideas for Thursday on the Test Specification

3.2 INDIVIDUAL

Luke to send links to Neal tonight.

Luke to book room for Thursday's meeting.

Neal to find out about an example project specification.

4 ALL OTHER BUSINESS

Created by *Cai Rhys Jones* on the **28th October 2014** for meeting at **28th October 2014 12:00PM**