

## **INSTRUCTIONS TO AUTHORS**

The Proceedings of the 4<sup>th</sup> Underwater Acoustics Conference and Exhibition will be published on an electronic media to be handed out to all registered participants on their registration at the Conference. In order to produce the Proceedings in time for the Conference, all papers in their final form must be submitted electronically (in Microsoft Word .doc or .docx format) through the conference website after April 1<sup>st</sup> 2017 and no later than June 18<sup>th</sup> 2017.

The total number of pages allotted to each final paper according to its category are:

Oral and poster papers:	6 pages
Invited papers:	8 pages
Plenary Papers	12 pages

It is the responsibility of the authors to secure that the material submitted for publication in the Conference Proceedings is properly available to the public, and to decide whether disclosure of the material requires the prior consent of other parties.

## The manuscript should be written in English

Please use the "<u>UA2017 Paper Template.doc</u>", which contains all the predefined document styles.

The following guidelines should be carefully obeyed:

- 1. Do not put any headers / footers or type any page numbers on the manuscript. The editor will insert them.
- 2. The **first page** should contain the following items, in exactly the given order:
  - Title of the paper.
  - **Authors** (initials or first names before surnames), separated by commas and each followed by a superscript letter (a etc.), referring to the respective address.
  - Addresses, each preceded by a superscript letter (a etc.), referring to the respective author name(s).
  - Contact author's name and complete postal address plus valid fax number and e-mail address.
  - **Abstract**, which should be self-contained (no footnotes or references).
  - Keywords, which should be quoted in the Subject Index of the Proceedings.
- 3. The **next pages** should contain the following items:
  - Main text, which should be concise, in view of the length limitations. Do not use
    footnotes; incorporate these as text remarks. Never should references be used as
    footnotes. Acknowledgements (e.g. for grants) should be put at the end of the

main text, before the references.

- **Notation** should be clear, compact and consistent.
- Formulas should be displayed (i.e. put on separate lines) when important.
- References should be limited to the most relevant literature. Do not use the
  references for footnotes. The information should be presented to the order of
  items: authors (initials before names), journal abbreviation (or Editors,
  book/proceedings title, and publisher plus city), volume, year of publication, first
  page. All references should be cited in the text, numbered in [ ] brackets
  consecutively in order of first appearance.
- **Tables** (with Arabic numbering in order of appearance), which should have a clear structure, with simple column headings giving all units.
- **Figure captions** should be put on the figure sheets.
- **Figures:** Check lettering carefully for spelling mistakes and consistency with the main text. Wherever feasible, combine analogous graphs into a single figure. The figure numbering should be in the order in which they are first referred to in the text.