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GRC Connect Knowledge Base

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Please select a help topic:

GRC Connect Knowledge Base

Introduction

GRC Connect client database system is a full-featured, easy-to-use, information system that can be accessed from any internet connection. It provides access to engineering documents, data extracts and various summary and detailed charts and reports for each of the Services provided to your Company.

Accessing GRC Connect

From your internet web browser, go to the GRC web site, **http://www.globalriskconsultants.com.**
Enter your email address and password. Click **Authenticate** to verify your database access. Note: If you have forgotten your password, please click on **Forgot/Reset Password**. That will send the user an email to complete the process of resetting of their password.

Single Login Process - Eliminates the two-part Client and User login process by having the user's unique email address used as their User ID.

Account Access – provides access to all locations and data.

Division/Custom Access – provides only the information within a Division/Custom designation.

Document Library Access – provides limited visibility, functionality and access to the Document Library to access all engineering reports and diagrams, as available.

Facility Manager Access – provides limited visibility, functionality and only access to a single location.

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## Main Menu - Left-Side Flyout Navigation Menus

The flyout menu technology allows the user to preview all navigation with one click. All areas of GRC Connect can be accessed from this one menu for all Facility-level Site Navigation, Program-level Charts & Report or to all Data Mining & Extracts.

The flyouts allow you to review each category without having to navigate away from the Main Menu.
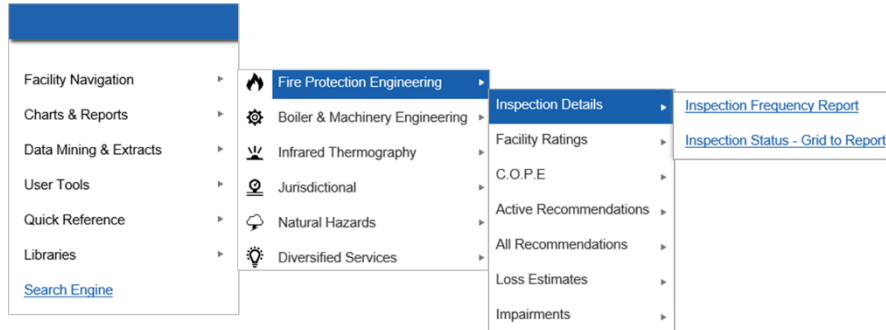

Facility Navigation

The **Facility Navigation** allows user to drill down to a specific location by Service, providing location-level detailed information for Scheduling & Property Values, linked Engineering Reports, Facility Rating (current and historical), Recommendations (all or only active), Charts & Reports and Data Extracts.
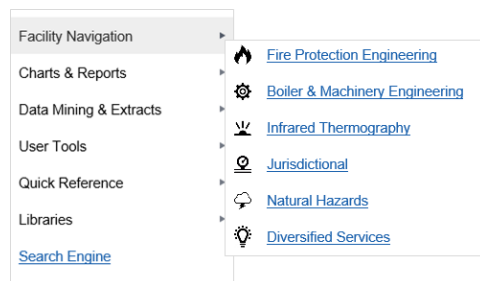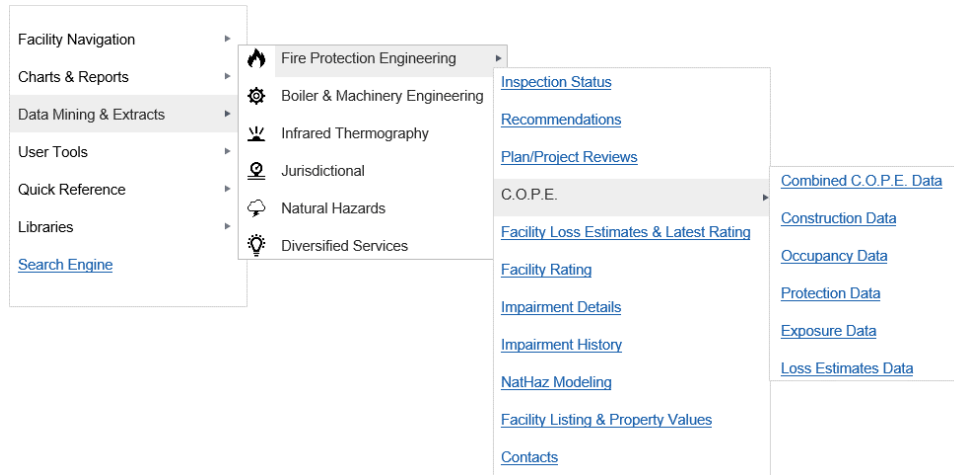

Charts & Reports

The Charts & Reports menu selection provides user access to all output reports offered by individual Service provided, then categorized by the details of the data that is collected within that Service.
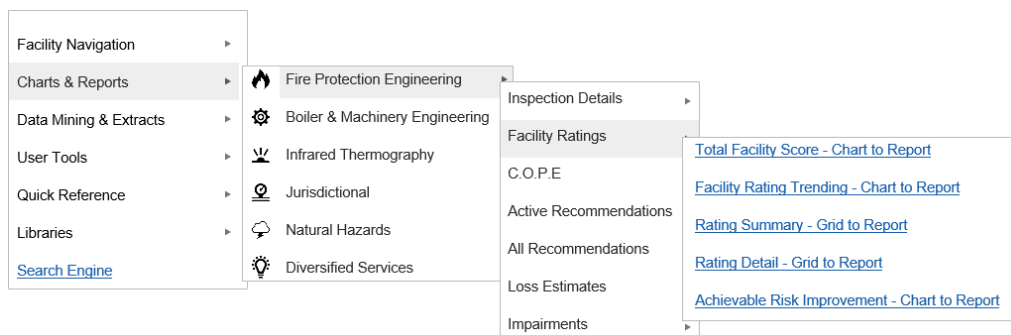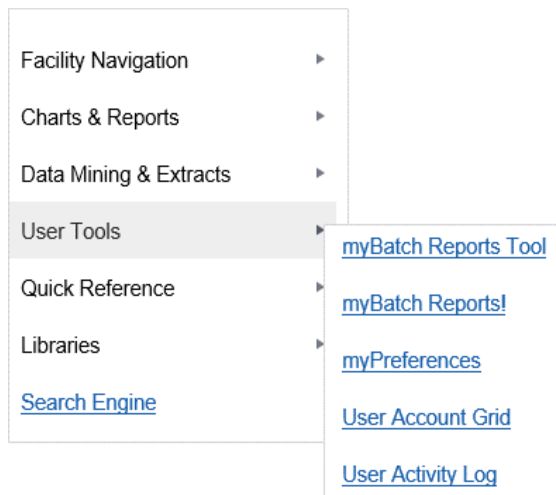
Data Mining & Extracts

The Data Mining & Extracts menu selection provides user access to all data offered by individual Service provided, then categorized in accordance with what is collected within that Service.

Facility Navigation	▸		Fire Protection Engineering	▸	Inspection Status	Combined C.O.P.E. Data
Charts & Reports	▸		Boiler & Machinery Engineering		Recommendations	Construction Data
Data Mining & Extracts	▸		Infrared Thermography		Plan/Project Reviews	Occupancy Data
User Tools	▸		Jurisdictional		C.O.P.E. ▸	Protection Data
Quick Reference	▸		Natural Hazards		Facility Loss Estimates & Latest Rating	Exposure Data
Libraries	▸		Diversified Services		Facility Rating	Loss Estimates Data
Search Engine					Impairment Details	
					Impairment History	
					NatHaz Modeling	
					Facility Listing & Property Values	
					Contacts	

User Tools

There are three main areas of navigation within *User Tools*:

Facility Navigation	▸
Charts & Reports	▸
Data Mining & Extracts	▸
User Tools	▸
Quick Reference	▸
Libraries	▸
Search Engine	

myBatch Reports Tool
myBatch Reports!
myPreferences
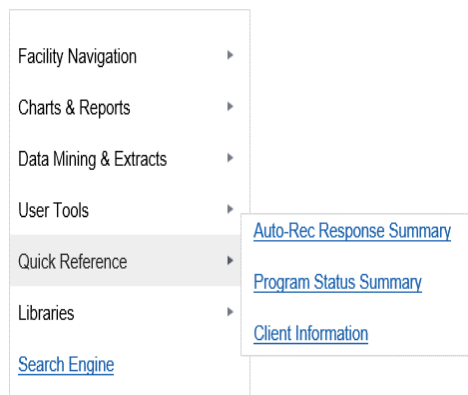User Account Grid
User Activity Log

myBatch Reports Tool – This tool allows the user to select multiple reports to be packaged into one Adobe .pdf file. Once the report is compiled, the user will receive an email confirmation in addition to the report being available under the myBatch Reports area of the Updates notification popup menu.

myPreferences – This feature allows users to create their own custom filter or set their settings (units/currency). Once a custom filter/setting is applied, the entire database will reflect those applied settings, including all charts, reports and data extracts.

User Account Grid & Log – This tool allows the GRC Main Contact to review and edit user records. This is restricted to risk management users with Account-level access.
User Activity Log - This tool allows same Account-level user ability to review the activity of their user records.

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Quick Reference

Facility Navigation	▸
Charts & Reports	▸
Data Mining & Extracts	▸
User Tools	▸
Quick Reference	▸
Libraries	▸
Search Engine	

Auto-Rec Response Summary
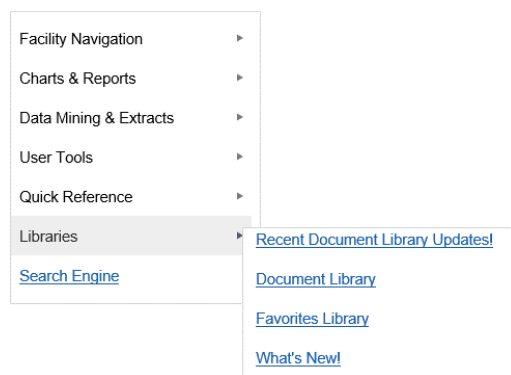
Program Status Summary

Client Information

The **Auto-Rec Response Summary** provides a summarized accounting of all response activity for each Service, including the number of requests for responses that were sent, responses completed, in progress and overdue.

The **Program Status Summary** is an interactive dashboard with drill-down capability, located under the Quick Reference section on the main menu. This new web tool and output report provide summarized statistical totals condensed to one scrollable web page, producing a one-page output report.

Client Information serves as a filing cabinet to store additional client-specific files you may want to share with your users. These files are uploaded and maintained by our assigned GRC Account Coordinator.

Libraries

Facility Navigation	▸
Charts & Reports	▸
Data Mining & Extracts	▸
User Tools	▸
Quick Reference	▸
Libraries	▸
Search Engine	

Recent Document Library Updates!

Document Library

Favorites Library

What's New!

The **Recent Document Library Updates!** includes all engineering reports and/or diagrams added since your last login. This was designed to provide easy access and notification of recent activity of completed inspection reports. Simply click on the link and the report/diagram will appear. From there you can print or save the file to your local computer.

Note: After you close the grid, the records will no longer appear until there is additional activity. Remember all Documents are still available under the Document Library for future reference.

The **Document Library** features an online filing system containing links to all current and historical engineering reports and/or diagrams. Simply click on the link and the report/diagram will appear. Once the file opens, you can print or save the file to your local drive.

The **Favorites Library** section contains all Favorites that the user has created. It identifies the Practice and Type of Grid the Favorite was created from. From this menu you can Recall, Rename or Delete any Favorite. You can extract the list for review as well. If you click Recall you will go to the Favorite Grid selected. (See Creating Favorites for more details on creating Favorites)

The **What's New!** library will include documentation on the latest enhancements to GRC Connect. In the top right corner, you can use the What's New topic drop-down menu selector to review current and previous enhancements.

Search Engine
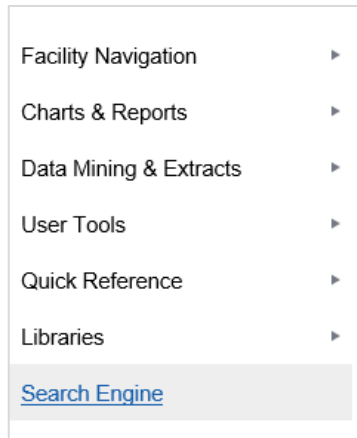
The Search Engine feature is available for **Risk Manager** and **Document Library** level users. From the **Main Menu**, you will see the new **Search Engine** feature. This feature allows you to search through any of the content contained within any engineering and/or plan review Adobe .pdf document linked to your database.

Simply click the **Search Engine** in the side menu, enter your keyword(s) and hit the **Submit** button. All files containing your keyword(s) will appear in the results section, categorized by the individual GRC Services for easier focus in locating a desired file.

Note: For multi-word searches, add quotations around your keywords, i.e., "Loss Control".

Updates Menu
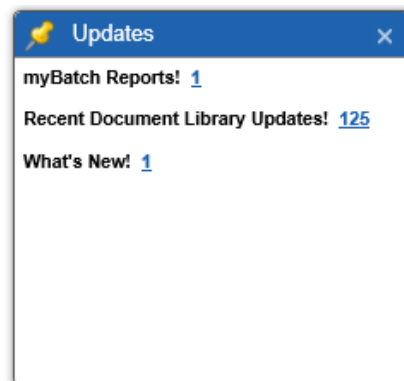
The Updates menu will identify any of the myBatch Reports, recently uploaded engineering reports or diagrams or when an enhancement to the application has been implemented since your last login.

Simply click on the numeric value which will navigate you to the application area. Once you have reviewed all of the updates, the Update menu will close. You can also click the "X" to close the form at any time.

Provide Feedback

Accessible from most pages on the bottom left corner, the **Provide Feedback** popup provides the user an easy way to submit comments or suggestions to the Development Team or to report any issues you may be experiencing.

Provide Feedback

Gary Kidney, your feedback is very important to us. The comments you provide will help us improve our level of quality, service and help shape the overall features and functionality of the GRC Connect system.

Enter Comments Here

Submit   Cancel

Services Carousel

There are three areas of navigation contained in the Services carousel:

	Fire Protection Engineering	Boiler & Machinery Engineering	Infrared Thermographic Surveys	Jurisdictional Boiler & Pressure Vessel Inspections	Natural Hazards Analysis	Diversified Services
	Learn more...	Learn more...	Learn more...	Learn more...	Learn more...	Learn more...

Fire Protection		Boiler & Machinery		Infrared Thermographic		Jurisdictional		Natural Hazards		Diversified	
Inspections Due (original count)	16	Inspections Due (original count)	8	Inspections Due (original count)	10	Objects	4	Inspections Due (original count)	33	Inspections Due (original count)	11
Inspections Completed	10	Inspections Completed	7	Inspections Completed	8	Active Objects	4	Inspections Completed	31	Inspections Completed	2
Inspections Pending	2	Inspections Pending	0	Inspections Pending	0	Open Recommendations	1	Inspections Pending	2	Inspections Pending	9
Inspections Cancelled	4	Inspections Cancelled	1	Inspections Cancelled	2			Inspections Cancelled	0	Inspections Cancelled	0

Services Icons – Clicking directly on the icon will take you to the Facility Listing grid for drilling down to a particular facility.

Learn more... provides a more detailed explanation for each of the Service GRC provides. These pages open an Adobe .pdf file which can be printed or saved to the user's computer.

Interactive Statistics - provides a quick summary of each active inspection program and is also interactive with drill-down capability by simply clicking on any of the numeric values, taking the user to the Inspection Status grid, filtered on that selection.

Facility Level – Scheduling & Values

The **Scheduling & Values** page provides a snapshot view of the inspection status, links to current and previous engineering report and diagram in addition to the breakdown of Property Values.

You can use the arrows to navigate from one facility to the next or use the **Find** function.

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| Scheduling & Values | Facility Ratings | Recommendations |

GRC Loc. No. 1001.0002   Client Loc. No. ABC0002   Latitude 44.2977 Longitude -78.3273
Address 469 Park Street North, Bldg 5   Division Name Division C
City Peterborough   State   Country Canada   Postal   Facility Name Facility 2
Location 2 of 13   Find   Custom Access Demo

Document Links

Date of Current ER	21-Feb-17
Date Mailed to Client	01-Mar-17
Link to Current ER	Click Here
Link to Latest UR or LE	
Link to Latest Diagram	Click Here
Date of Previous ER	09-Mar-16
Link to Previous ER	Click Here

Scheduling

Inspection Type	Regular Inspection
Frequency	1 per Yr
Next Insp. Year	2016
Inspection Target	01-Jun-16
Status	Completed
Date Cancelled	
Date Completed	20-Jun-16
Date Mailed	30-Jun-16
Engineer	Barasch, Dan

Record 1 of 2

Location Values

| Effective Date | 18-Nov-14 | Currency Code | USD |

	(In Millions)		(In Millions)
Building	0.000	Gross Profit	0.000
Equipment	0.000	Wage / EE	0.000
Inventory	0.000	Misc.	0.000
Raw Stock	5.000	Other	0.000
Builder's Risk	0.000	BI Total	0.000
Misc.	0.000	Local TIV	0.000
PD Totals	0.000	US TIV	0.000

Scheduling Comments:

new comment

Facility Level – Facility Rating

The **Facility Ratings** page provides the details of each current rating. Using the arrows on the right side under the Inspection Date, provides ability to view any historical ratings for same location.

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GRC Loc. No.	1001.0002	Client Loc. No.	ABC0002
Latitude	44.2977	Longitude	-78.3273

Address: 469 Park Street North, Bldg 5
Division Name: Division C

City: Peterborough State: Country: Canada Postal:
Facility Name: Facility 2

Location: 2 of 13 [Find]
Custom Access: Demo

Passive Score:	Flood	Earthquake	Windstorm	Constr.	Occup.	Other Exposure	Inspection Date
Weight	5 %	5 %	5 %	10 %	20 %	5 %	26-Jul-11
Rating	2	1	3	4	9	5	1 of 2
Description	Within 100 year Floo	FM Zone 50 or Zone	3 Sec. Gust > 120 n	Plank on timber	Low hazard with unf	Moderate Exposure	**Total Passive Score** 28

Active Score:	Protection	Human Element	Nat'l Hazard Protection	Bus. Cont. Planning	
Weight	20 %	20 %	5 %	5 %	**Total Active Score**
Rating	5	7	3	1	26
Description	Protection substandard in mor	Good - Meets or nearly meets	Protection severely deficient ar	No useful plan in place	
Rating with All Recs Completed	9	4	5	10	**Total Active Score with Recs Completed**
Description	Protection meets standards in	Fair-Poor - Substandard in mor	Protection substandard in one	Business Continuity Plan appro	34

APL (PD + BI)	$11,500,250	**APL Factor Key**
APL Factor	0.8	If APL < 1,000,000 APL F = 1.20
APL with All Recs Completed	$1,250,000	If APL < 5,000,000 APL F = 1.00
APL Factor with All Recs Completed	1.0	If APL < 10,000,000 APL F = 0.90
		If APL > 10,000,000 APL F = 0.80

Total Facility Score	42.8	**Rating Key**
Overall Rating	Poorer Risk <60	Better Risk >90
Overall Score with Recs Compl.	61.0	Typical Risk 60-90
Max Possible Score	93.0	Poorer Risk <60
Max Possible Rating	Better Risk >90	

(The total facility score is the sum of all Passive and Active scores multiplied by the APL Factor. The lower the facility's APL the greater the APL Factor.)

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Facility Level – Recommendations

The **Recommendations** page contains all recommendation for a particular facility that are currently still active or if they have been resolved.   You may view the recommendation in form or datasheet view.

Scheduling & Values	Facility Ratings	**Recommendations**

GRC Loc. No. 1001.0002   Client Loc. No. ABC0002   Latitude 44.2977   Longitude -78.3273

Address 469 Park Street North, Bldg 5   Division Name Division C

City Peterborough   State   Country Canada   Postal   Facility Name Facility 2

|◄ ◄ Location   2 of 13   ► ►| Find   Custom Access Demo

Recommendation Tracking

Rec. No. 2014 [ ] 1 [ ]   Rec. Impact Moderate   Rec. Status Outstanding ▼   Status Date 03–Jul–14 📅

Hazard Fire   Primary Rec. Type Human Element   Secondary Rec. Type Self-Inspections

Rec. Key Word Fire Protection Equipment Inspections

	Current Loss Est.	Completed Loss Est.	Est. Cost to Complete	Savings Ratio	Act. Cost to Complete
Actual					
Range	14. HE/Reliability	14. Probability Reduction	01. <1K		

Resp. Date 18–Jul–13 📅   Resp. From Link Recipient   Rec. Intended Action Agree - But Action Postponed ▼   Exp'd Compl. Date 28–Jan–14 📅

Facility Comment [   ]

Mgmt. Resp. Date [   ] 📅   Resp. From [   ]   Mgmt. Action [▼]

Mgmt. Comment [   ]

| Edit | Delete | |◄ ◄ Record 1 of 7 ► ►| Datasheet View |

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Facility Level – Menu Selector

The **Menu Selector** provides 100% navigation from any page. From the Facility level, this menu also provides all Charts & Reports and all Data Extracts.

Facility Level – Change Service

The **Change Service** menu allows the user to navigate from one service to the next without having to go back to the Facilities Listing grid. Simply click the drop-down menu, choose another Service, and the page will navigate to that Service, where applicable.

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Program Level – Charts & Reports

The **Charts & Reports** menu provides access to all output reports. Some outputs go directly to an Adobe .pdf, while other offer a Pre-Filter to narrow down the information, and others offer the flexibility to first navigate to the grid, where you can apply custom filtering and sorting, to then run the chart or report.

Each of the different Services offer outputs for each of the data categories, as applicable.

Program Level – Data Mining & Extracts
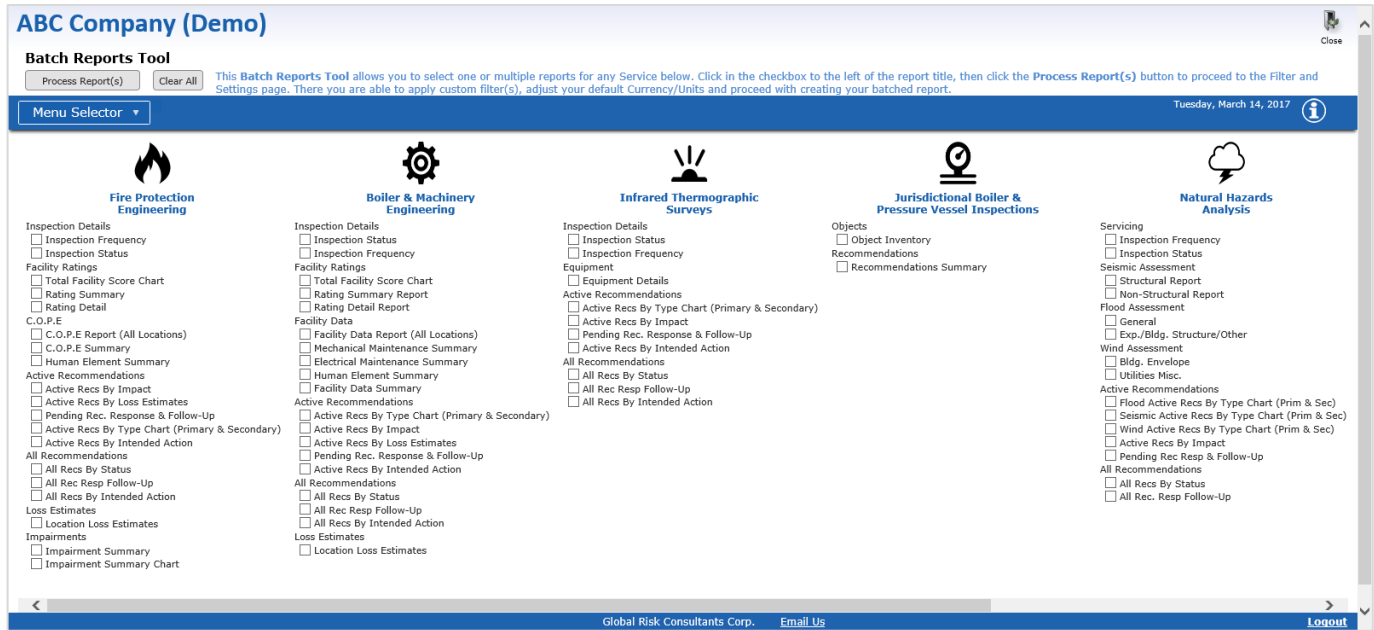
The **Data Mining & Extracts** menu provides access to all of the data that is collected for each individual facility. The grids provide some simple mining capabilities with sorting, custom filters in addition to the simple Picklist menu option.

All of the grids provide easy extract into spreadsheet format, including any conditional color formatting.
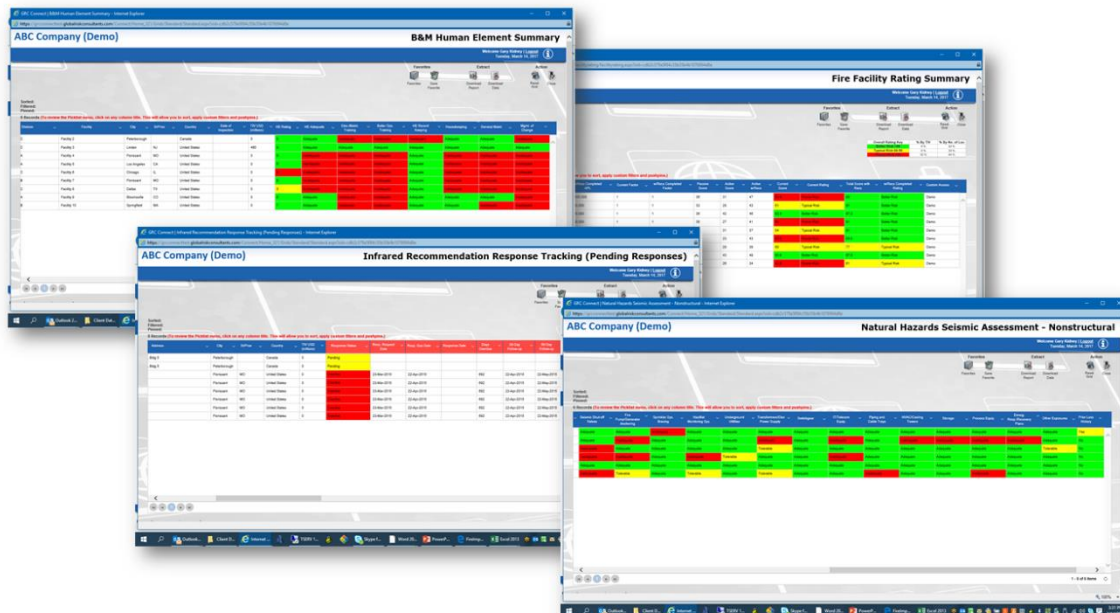
Program Level – myBatch Report!

The **Batch Reports** tool allows the user to select multiple reports, for multiple Services, then select a custom filter(s) and apply optional settings (currency/units). The system combines all selected reports in the order selected into one batched .pdf file. Once the report is compiled, the user will receive an email notification along with a link to log in and review the final report.

Grid Features

Each of the data grids contains each of the same features and flexibility.

Sort: Select checkbox to apply sort by that column in ascending or descending order.

Filters: From this menu you may apply custom filters by choosing the value and the selecting the criteria.

Pin: Clicking on Pin will freeze this column to the left side.

Pick List: This feature provides a dynamic selecting of items applicable within the particular column you have selected, where you can then select one or multiple options. Click the checkbox for each item you would like included, or deselect the items you want excluded. The selections at the bottom allow you to Check All, Uncheck All or Revert All.

Move to First – Clicking here will move the selected column to the first position.

Move to Last – Clicking here will move the selected column to the last position.