Austin Matthew Rice

WEB DEVELOPER

PHONE
EMAIL
LOCATION

409-718-1960 mattrice12@outlook.com Austin, Texas 78745

EDUCATION

The Iron Yard

12 week immersive full-stack program with a focus on back-end development

The University of Texas School of Law

Juris Doctorate

Summer 2016

2013 - 2016

Ruby Ruby on Rails PostgreSQL HTML5 Sass/CSS3 JavaScript jQuery React AJAX

SKILLS

The University of Houston

B.A. in Philosophy, Summa Cum Laude B.A. in Psychology, Summa Cum Laude

2008 - 2012

Playing Piano
Watercoloring
Reading
Writing
Cooking
Biking

EXPERIENCE

Law Clerk

Eccles & McIntosh, P.C. October 2014 - January 2016

Legal Intern

Mendoza & Associates, P.C. May 2013 - August 2013

- Sole legal clerk for firm of four lawyers.
- Drafted confidential and time-sensitive documents, deliverable to clients, attorneys, county and district clerks, judges, and the IRS.
- Researched and analyzed complex legal issues.
- Communicated and coordinated with clients to get information and documents.
- Sole legal intern for attorney.
- Maintained files and sensitive information on 40+ cases.
- Drafted and responded to various documents for clients, attorneys, and courts.
- Researched and analyzed legal issues with attorney.
- Assisted attorney in trial.