GUIDE to the ANID On-line Proposal Submission System for CAS-ANID FUND – Research Proposals for Postdoctoral Positions

Please use the SPANISH/ESPAÑOL version throughout on all the on-line proposal submission pages. Although there is a button for Español or Inglés, please use only Español.

Please note that at any stage you can exit the system and return to your proposal again later.

1. Log on to your account.
Go to the ANID authentication web site https://auth.conicyt.cl/index.php/es/ and log on to your account.

You would also be able to reach the authentication site through the CAS-ANID Call for Proposal web site https://www.anid.cl/concursos/concurso/?id=1343 by clicking the 'POSTULAR' button.

Agencia
Nacional de
Investigación
y Desarrollo

Ministerio de Ciencia,
Tecnología, Conocimiento
e Innovación

To log in please enter your e-mail (Correo Electronico) and password

Correo Electrónico *

Es obligatorio.

Clave *

Es obligatorio.

¿OLVIDO SU CLAVE?

SIGUIENTE

Please recover your password by pressing "¿OLVIDO SU CLAVE?"

First time users please register here

* Si no tiene su CnicytD   CREE SU CUENTA

If you are a new user and need to access our systems, you must create a CONICYT ID account. To do this, you must follow the following steps:

a). Go to https://servicios.anid.cl/web/autenticacion/#/register or click on the "Cree su cuenta" option at login.

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b). Complete the required mandatory fields:

- **Nombre usuario (correo electrónico) (*):** Username (email): *We suggest you to use a permanent access email.*
- **Nacionalidad (*):** Nationality
- **RUN:** Chilean ID: *Mandatory field **only** if you select "Chile" in the Nationality field. If you have one, remember to enter it without periods and with the hyphen.*
- **Numero de serie o número de documento:** Serial number or document number: *Required field **only** if you select "Chile" in the Nationality field. If you have the new ID (blue) enter the Document Number that appears on the front, without dots. If you have the old ID (yellow) enter the serial number that appears on the back.*
- **Pasaporte:** Passport Number: *Mandatory field if you select a country other than Chile. If you do not have a passport, you can enter another type of identification number from your country.*

- **Tipo de Visa chilena (sólo extranjeros):** Chilean Visa (foreigners only): *Mandatory field only if you select a country other than Chile. If you do not have a visa, select the "No tiene" option.*
- **Primer nombre (*):** First Given Name
- Segundo Nombre: Second Name *(Optional)*
- **Primer Apellido (*):** Surname
- Segundo Apellido: Second Surname *(Optional)*
- **Fecha de nacimiento (*):** Birthdate *(day/month/year)*
- **Sexo (*):** Genre: *Choose between "masculino" (male) and "femenino" (female) options.*
- Número Móvil: Phone Number (optional)
- **Clave (*):** Password
- **Repetir Clave (*):** Repeat Password

c). Click on the Captcha "No soy un robot" (I am not a robot) and also on the acceptance of the Terms and Conditions, which you can read by clicking on the link "
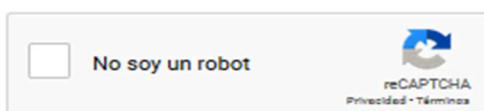
d). Then click **"Siguiente"** (Next).

e). The system will send you an email to validate your account. So you must enter your email client and click on the link received in the notification.

Click on the link in the authentication email:
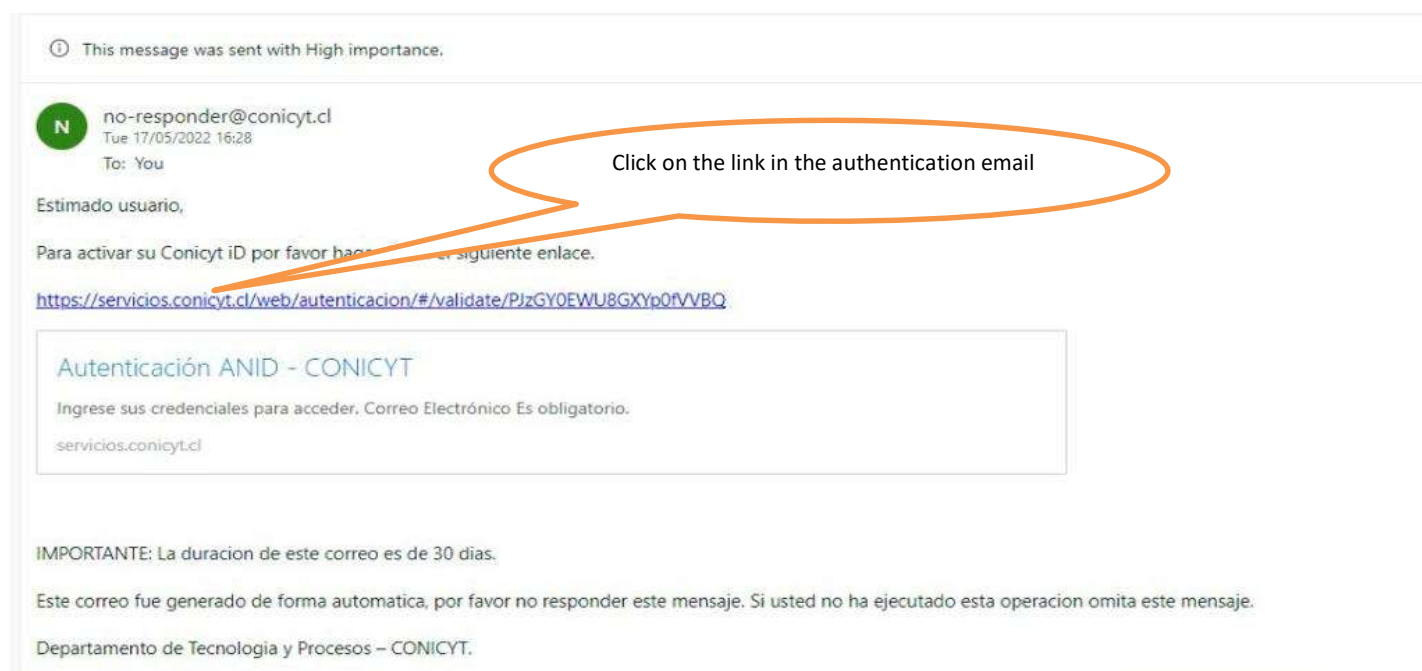
After that, your account will be ready to be used.

2. **After logging in, you will access to ANID's Online Application Systems 'Postulaciones en Línea"** which shows different options. As this guide is for a new user, to apply for a new proposal, then you must click on "Cree una nueva postulación" (Create a new application) at the POSTULANTE option.

2b. Scroll down till you find section "REC" In this section, you may choose the name of the call in spanish "FONDO CAS-ANID- Propuestas de investigación de Posiciones Postdoctorales - Programa Nacional para el Desarrollo de la Astronomía y Ciencias Afines Convocatoria 2022" or choose the "POSTULAR" button.

2c. Start submission process

You can start applying by clicking on "Iniciar Postulación" button (Start submission process)

FYI: This window gives you some information about the deadline of the submission process, (September 1st of 2222, in this case), asks you to maintain your personal information up-to-date and review the call document and instructions for proposal submission.

2c. Proposal preparation page: You will arrive at this window with one tab in black letters with white tab background (Información/Information), four tabs in blue letters and grey tab background (Antecedentes/General Data, Institución/Institution, Investigadores/Researchers, Formulación/ Formulation), and one tab in green tab background (Revisión/envío that means Review and submit). Click each tab and fill the information needed by the system. When a tab is chosen, the font colour will turn black with white tab background.

3. Proposal application. You may continue your application, by following the instructions in every tab, as in each one of these sections, the instructions are fully bilingual spanish/English at the on-line Proposal Submission System.