Matthew Oman

Fairfax, VA / oman.matthewd@gmail.com / 571-459-9245

Education

Information Technology

George Mason University, Fairfax, VA 05/2026

· Majoring in Information Technologies with a concentration in Cyber Security

Fairfax High School, Fairfax, VA 05/2022

- Class of 2022
- · Advanced Diploma
- Competed at a state level in a marketing and career experience organization

Work Experience

Estate Title and Escrow

General Assistant, Fairfax, VA

07/2019 - Present

- Executed company policies, procedures, and safety standards to ensure the proper cleanliness and safety of the office and equipment
- · Managed the digital information of the company and was in charge of digital documents

George Mason University

Teaching Assistant, Fairfax, VA

05/2023 - 08/2023

- · Provided instruction for coding and object-oriented programming
- · Hosted dedicated hours for students outside of class time
- In charge of students assignments during the semester

Volunteer Experience

Boy Scouts Of America

- · Eagle Scout
- 70 hours of volunteer experience in the community
- · Planned, Organized, and executed a service project for Daniels Run Elementary School
- Lead a service project and coordinated 25 people with over 120 man hours

Skills

Computer literacy, Communication skills, Leadership, Adaptability, Microsoft excel

References

- 1. Roy Delauder, 703-425-3714, eaglescout.roy@cox.net
- 2. Carolyn McCulley, 301-461-7444, carolynmcculley@mac.com
- 3. Dan Luberto, 908-328-1085, danwluberto@gmail.com