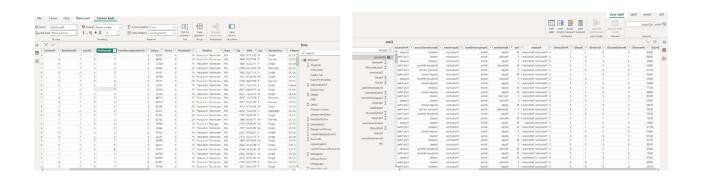
# Portfolio Project: Human Resource Analysis



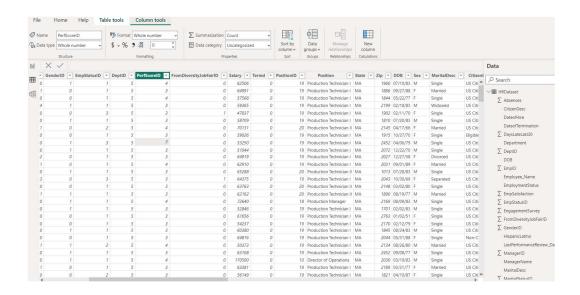


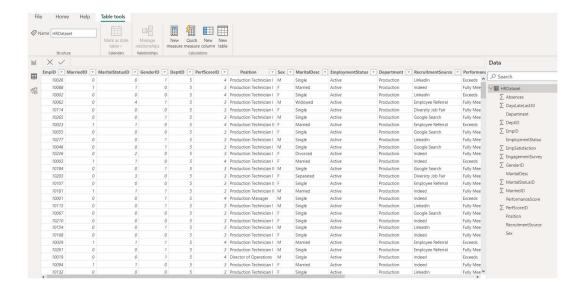
## Introduction:

This project aims to provide valuable insights into key human resources metrics, empowering data-driven decision-making and strategic planning. By analyzing data collected from the company's HR records, we gain a deeper understanding of employee absenteeism, recruitment sources, performance scores, and demographics, which can guide HR professionals in optimizing workforce management.

# **Data Collection and Processing:**

Data was collected from the company's HR records and underwent thorough pre-processing. Missing values were handled, unnecessary columns were removed, and data was normalized to ensure accuracy and consistency throughout the analysis.





# **Data Exploration and Analysis:**

## 1. Absenteeism Analysis:

- Absenteeism was examined across departments, providing insights into potential hotspots and areas requiring attention.
- The last 30 days' late present data was calculated to gauge punctuality patterns and potential impacts on productivity.

## 2. Recruitment Source Evaluation:

- Recruitment sources were analyzed to determine the most effective channels for hiring new employees.
- The contribution of each source to the overall workforce was assessed, guiding resource allocation for future recruitment efforts.

## 3. Performance Score Assessment:

- Employee performance scores were compared across departments, allowing identification of high-performing teams and areas for improvement.
- A deeper analysis of performance trends can guide talent development initiatives and resource distribution.

# 4. Demographics Insights:

- Workforce distribution by gender, marital status, and employment status provided valuable diversity insights.
- Understanding employee demographics aids in promoting inclusivity and developing tailored HR policies.

#### Dashboard:

The results of the data analysis are presented in an interactive dashboard, providing a user-friendly platform to visualize key HR metrics effectively. The dashboard includes the following insights:

#### 1. Recruitment Sources:

- Clear visualization of the top recruitment sources, with Indeed and LinkedIn being the primary channels for hiring.
- Insights into the success rates of each source, assisting in refining recruitment strategies.

#### 2. Performance Scores:

- Visual representation of department-wise performance scores, highlighting high-performing teams and potential areas of improvement.
- A clear overview of employee performance, facilitating targeted recognition and skill development.

## 3. Employment Status:

 A comprehensive view of the current employment status, identifying the proportion of inactive employees. • This insight can prompt HR to initiate measures to retain and engage these employees effectively.

