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| ● | **Matthew Muju** Tomohon, Indonesia | 📞 0858-2510-0962 / 0878-8252-8062 📧 mujumatthew@gmail.com | 🌐 github.com/Matthew-Muju |

**PROFESSIONAL SUMMARY**

Computer Science graduate with expertise in web and mobile development, administration, and technical support. Skilled in Python, JavaScript, PHP, C++, and C#. Strong problem-solving and teamwork abilities with proven experience in hospital operations and IT systems.

**WORK EXPERIENCE**

Casemix Staff – Siloam Hospital Paal Dua, Manado (Jun 2025 – Present)

* Verified completeness of medical records (physical & digital).
* Organized documentation to maintain accurate patient folders.
* Collaborated with medical and admin teams for compliance.

Front Office Assistant – Siloam Hospital Paal Dua, Manado (Mar 2025 – May 2025)

* Handled patient registration and appointment scheduling.
* Educated patients on hospital policies, improving satisfaction.
* Processed payments and managed front-office documentation.

Staff ALC – PT Lotte Shopping Indonesia (Sep 2020 – May 2024)

* Led inventory and transaction verification, reducing discrepancies.
* Provided IT and network support for smooth operations.
* Streamlined data management processes for efficiency.

**EDUCATION**

Universitas Klabat – Airmadidi  
Bachelor of Technology (Informatics), Magna Cum Laude (2023)  
Focused on programming, web development, database management, and networking.

**PROJECTS**

JASKUB (Jasa Kuli Bangunan)

Android app connecting clients with construction workers. Features: real-time tracking, negotiation, worker-client matching.  
Tech: React Native, JS, Firebase, Google Maps API

Android Attendance App

Mobile app for student attendance tracking, reducing errors and improving accuracy.  
Tech: Java, Android Studio, Firebase

**CERTIFICATIONS**

Adobe Certified Professional (ACP) – Universitas Klabat (2023–2026)

**SKILLS**

Technical: Python, JavaScript, PHP, C++, C#, Java, HTML, CSS, MySQL, React (basic), Git, Figma, Blender, Unity, Photoshop, Linux, Windows Server 2012  
Soft Skills: Problem Solving, Teamwork, Communication, Time Management, Adaptability

**LANGUAGES**

English (Fluent), Indonesian (Native)