

## Milestone 03: Mid-Project Demonstration, Project Management and Project Report Progress Rubrics

| RUBRIC FOR STUDENT'S ARTEFACT/IMPLEMENTATION DEMONSTRATION  |  |   |   |  |  |
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| <p>Based on the artefact and/or implementation demonstration, it is evident that <b>excellent progress</b> has been made for this stage of the project.</p> <p>For example, in terms of project complexity, work is of an intermediate/advanced level and demonstrates an <b>extensive level of completion</b>.</p> | <p>Based on the artefact and/or implementation demonstration, it is evident that <b>very good progress</b> has been made for this stage of the project.</p> <p>For example, in terms of project complexity, work is of an intermediate/advanced level and demonstrates a <b>very good level of completion</b>.</p> | <p>Based on the artefact and/or implementation demonstration, it is evident that <b>good progress</b> has been made for this stage of the project.</p> <p>For example, in terms of project complexity, work is of an intermediate level and demonstrates a <b>good level of completion</b>.</p> | <p>Based on the artefact and/or implementation demonstration, it is evident that <b>adequate progress</b> has been made for this stage of the project.</p> <p>For example, in terms of project complexity, work is of a somewhat basic level and demonstrates <b>adequate levels of completion</b>.</p> | <p>Based on the artefact and/or implementation demonstration, it is evident that <b>inadequate progress</b> has been made for this stage of the project.</p> <p>For example, work is very <b>basic and underdeveloped</b>.</p> | <p>A demonstration was not given, OR the artefact and/or implementation demonstrated is representative of <b>failing work</b> for this stage of the project.</p> |

## RUBRIC FOR STUDENT'S PROJECT MANAGEMENT EVIDENCE

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|--|---|--|--|--|--|
| <p>Project management evidence is <b>excellent</b>.</p> <p>For example:<br/>There is excellent evidence of a project plan.</p> <p>A dedicated project management tool is actively used all of the time and is fully up to date.</p> <p>There is excellent evidence of how project activities are captured and tracked (e.g., milestones, timelines, tasks etc).</p> <p>There is excellent evidence of how project activities are evidenced to the supervisor.</p> <p>There is excellent evidence regarding considerations of project problems and how they might be mitigated.</p> | <p>Project management evidence is <b>very good</b>.</p> <p>For example:<br/>There is very good evidence of a project plan.</p> <p>A dedicated project management tool is actively used most of the time.</p> <p>There is very good evidence of how project activities are captured and tracked (e.g., milestones, timelines, tasks etc).</p> <p>There is very good evidence of how project activities are evidenced to the supervisor.</p> <p>There is very good evidence regarding considerations of project problems and how they might be mitigated.</p> | <p>Project management evidence is <b>good</b>.</p> <p>For example:<br/>There is good evidence of a project plan.</p> <p>A dedicated project management tool is generally being used appropriately.</p> <p>There is good evidence of how project activities are captured and tracked (e.g., milestones, timelines, tasks etc).</p> <p>There is good evidence of how project activities are evidenced to the supervisor.</p> <p>There is good evidence regarding considerations of project problems and how they might be mitigated.</p> | <p>Project management evidence is <b>adequate</b>.</p> <p>For example:<br/>There is limited evidence of a project plan.</p> <p>A dedicated project management tool is available but is not actually being used.</p> <p>There is limited evidence of how project activities are captured and tracked (e.g., milestones, timelines, tasks etc).</p> <p>There is limited evidence of how project activities are evidenced to the supervisor.</p> <p>There is limited evidence regarding considerations of project problems and how they might be mitigated.</p> | <p>Project management evidence is <b>inadequate</b>.</p> <p>For example:<br/>There is no clear evidence of a project plan.</p> <p>A dedicated project management tool is not being used.</p> <p>It is not clear to see how project activities are captured and tracked (e.g., milestones, timelines, tasks etc).</p> <p>It is not clear to see how project activities are evidenced to the supervisor.</p> <p>There is no clear evidence regarding considerations of project problems and how they might be mitigated.</p> | <p>Project management evidence was not shown or is not captured in a manner that the student can evidence.</p> |
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| RUBRIC FOR STUDENT'S PROJECT REPORT PROGRESS  |   |   |   |   |   |
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| The project report is at an advanced stage and a draft is already available for review. | The project report is at an intermediate stage with a substantial level of content in all sections. | The project report is at an early stage with some of the sections containing significant levels of content. | The project report is at a very early stage and is essentially the core template with some place holder content in place. | The project report is at a "scoping out" stage and is essentially the core template only. | No evidence was provided to show that the report had been given any consideration |

### Other points that will be considered during the demonstration

1. Has the student been attending supervision meetings? (YES / NO)
2. Does the student know how to evaluate their work? (YES / NO)
3. Overall, has the student made suitable progress so far? (YES / NO)