Reserve Plant Species Recording (RPSR)

Weekly Project Review with Neal Snooke – 0.32 Seminar Room, IBERS  
Group Project 05 - Meeting Held at **4th November 2014 13:00PM**

**Attendees:** Neal Snooke (**nns**), Luke Hayward (**luh17**), Luke Bailey (**lub29**), Niall Bunting (**nib28**), Joshua Hallam (**joh50**), William Shelver (**was4**), Michael Higginbottom (**mih39**), Cai Rhys Jones (**crj10**), Alex Bull (**arb15**), Himalya Singh (**his1**), Kaloyan Cholakov (**kic5**).

**Absentees:** Katarzyna Turczynska (**kat29**) (Apologies – illness).

**Minutes Circulated to:** Neal Snooke (**nns**), Luke Hayward (**luh17**), Luke Bailey (**lub29**), Niall Bunting (**nib28**), Kaloyan Cholakov (**kic5**), Joshua Hallam (**joh50**), William Shelver (**was4**), Michael Higginbottom (**mih39**), Himalya Singh (**his1**), Katarzyna Turczynska (**kat29**), Alex Bull (**arb15**), Cai Rhys Jones (**crj10**).

Weekly Project Meeting

# **Matters Arising**

In the meeting yesterday, we discussed the test spec and the allocation of roles. You can refer to the previous meeting minutes to see where you have been allocated but I will also provide it at the end of this minute too.

# New Business

Nothing really new going on in terms of what the group needs to know. Kind of just a relay of information from the leader to Neal. We can keep going the way we are!

# Actions

The following has been copied and pasted from the previous meeting minute, as the Actions have not changed.

## Everyone

Everybody has their individual roles now and should familiarize themselves with what needs to be done for the test spec deliverable.

## Individual

**Katie + Cai:** Responsible for ‘Server’ part of the test spec. Cai will be lead on this.  
**Will + Luke H + Luke B + Mike and Josh**: Responsible for the Android app part of the text spec. Will is going to lead on this.  
**Niall + Him + Kal + Alex:** Responsible for the Website/DB part of the test spec. Niall will lead this.

# All Other Business

No other business discussed.

Created by *Michael Higginbottom* on the **4th November 2014** for meeting at **4th November 2014 13:00PM**