

## Access DOR secure services through SecureAccess Washington

1. Go to <https://secureaccess.wa.gov/>
2. Click the **SIGN UP!** button. If you already have a SAW account, enter your username and password, and then click the **SUBMIT** button, skip to step 8 of these instructions.



 **WELCOME**  
to your login for Washington state.

SecureAccess Washington

**SIGN UP!** **GET HELP** **TIPS OFF**

**LOGIN**

USERNAME

PASSWORD

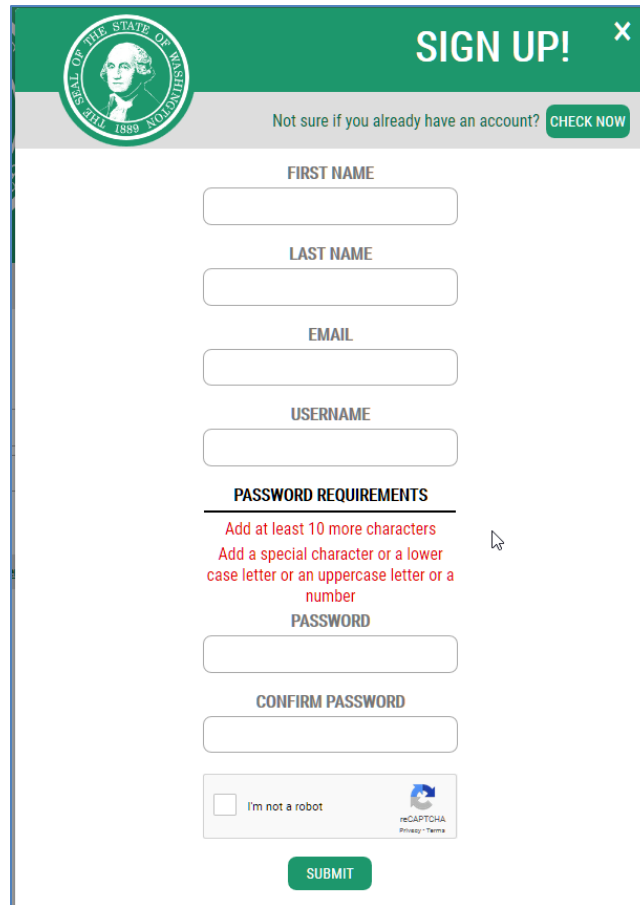
**SUBMIT**

[Forgot your username?](#) | [Forgot your password?](#)

**ON BEHALF OF**

**WASHINGTON STATE AGENCIES**

3. Enter your first name, last name, and email address. Create a username and password, and then confirm the password by entering it again. Check the box to confirm that you are not a robot. Click the **SUBMIT** button.

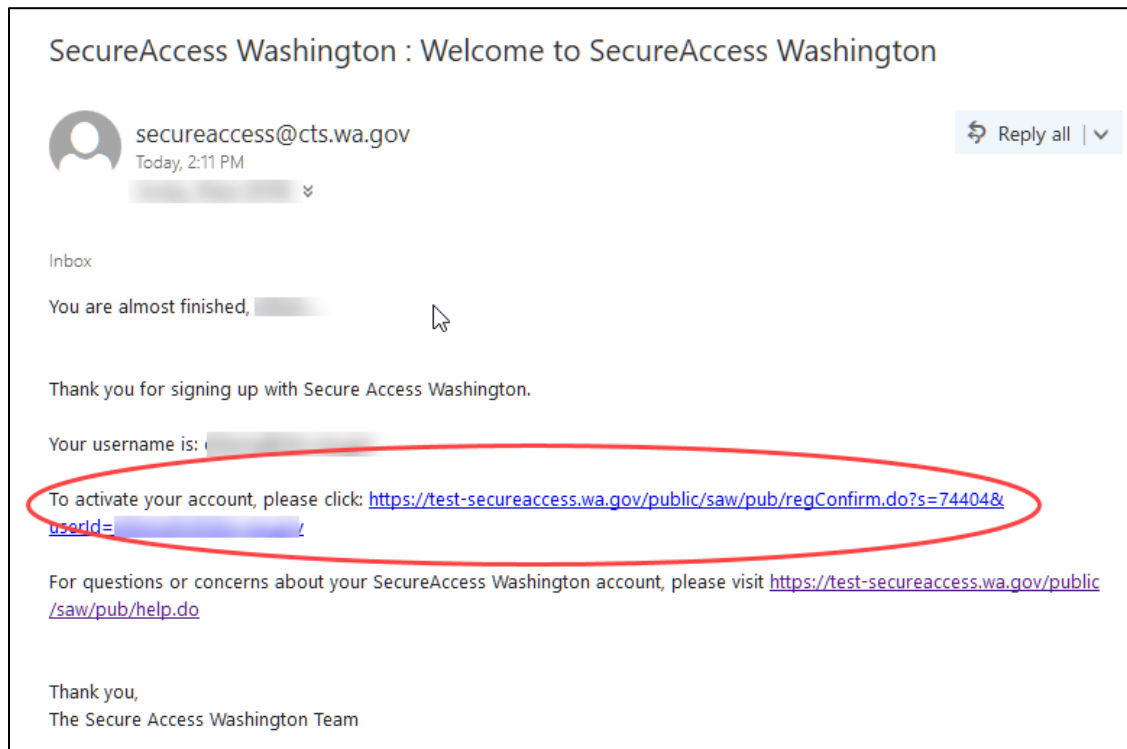


The screenshot shows a web form titled "SIGN UP!" with a close button (X) in the top right corner. The form is for the Seal of the State of Wisconsin, which is displayed in the top left. The form includes the following fields and elements:

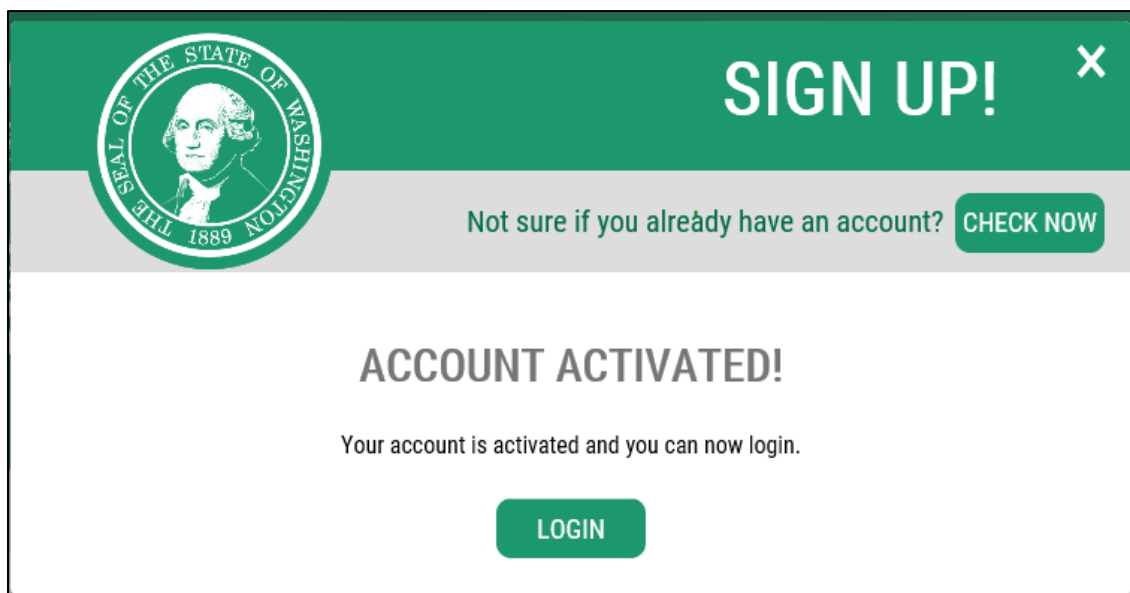
- A link: "Not sure if you already have an account? [CHECK NOW](#)"
- Input fields for: FIRST NAME, LAST NAME, EMAIL, USERNAME.
- Section: **PASSWORD REQUIREMENTS**
  - Add at least 10 more characters
  - Add a special character or a lower case letter or an uppercase letter or a number
- Input fields for: PASSWORD, CONFIRM PASSWORD.
- A checkbox labeled "I'm not a robot" next to a reCAPTCHA logo.
- A green **SUBMIT** button at the bottom.

4. A Check your email message displays. Click the **X** in the upper right of the window to close the message.

5. Check your email. You should receive an email from [secureaccess@cts.wa.gov](mailto:secureaccess@cts.wa.gov). Click the link within the email to activate your account.



6. On the *Account Activated* message, click the **LOGIN** button.



7. Enter the username and password you previously created in the appropriate fields. Click the **SUBMIT** button.



The screenshot shows the Washington State SecureAccess login interface. At the top, a green banner features the Seal of the State of Washington on the left and the text "WELCOME to your login for Washington state." on the right. Below the banner is a grey navigation bar with the "SecureAccess Washington" logo on the left and three buttons: "SIGN UP!", "GET HELP", and "TIPS OFF". The main content area is white and divided into two sections. The left section, titled "LOGIN", contains a "USERNAME" field with a blurred input, a "PASSWORD" field with masked characters, a green "SUBMIT" button, and two links: "Forgot your username?" and "Forgot your password?". The right section, titled "ON BEHALF OF", features a graphic of the Washington State Capitol building with the text "WASHINGTON STATE AGENCIES" overlaid.

**WELCOME**  
to your login for Washington state.

**SecureAccess**  
Washington

[SIGN UP!](#) [GET HELP](#) [TIPS OFF](#)

**LOGIN**

USERNAME

PASSWORD

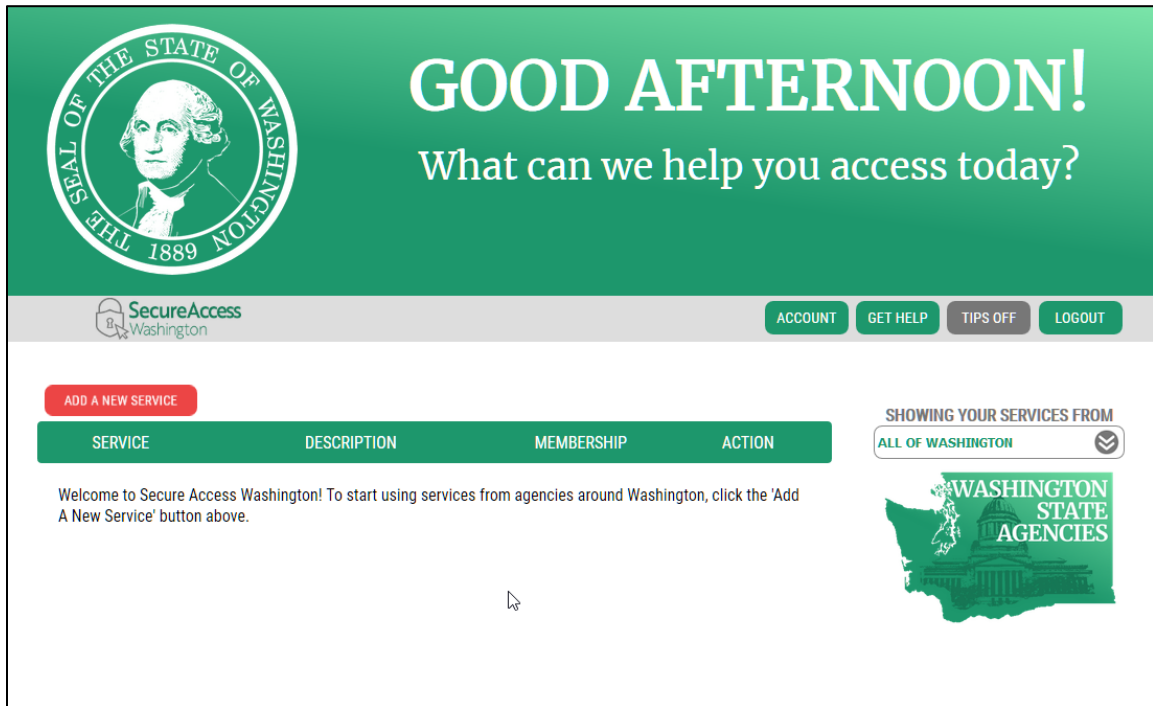
[SUBMIT](#)

[Forgot your username?](#) | [Forgot your password?](#)

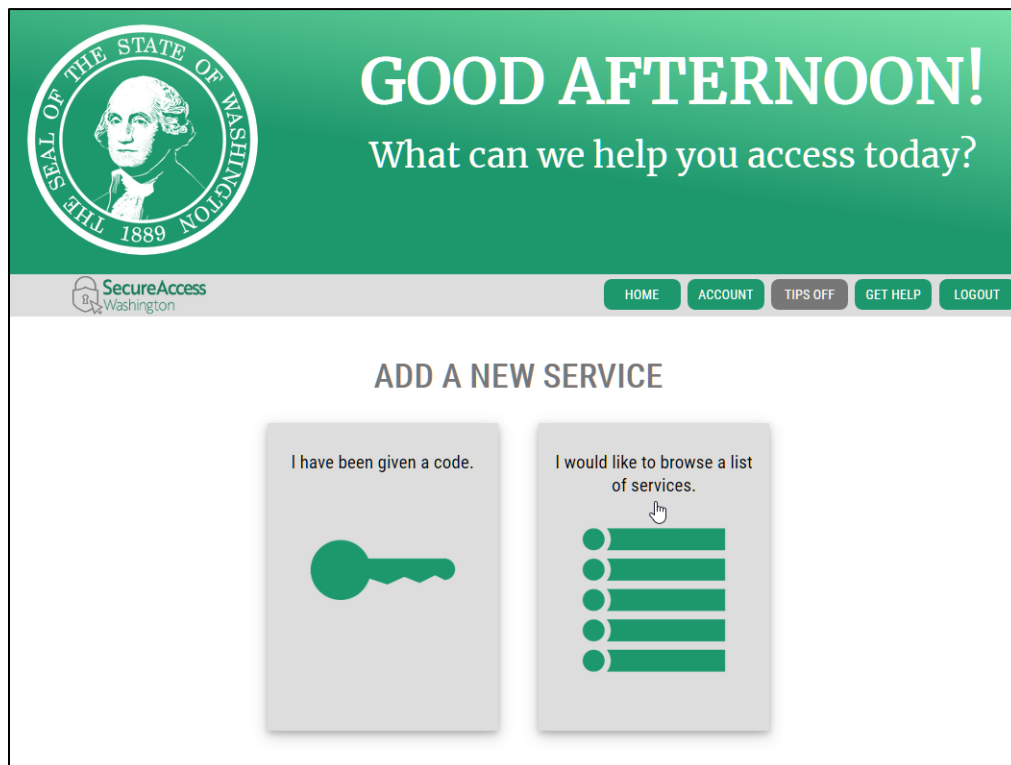
**ON BEHALF OF**

**WASHINGTON STATE AGENCIES**

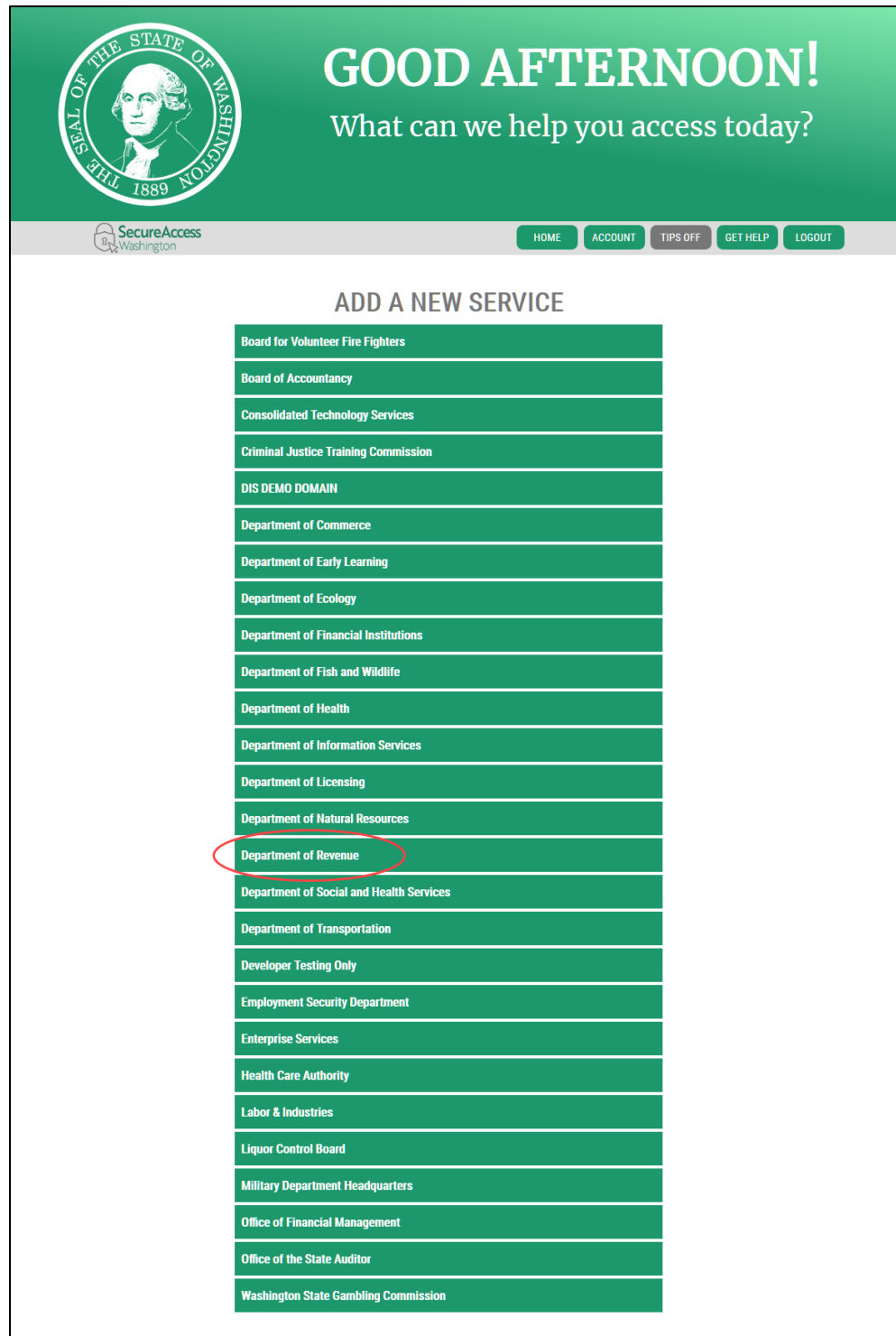
8. You are now within SecureAccess Washington and can add secure services. Click **Add a New Service** to add Department of Revenue services to your list.



9. Click **I would like to browse a list of services.**



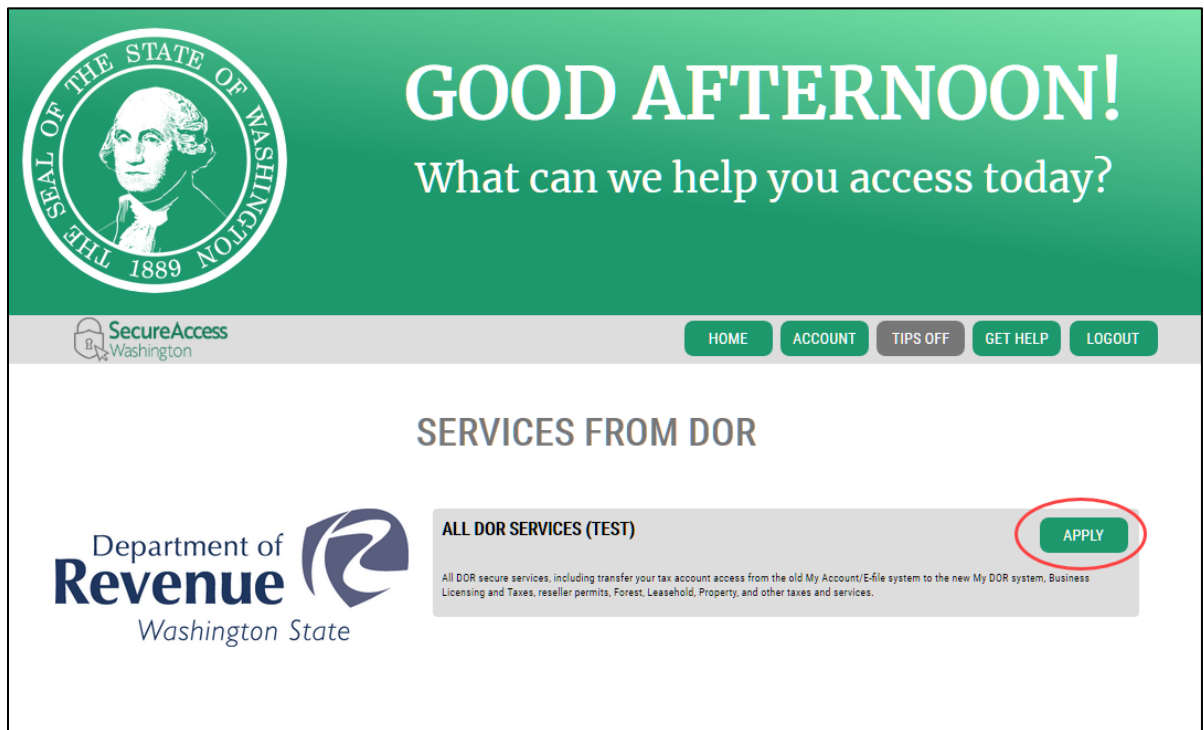
10. Click **Department of Revenue**.



The screenshot shows the Washington State SecureAccess portal. At the top left is the Seal of the State of Washington. To its right, the text "GOOD AFTERNOON!" is displayed in large white letters, followed by "What can we help you access today?" in smaller white letters. Below this is a navigation bar with the "SecureAccess Washington" logo and buttons for "HOME", "ACCOUNT", "TIPS OFF", "GET HELP", and "LOGOUT". The main content area is titled "ADD A NEW SERVICE" and contains a vertical list of 28 services. The "Department of Revenue" is circled in red in the original image.

Service
Board for Volunteer Fire Fighters
Board of Accountancy
Consolidated Technology Services
Criminal Justice Training Commission
DIS DEMO DOMAIN
Department of Commerce
Department of Early Learning
Department of Ecology
Department of Financial Institutions
Department of Fish and Wildlife
Department of Health
Department of Information Services
Department of Licensing
Department of Natural Resources
Department of Revenue
Department of Social and Health Services
Department of Transportation
Developer Testing Only
Employment Security Department
Enterprise Services
Health Care Authority
Labor & Industries
Liquor Control Board
Military Department Headquarters
Office of Financial Management
Office of the State Auditor
Washington State Gambling Commission

11. Click the **Apply** button next to *All DOR Services*.



**GOOD AFTERNOON!**  
What can we help you access today?

SecureAccess  
Washington

HOME ACCOUNT TIPS OFF GET HELP LOGOUT

**SERVICES FROM DOR**

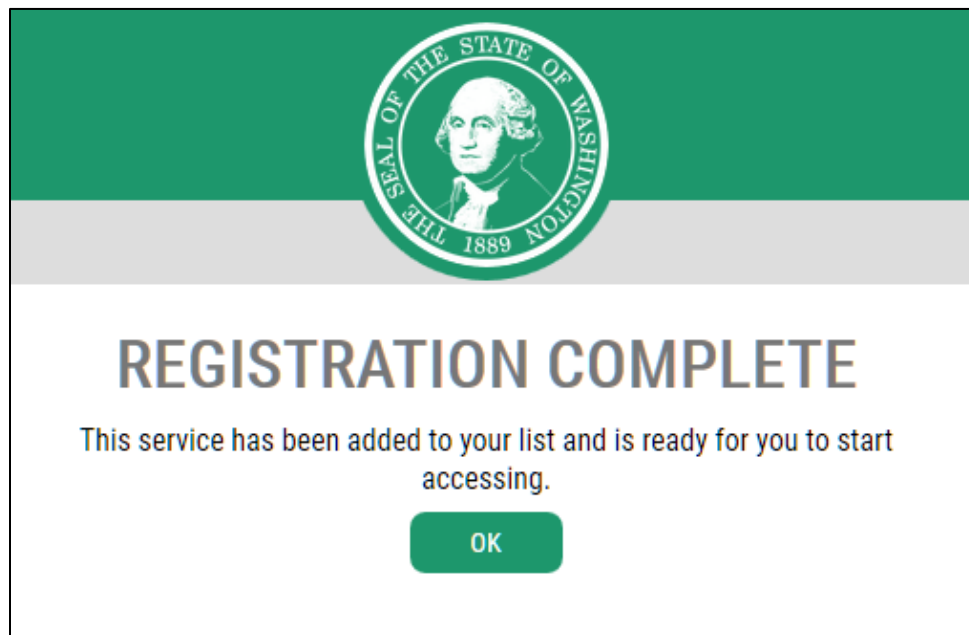
Department of  
**Revenue**  
Washington State

**ALL DOR SERVICES (TEST)**

**APPLY**

All DOR secure services, including transfer your tax account access from the old My Account/E-file system to the new My DOR system, Business Licensing and Taxes, reseller permits, Forest, Leasehold, Property, and other taxes and services.

12. You will see the *Registration Complete* message. Click **OK** to access Department of Revenue online services.




**REGISTRATION COMPLETE**

This service has been added to your list and is ready for you to start accessing.


**OK**

13. Click the All DOR Services to start access business licensing and tax services.



# GOOD AFTERNOON!

What can we help you access today?



ACCOUNTGET HELPTIPS OFFLOGOUT

ADD A NEW SERVICE

SERVICE	DESCRIPTION	MEMBERSHIP	ACTION
<a href="#">All DOR Services (Test)</a>	All DOR secure services, including transfer your tax account access from the old My Account/E-file system to the new My DOR system, Business Licensing and Taxes, reseller permits, Forest, Leasehold, Property, and other taxes and services.	Active ?	<a href="#">Remove</a>

SHOWING YOUR SERVICES FROM

ALL OF WASHINGTON

