

VENKATARVIND V

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Career Objective

Seeking a challenging position in the procurement department of a professional organization where I can enhance my skills and strengths in conjunction with the company's goals and objectives.

Professional Skills

- Review of customer BOM, part number and part drawings.
 - RFQ initiation to supplier and price comparison and evaluation.
 - Negotiation with the suppliers.
 - Supplier development and evaluation.
 - Handled sourcing and buying for NPI projects.
 - Release of purchase orders and delivery follow ups with the suppliers.
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Professional Experience

Senior Quotation Specialist, Sanmina-Sci Technology India Private Limited.

(March 2020 to Present) Responsibilities-

- Handling sourcing activities for new bidding projects for the global locations of Sanmina and taking care of Mechanical components (Sheet metal, Casting and hardwares) and passive components such as resistors, capacitors, fuses and batteries.
- Reviewing the complete information about the project like end-customer, design location, build location, end application, market sector and the production date etc..
- For mechanical components reviewing the part drawings, part specifications and mapping the correct suppliers.
- After reviewing the project and internal priced parts, floating the RFQ to the suppliers via the quotewin tool.
- Follow up with the suppliers for quote and review and checking the prices received from the supplier in the quotewin tool.
- Analyzing the prices received from the suppliers using the price database and the price estimation tools to ensure the accuracy.
- Negotiating with the suppliers for a better price, lead time, MOQ/SPQ, payment and delivery terms.
- Performing price analysis on the final BOM like 80-20 analysis and working with the supplier parts which contribute cost majorly to the final cost BOM as to ensure no business is lost because of material cost.
- Finally reviewing the project and doing all the final checks then initiating closure of the project to the global bid managers.

Graduate Engineer Trainee - Sourcing, Foxconn Technology India Private Limited.

(October 2018 to March 2020) Responsibilities-

- Handled sourcing for direct materials such as sheet metals, hardwares, packing materials, electronics and sub-contracting parts for existing and NPI business. Reviewing the project BOM and validating the specifications with the product drawing to ensure no mismatches.
- Sending RFQ to the suppliers who already registered in the portal and to the customer provided AVL's.
- If it is a new part or without a supplier, checking with our existing suppliers for support, else identifying the suppliers online and other resources and floating the RFQ to them to analyze and select the supplier.
- After sending RFQ to all suppliers, making followup emails and calls to suppliers to ensure on time response. Reviewing and analyzing the quote from the suppliers and requesting the samples from the new suppliers to get the internal quality approval.
- Negotiating with the suppliers for better price, lead time, MOQ, Packing quantity, Shipping term and payment terms. Preparing the price update sheet and getting internal approval for updating the price in the SFC and SAP system.
- Sourcing team will act as buyer for NPI projects, creating purchase orders in SAP based on the NPI demand and sending it to the suppliers and getting ETD and ETA information from suppliers to achieve on time delivery.
- Regular follow up with the supplier till the material delivery to avoid last minute issues. After material delivery, follow up with the warehouse and accounts team to ensure on time payment to the supplier.
- Collecting vendor code documents from supplier for creating vendor code in SAP system and applying vendor code documents in evmf system for headquarters approval and after headquarters approval moving approved documents to accounts team for vendor code creation in SAP.
- Handled consumable material purchase for the production and supporting user departments based on their requirements.
- Tracking on time material delivery and on time payment and creating monthly performance reports.

Software Skills

- Hands-on experience in SAP MM (Sourcing and buying transactions), Quotewin Tool.
 - Certified in AutoCAD, Solidworks and Ansys.
 - Professional experience in MS Office(Excel, word & Powerpoint) and Google(Sheets, Docs & Slides)
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Education

K.S.R. College of Engineering, Tiruchengode, Tamilnadu, India.

Completed B.E Mechanical Engineering with 8.455 CGPA (2014 to 2018).

The Gugai Higher Secondary School, Salem, Tamilnadu, India.

Completed HSC with 86.08% in 2014.

The Gugai Higher Secondary School, Salem, Tamilnadu, India

Completed SSLC with 87.4% in 2012.

Personal Details

Father's Name	:P. Venkatesan
Mother's Name	:V. Kumuda
Date of Birth	:05.06.1997
Religion	:Hindu
Nationality	:Indian
Languages known	:English, Tamil, Kannada and Hindi.

Declaration

I hereby declare that all the information stated above is true to the best of my knowledge and belief.

Place: Salem

Date:

V.VENKATARVIND