FINAL PAPER FORMAT GUIDELINES
2019 Christian Engineering Conference

Title Page (top section of first page only)

1. <u>Title of Paper</u>: The title must be centered with at least a 1.5-inch margin on the left and right.
2. <u>Title Font</u>: Times New Roman typeface, boldfaced, 14-point is required.
3. <u>Author</u>: Located directly beneath the title. Font is italicized, 12-point, Times New Roman.
4. Author's or authors' <u>institutional affiliation(s)</u>, if any, may be indicated with a reference mark and footnote on the title page.

Body of Paper (beginning under the title information and continuing with all subsequent pages)

1. <u>First page</u>: The paper will be in a one-column format with left justification. There must be a one-inch margin on the left, right, and bottom, skipping one line between paragraphs.
2. <u>Second and subsequent pages</u>: There must be a one-inch margin all around in one-column format, left justification, skipping one line between paragraphs.
3. <u>Font</u>: Times New Roman typeface is required, 12 point, using only standard symbols and abbreviations in text and illustrations.
4. <u>Abstracts</u>: Abstracts should be included between the title and the body of the paper.
5. <u>Headings</u>: Headings are not required but can be included. If used, headings must be left justified, use upper and lower case (not all caps), with font in the same typeface and size as the body of the paper. There must be only one space between the heading and the paragraph.
6. <u>Page Numbering</u>: Do not number the pages.
7. <u>Length</u>: There is no set limit for number of pages, but note that reviewers as well as readers of your work appreciate conciseness.
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