MEETING REPORT

Team Name: TEAM MOTO   **Date of Meeting: 02.04.2003**

Start Time: 17:00   End Time: 21:00   Meeting Location: Mulliri Vjeter St.Kavajes

Moderator: Ilvio Cumani   **Recorder: Edrin Molla**

**Other Members Present: Edrin Molla, Erli Kuka, Ilvio Cumani, Joan Gjergo,
                        Mateo Gjini, Xhensil Gjini**

Members Absent: None

Topics Discussed: Creation of Github Repository and workspaces, Introducing the project idea, Deciding Requirements, Discussing the workflow of the project, discussed about a possible workplan

Decisions Made:
-We divided the team in three mini groups consisting of two members each. Each mini group will be assigned with different tasks to work on. The teams are: Team Polaris (Ilvio Cumani , Joan Gjergo) Team Shkodra(Mateo Gjini, Edrin Molla) Team N.E(Erli Kuka, Xhensil Gjini).
-We defined some of the Functional Requirements and Nonfunctional Requirements.
-Planed about the future actions.

Tasks Assigned:
-Team Polaris will work on the ERD
-Team Shkodra will work on the DFD
-Team N.E will work on BPMN

Time, Place, and Agenda for Next Meeting: Week 2: 10.04.2023 at Mulliri Vjeter