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| **Requirement** | **Type of control** |  |  |  |  |  |  |
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The *Information Security Manager* is the owner of this document and is responsible for ensuring that it is maintained by the asset *[owners].*

This procedure was approved by the *{ChiefInfoSecOfficer}* on *[date]* and is issued on a version controlled basis under his/her signature.

Signature: Date: