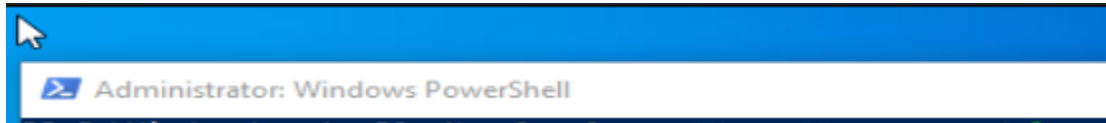


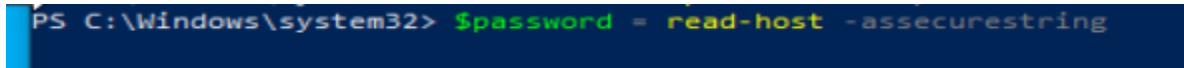
Documentation

Creating a new user account

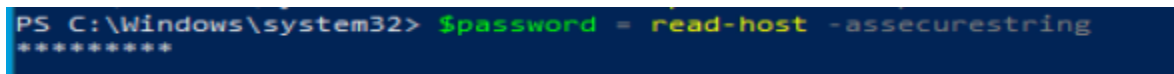
1.) I opened powershell in Microsoft as administration to complete my task



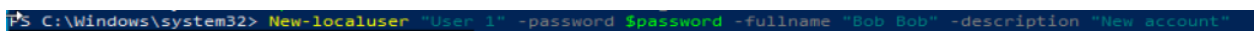
2.) I ran this command (`$password = read-host -assecurestring`) to place my password inside of a secure string.



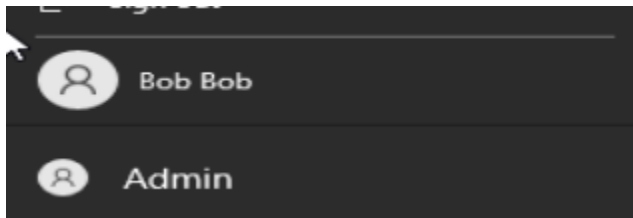
3.) I was then prompted to put in a password and pressed enter



4.) I then ran this command (`New-LocalUser "user 1" -password $password -fullname "Bob Bob" -description "New account"`) to create a new user account for a new hire



5.) I then ran this command to add the User Account to the GUI (`Add-LocalGroupMember -Group "Users" -Member "User 1"`)



6.) Successful created an account for a new user.

[How to create new account with PowerShell on Windows 10 - Pureinfotech](#)

Create email associated with client:

1.) After receiving new hire information we will run a powershell script that will associate email with a new hire account.

`Get-ADUser -Identity john.doe -Properties EmailAddress | Select-Object -ExpandProperty EmailAddress`

2.)