# **Promotion Excel Code**

Approved by Mr. MAION Mathieu, Mr. ARNOUX Guillaume and Mr. GRIZZI Edgar

### Article 1 - Definition and scope of application

This code governs the terms of use and completion of the Excel dedicated to the announcement of meal preferences by each member of the promotion. It applies to all members without exception, except in the situations provided for by this code.

### Article 2 - Daily filling obligation

Each member of the promotion is required to complete the Excel daily to indicate their choice of meal for lunch that day.

#### Article 3 - Consistent meal choice

If a member chooses to eat the same thing every day and has notified the relevant authorities of this choice, they are exempt from completing the Excel daily.

#### Article 4 - Sanctions

In the event of non-compliance with the Excel code, the member concerned will receive a negative point. After 4 negative points in the same week, the member concerned will be required to present a public and honest apology to Mr. MAION Mathieu, creator of Excel. Mr. ARNOUX Guillaume, Excel police officer, will create a photo montage of the offending member as a symbolic sanction. The points count is reset at the start of each week.

#### Article 5 - Modification of meal choice

Any modification to the meal choice after filling out the Excel must be justified by valid reasons and notified to the competent authorities as soon as possible. From 12:30 p.m., no modifications will be accepted. Failure to comply with this rule will result in a negative point being awarded to the offending member.

#### Article 6 - Rules of decency

All members are required to behave with courtesy and respect when using Excel. Mockery, criticism or inappropriate comments regarding other members' meal choices are strictly prohibited.

### Article 7 - Accessibility of Excel

The Excel must be accessible at all times and in any place to each member of the promotion. The competent authorities are responsible for ensuring this accessibility.

#### Article 8 - Modifications to the code

Modifications to this code can only be made with the agreement of the majority of members of the competent authorities of the promotion. Any member of the promotion has the right to propose modifications. These will be processed and then voted on by the Excelian Constitutional Council.

### Article 9 - Dispute resolution

In the event of a dispute concerning the interpretation or application of this code, the competent authorities will decide. Members have the right to appeal this decision to the entire promotion.

#### Article 10 - Entry into force

This code comes into force within three days from June 14, 1981.

#### Article 11 - Responsible use of Excel

Promotion Members are expected to use Excel responsibly and must not alter or delete other Members' information.

### Article 12 - Promotion meetings

Periodic class meetings may be held to discuss the organization of the Excel and any changes that may need to be made. All members are encouraged to participate.

### Article 13 - Protection of individual rights

No discrimination based on dietary preferences will be tolerated within the promotion. The individual rights of each member must be respected.

### Article 14 - Communication of changes

Any changes to the Excel Code must be communicated to all members of the promotion by the relevant authorities, to ensure a clear understanding of the rules in force.

### Article 15 - Training of competent authorities

Competent authorities responsible for managing Excel must receive adequate training on data privacy principles, management of dietary preferences and respect for individual rights.

#### Article 16 - Responsibility of members

Each member of the promotion is responsible for the accuracy of the information provided in the Excel. Any intentional misrepresentation may result in sanctions.

#### Article 17 - Periodic reviews

The Excelien Constitutional Council must carry out periodic reviews of the Excel code to ensure its adequacy with the needs of the promotion. Members are encouraged to suggest changes during these revisions.

#### Article 18 - Access to Excel registers

Any member of the promotion has the right to consult the Excel records to verify the accuracy of their own information. The competent authorities must facilitate this access.

### Article 19 - Respect of schedules

Members of the promotion are required to respect the meal times established in the Excel. Any unjustified delay may result in sanctions.

#### Article 20 - Data retention

The relevant authorities will retain Excel data for a specified period after the end of the promotion, in accordance with data protection regulations.

#### Article 21 - Publication of statistics

The relevant authorities will periodically publish aggregated statistics on the dietary preferences of promotion members, while preserving the anonymity of individuals.

## Article 22 - Technical support

The competent authorities will provide technical support to members of the promotion for any questions or difficulties related to the use of Excel or the selection of meals.



Mr. MAION Mathieu, Creator of Excel



Mr. ARNOUX Guillaume, Gendarme of Excel



Mr. GRIZZI Edgar, Excel Judge