

Matt Baltic

Address: Crawley, United Kingdom

e-mail: matthias.magic@gmail.com | Mobile: +44 7440 XXXXXX

PERSONAL STATEMENT:

I am a bus driver in London and in the meantime I am learning Python and JavaScript coding. I consider myself as a polite and tactful and able to listen effectively when solving problems. I am also an excellent team worker able to take instructions from all levels and build up good working relationships with all colleagues. Quickly learns, self develops and masters new concepts and skills.

EDUCATION:

2020 - now Access Training Academies, UK;

Subject: **Plumbing and Heating Level 2;**

1999 - 2004 Technical College of Telecommunication, Poland;

Subject: **Telecommunication;** Specialty: **Telecommuting;**

Degree earned: **Technician of Telecommunication;**

Final result of studies: 4,0 - Good.

EMPLOYMENT HISTORY:

Bus Driver for London Buses - London - October 2014 to Present

Driving bus, safety checks, providing excellent customer service.

Supervisor/Team Leader at SSP UK Ltd - London / Gatwick Airport - January 2013 to October 2014

Running shifts working closely with the Store Manager, motivating the team and ensuring that an excellent customer service and brand standards are provided.

Assistant Manager at Caffe Nero - London - September 2011 to January 2013

Managing team of 5 persons, customer service, training new staff, managing food deliveries.

Area Manager at FM Solutions S.A. - Poland - October 2010 to July 2011

Maximizing sales and profitability, collect data and analyzing reports, negotiations.

Store Manager at P4 Sp. z o.o. - Poland - November 2007 to October 2010

Managing team of 4 persons, customer service, managing deliveries, creative positive view of PLAY brand.

Customer Assistant at Marks & Spencer - London - November 2006 to October 2007

Customer service, making orders.

Computer Technician at Inter-Es S.A. - Poland - November 2005 to September 2006

Customer service, computer repairs, building customized PC's, software installation, making orders.

Staff Member at McDonald's - Poland - June 2004 to October 2005

Matt Baltic

Address: Crawley, United Kingdom

e-mail: matthias.magic@gmail.com | Mobile: +44 7440 XXXXXX

CERTIFICATIONS/LICENCES

Driving Licenses:

CAT A – from August 2017

CAT B – from June 2001

CAT D – from October 2014

m1m0 certificates: Learn to Code, Programming for Games, Become a Hacker, Code for iOS Apps, Make a website

Power Boat Licence – from May 2018

GCSE Mathematics Higher Tier – Grade 5

MY ATTRIBUTES:

- **Teamwork:** Combining with others to achieve a task or goal, recognizing and respecting their views and opinions.
- **Willingness to learn:** I am keen to develop and acquire new skills through employment.
- **Good organizational skills:** When the situation demands it, I am always able to manage myself well, work under pressure, and according to time constraints.
- **Computer skills:** I am competent in my use of computers, particularly in the use of MS Windows packages, including Excel and Word. I am also familiar with using Windows and Linux environments, especially Elementary OS and Debian .
- **Communication skills:** Developed through dealing professionally with a diverse range of customers and suppliers.
- **Attention to detail:** Especially dealing with complicated transactions, cashing up, re-stocking and paperwork.
- **Enjoyment of travel:** I am glad to have the opportunity to meet new people and improve communication skills.