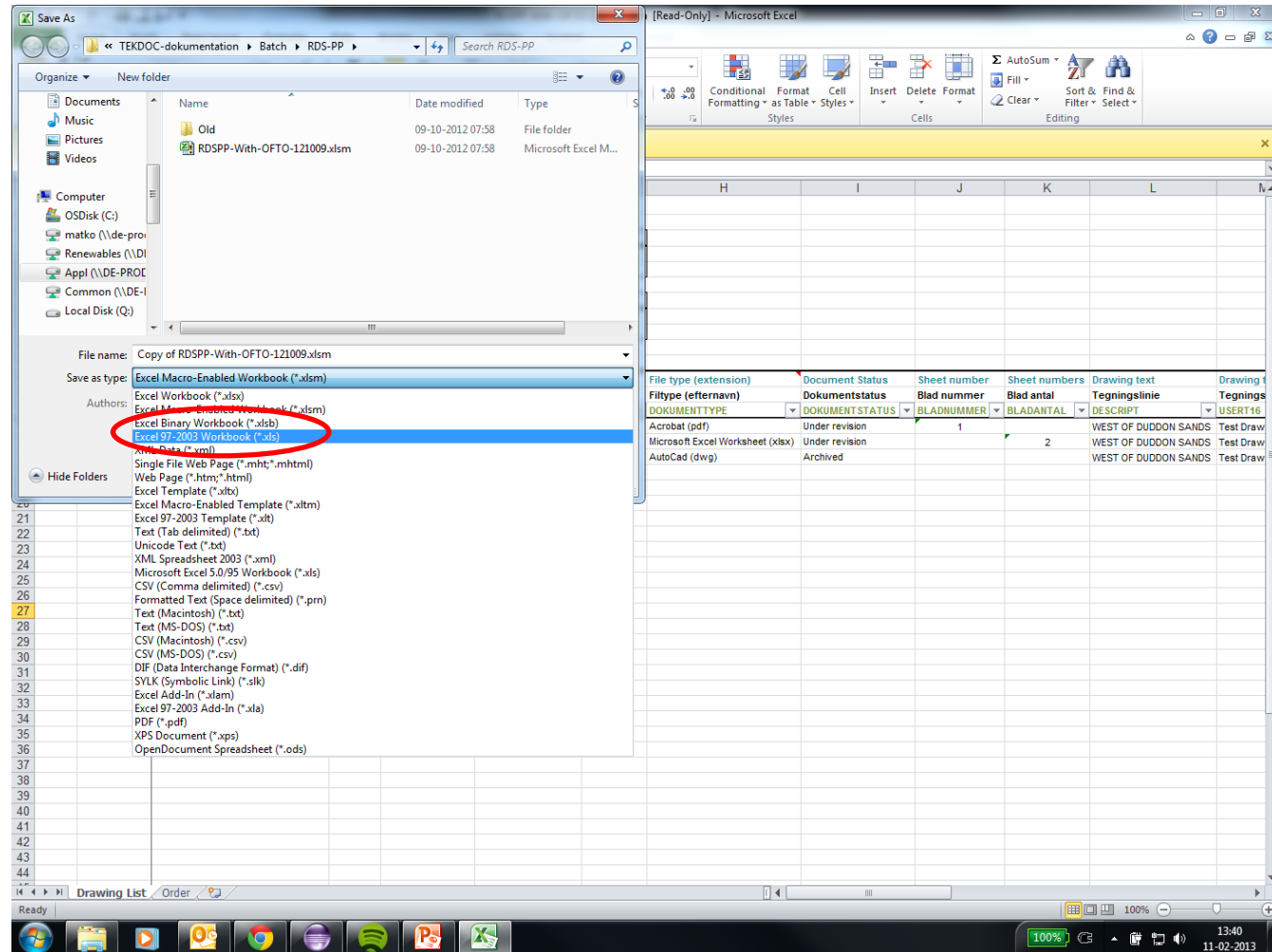


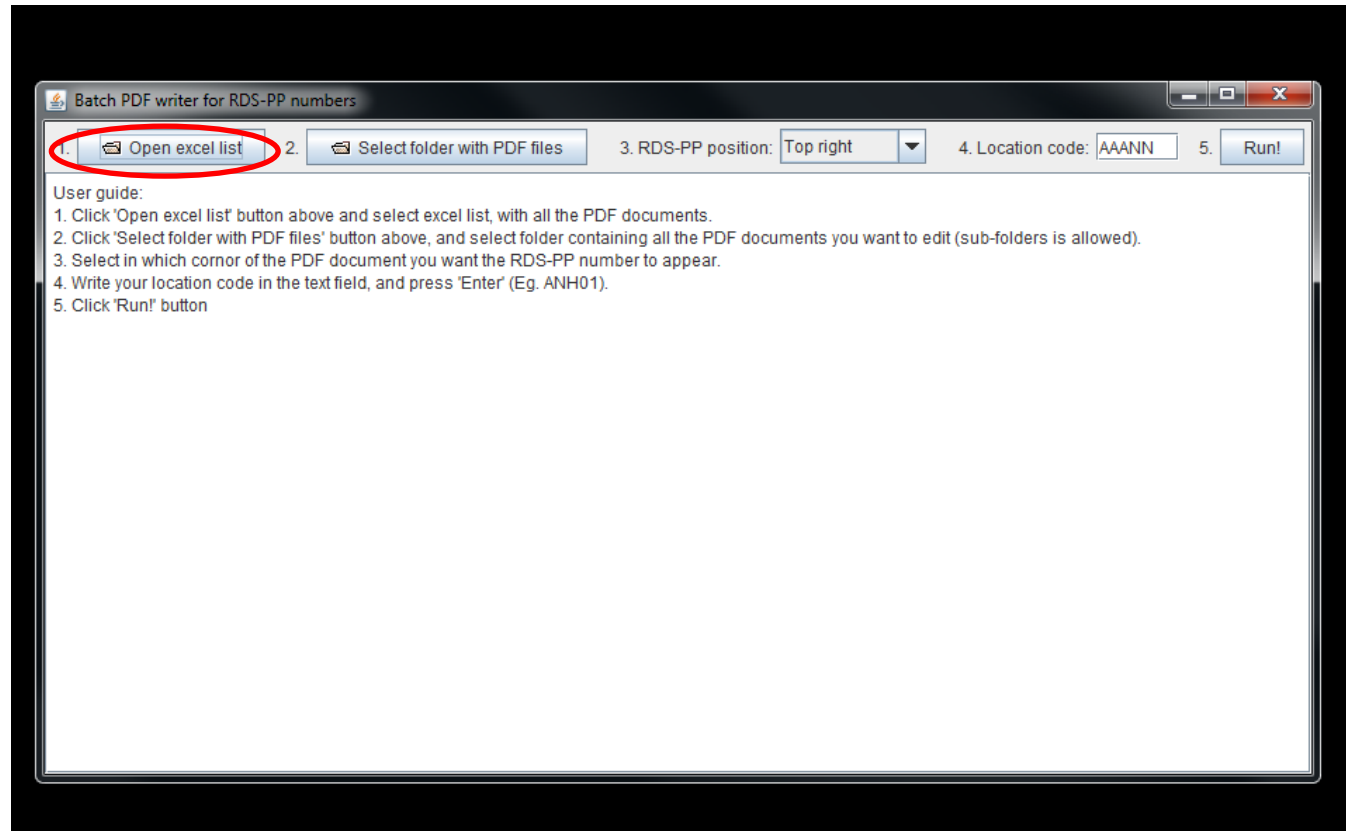
# User guide for batch pdf writer (RDS-PP)



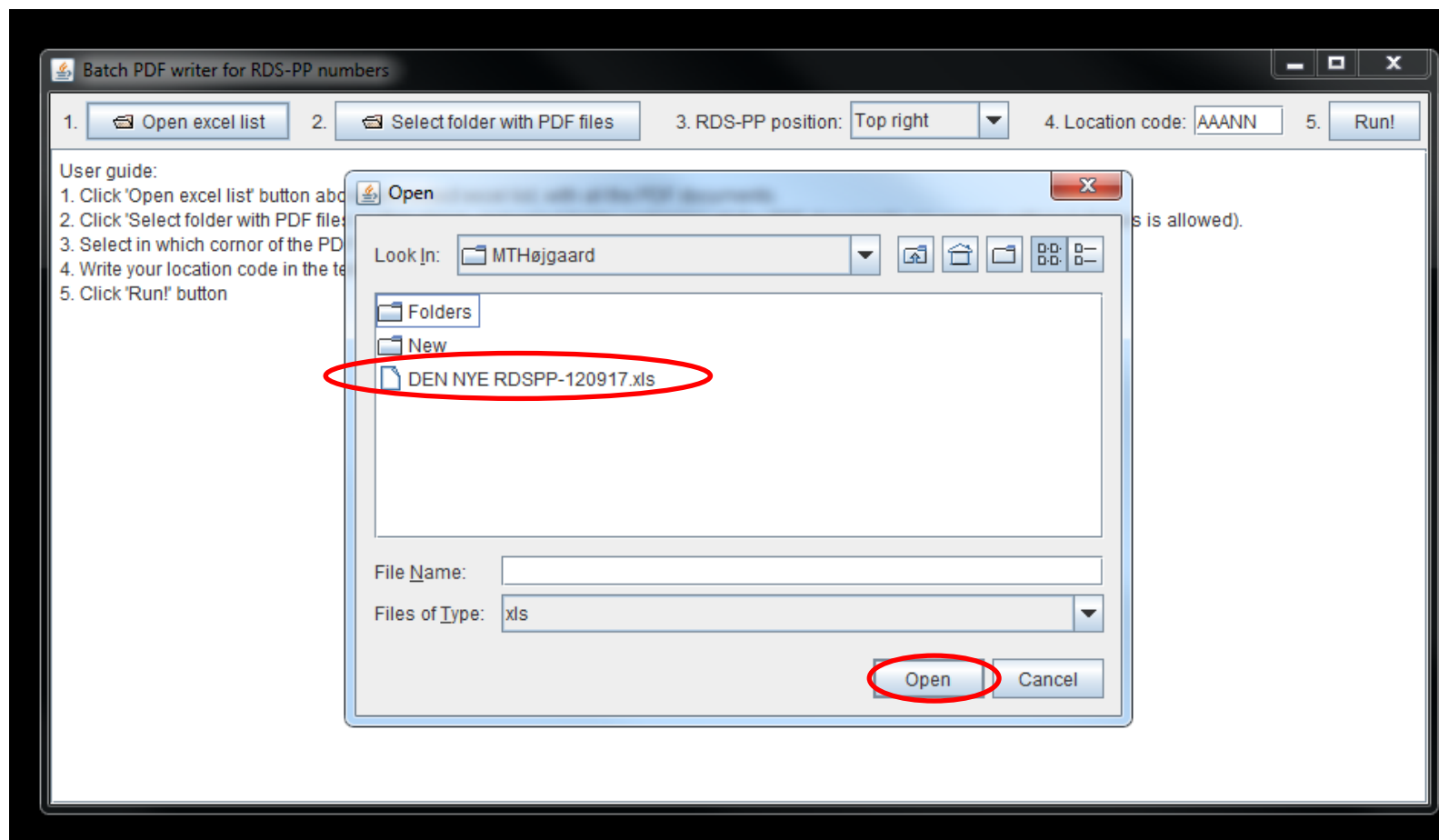
- Select 'Save As'
- Choose 'Save as type'
- Select 'Excel 97-2003 Workbook (\*.xls)
- Choose a location and a name
- Click 'Save'



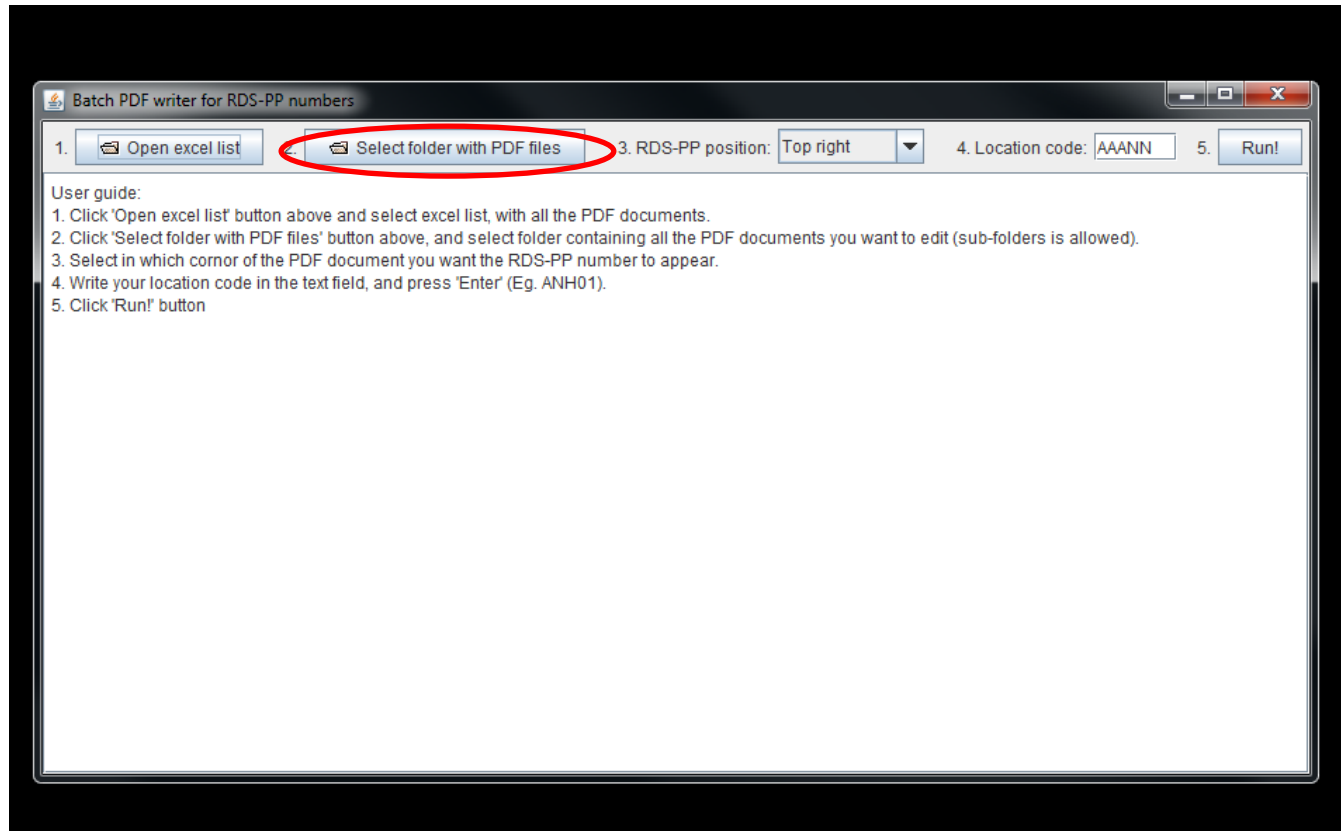
- Open 'Batch pdf writer.jar'
- Click 'Open excel list'



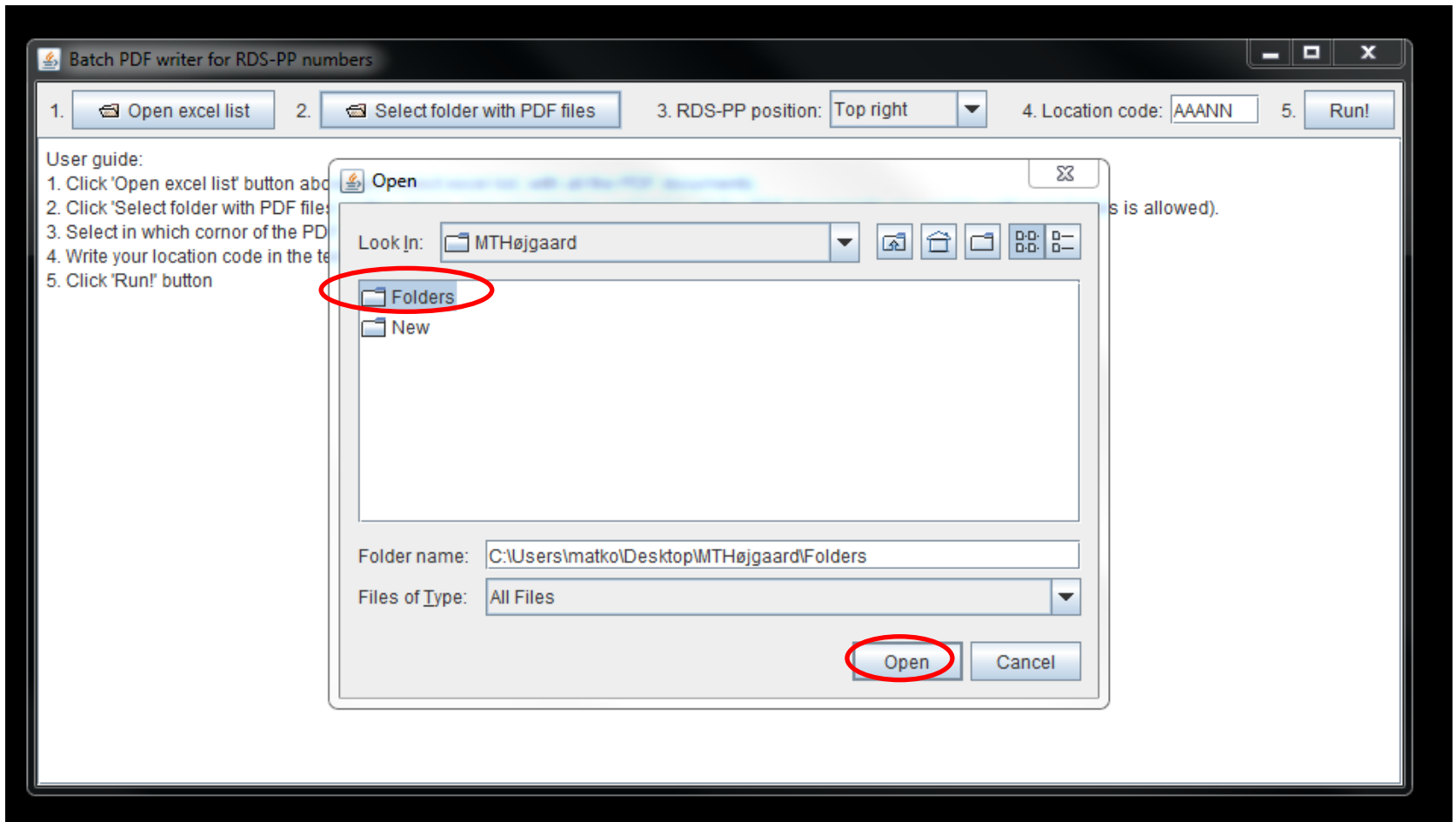
- Find your '.xls' document from before (in this case 'DEN NYE RDSPP-120917.xls')
- Select it and Click 'Open'



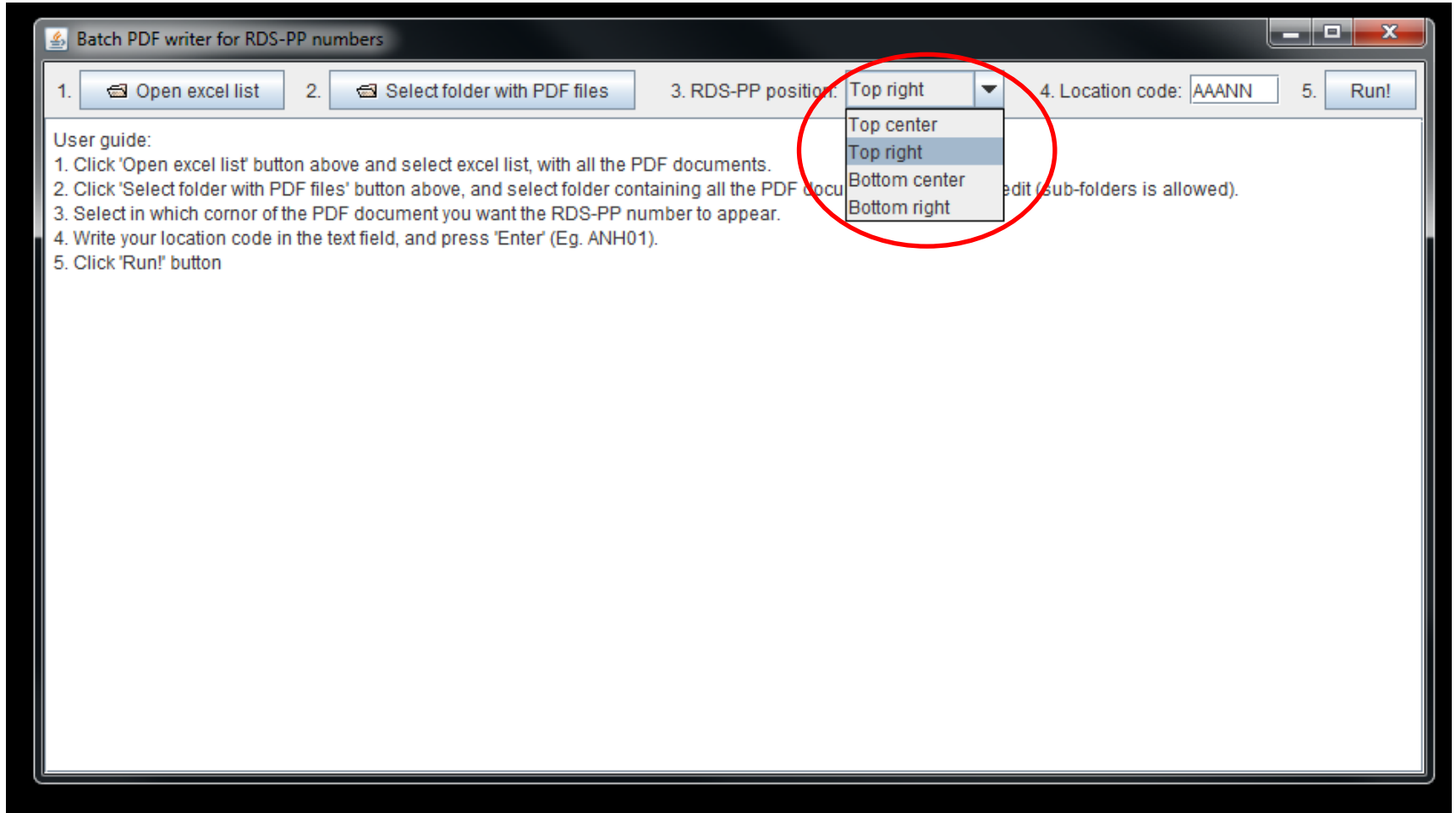
- Click 'Select folder with PDF files'



- Find the folder containing all your pdf-files(in this case 'Folders')
- Select it and Click 'Open'

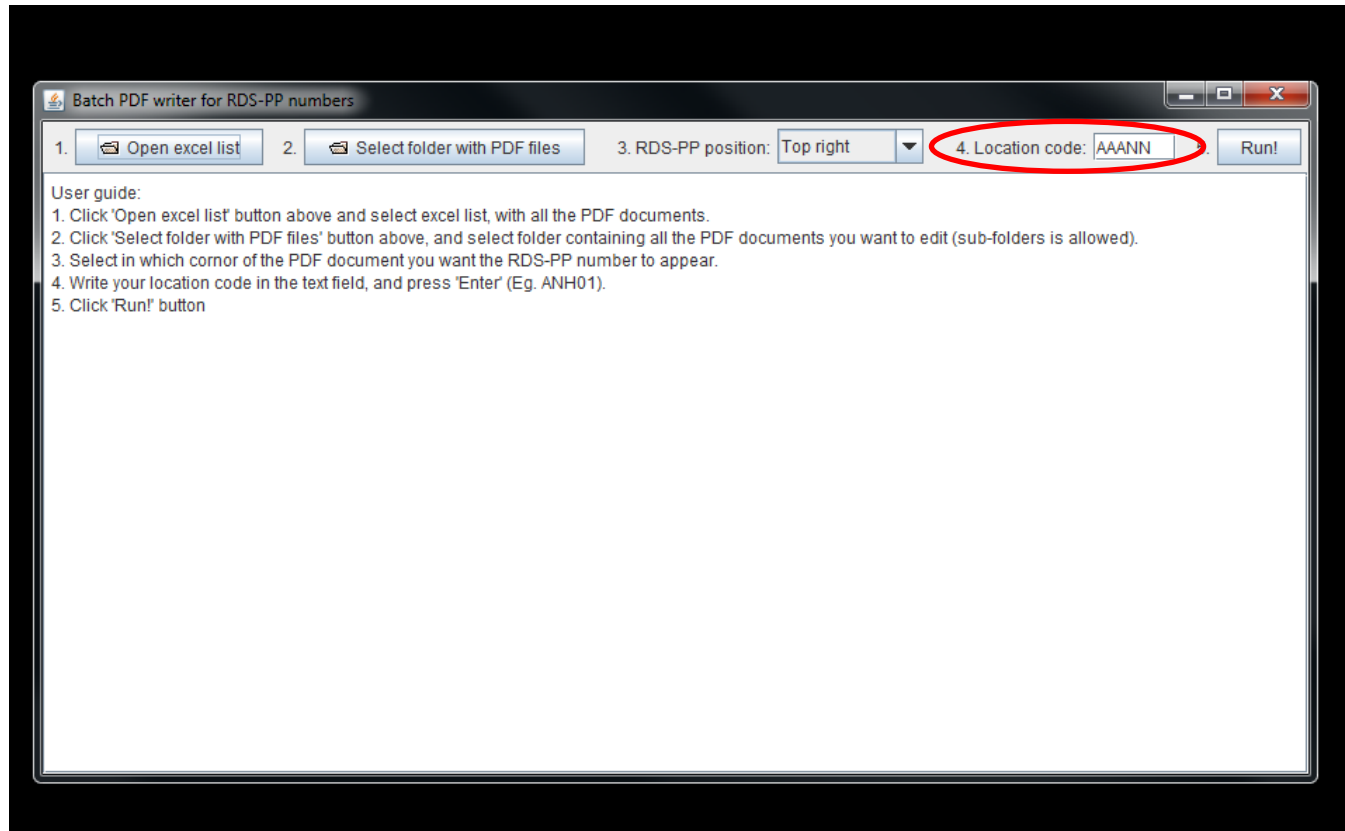


- Optionally select where you want the RDS-PP number to be placed on the document





- Fill in the location code (Eg. ANH01)



- Click 'Run!'

