

# Matthew Ruetz

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Website / Portfolio: <https://mattruetz.com>

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## Education

**University of Guelph** / Bachelor of Computer Engineering

SEPTEMBER 2016- APRIL 2021, Guelph, ON

- Bachelor of Engineering with Honors in Computer Engineering
- Relevant coursework: Advanced Computer Architecture, Communication Systems, Large-Scale Software Architecture, Data Structures, and more.

**St. Mary's High School**

2012 - 2016, Kitchener, ON

- Consistently achieved Honor Roll status throughout all four years
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## Skills

- Clear and concise communication abilities
  - Strong capacity to work both independently and as part of a team
  - Exceptional organizational skills and professional demeanor
  - Proficiency in quickly mastering new tools and software
  - Intuitive grasp of effective UI/UX principles
  - Proficient in programming languages such as JavaScript, HTML, CSS, C, C++, C#, VBA, Java, Python, and SQL
  - Experience with full-stack development technologies, including the MERN stack (MongoDB, Express, NodeJS, ReactJS), Typescript, PostgreSQL, Firebase, Bootstrap, SASS, Git, and more.
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## Technical Experience

**Profital Digital Marketing Agency** / Web Developer

APRIL 2022 - FEBRUARY 2023, Mississauga, ON

- Successfully executing the entire end-to-end web development process while working directly with clients
- Building websites with WordPress and NodeJS
- Launching client websites, including DNS setup
- Maintaining multiple client sites, including SEO management
- Complete e-commerce setup and maintenance

**Sleeman Breweries Ltd.** / Provincial Dispatch Coordinator

MAY 2019 - OCTOBER 2021, Guelph, ON

- Creating optimized routes for all Sleeman direct deliveries in Ontario, while accounting for dynamic factors
- Building custom applications and automating spreadsheets using VBA code to streamline daily tasks
- Creating comprehensive documentation and instructions for custom software applications

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## Additional Experience

### Sales Clerk + Cashier / Lowes, Kitchener

MAY 2018 - SEPTEMBER 2018, Mississauga, ON

- Providing professional customer service by offering guidance in locating and selecting merchandise
- Operating a point-of-sale (POS) system, including handling financial transactions and processing customer orders over the phone

### Groundskeeper. / City of Kitchener - Doon Valley Golf Course

MAY 2017 - SEPTEMBER 2017, Kitchener, ON

- Maintaining optimal physical condition of a golf course
  - Demonstrating self-motivation and leadership by independently completing tasks with minimal supervision for extended periods
  - Operating a diverse range of vehicles and machinery, with attention to detail and safety
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## Awards

**Employee Recognition Award - Sleeman Breweries:** Awarded for exemplary work in developing custom VBA applications with documentation

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## References

References are available upon request.