

Matt.b.fava@gmail.com

# Matthew Fava

(908) 956-1254

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421 Spruce Street, Roselle Park NJ 07204

**Summary:** Kean University graduate with excellent communication skills, customer service, and problem solving skills. Seeking a career in web design/data analysis, and business with a major company.

## Education:

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Kean University	Union, NJ	September 2014 to May 2018
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Bachelor's Degree in Computational Math

## Certificate:

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Trilogy Web Design Boot camp	Somerset, NJ	February 2020 to be completed August 11 2020
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Web Design Certificate

## Professional Experience:

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<b>Allegiance</b> <i>Product Support Supervisor-</i>	Iselin, NJ	February 2019 to Present
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Responsible for the creation of items and advertisements, analysis of sales data coming in from over one hundred stores ranging across 3 different departments, and communication of price changes to stores.

<b>YESTERCades</b> <i>Store Manager -</i>	Somerville, NJ	September 2018 to February 2019
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Oversaw the Somerville location, responsibilities included staffing, light housekeeping duties, advertisement, sales, gift cards, supply list, and game inventory. Other duties included repairing arcade games and computers.

<b>YESTERCades</b> <i>Key Holder -</i>	Westfield, NJ	April 2018 to September 2018
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Accountable for cash register, opening/closing store, customer service, sales, repairing arcade machines and computers.

<b>GameStop</b> <i>Key Holder -</i>	Garwood, NJ	March 2017 to December 2017
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Responsibilities' included sales, customer service, opening/closing store, and advertising.

<b>Dollar Tree</b> <i>Sales Associate-</i>	Roselle Park, NJ	November 2014 to June 2017
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Assisted customers with products, sales, cash register, re-stocked inventory, and light housekeeping duties.

## Software Skills:

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Microsoft Office, JavaScript, Google Docs, Matlab, R (statistic computer program), Google Drive, PowerPoint, HTML, Javascript, CSS, JQuery, MySQL,

\*References available upon request