

## Contact

0721738141 (Home)  
mathobela.mawasha@outlook.com

[www.linkedin.com/in/mathobela-paulina-mawasha-b70042b0](https://www.linkedin.com/in/mathobela-paulina-mawasha-b70042b0)  
(LinkedIn)

## Top Skills

Leadership  
Microsoft Excel  
Report Writing

## Languages

Sepedi (Full Professional)  
English

## Certifications

Programming Foundations:  
Databases  
Succeeding in Web Development:  
Full Stack and Front End  
HTML Essential Training  
Java Programming: Solving  
Problems with Software  
Programming Foundations with  
JavaScript, HTML and CSS

# Mathobela Paulina Mawasha

Graduate Mining Engineer (Wits University)  
Pretoria

## Experience

### Freelance

Transcriptionist

November 2018 - Present (2 years 10 months)

- Transcribe audio and video speech to text using relevant software
- Conducts online research where necessary (e.g. when audio quality is low) to deliver more accurate results

### Rainbow Int Writers

Freelance Writer

July 2018 - October 2018 (4 months)

### Amazon

Virtual Customer Service Associate

May 2018 - June 2018 (2 months)

- Delivers timely, accurate, and professional customer service to all Amazon customers.
- Assists customers in resolving any and all customer-facing problems.
- Utilizes a variety of software tools to navigate customer accounts, research, and review policies, and communicate effective solutions in a fun and fast paced environment.

### Murray and Roberts

Vacation Student

December 2017 - February 2018 (3 months)

### Sibanye-Stillwater

Vacation Student

November 2016 - January 2017 (3 months)

Gauteng

Researching Face Time Optimisation at Kloof 8 Shaft

University of the Witwatersrand

### Part-Time Tutor

July 2016 - October 2016 (4 months)

Braamfontein

Tutoring Mine Graphics and Design (MINN1000) for Wits Mining Engineering and Geology first year students.

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## Education

University of the Witwatersrand

Bachelor's degree, Mining Engineering · (2013 - 2017)

edX

Professional Certificate, C Programming with Linux · (2019 - 2019)

edX

Microsoft Professional Program, Data Science · (2018 - 2019)