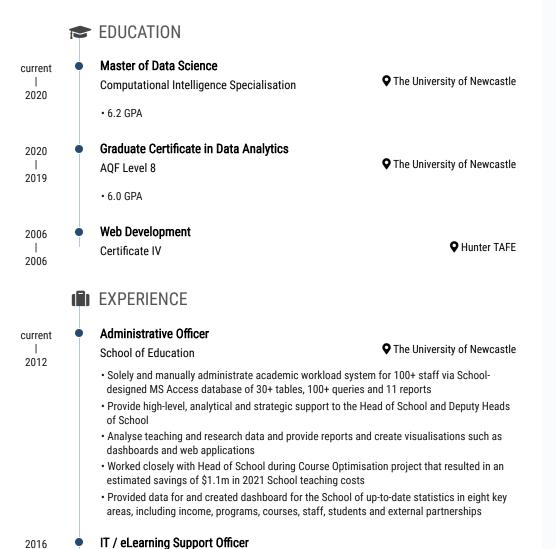
MATTHEW LEONARD

School of Medicine and Public Health

colleagues and stakeholders

2014

Passionate data scientist with 3+ years of experience in interpreting, analysing and visualising data for the biggest school at the University of Newcastle. I play a key role in strategic decisions, with extensive knowledge of teaching and research matters and the ability to problem-solve. I constantly wrangle, analyse and visualise data to assist in decision making. I am particularly skilled in SQL, R and R Studio and visualisation packages/software such as Shiny and Power BI.



· Provided reports and contributed to School committees, project teams and working parties

 Worked flexibly between multiple campuses and hospitals, providing support where and when it was most needed, whilst remaining contactable and communicating with relevant

Collaborate, allowing tutorials to take place online whilst students were on placement

· Created automated system that created individualised PDFs, attached to personalised

· Trained three cohorts of Bachelor of Medicine students and tutors in Blackboard

emails to thousands of students regarding feedback on assessments

CONTACT

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- matthewrleonard
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DATA SKILLS

R			
Python			
SAS			
SQL			
Power BI			
Tableau			
MS Excel			
Wrangling			
Analysing			
Visualising			
Modelling			

SOFT SKILLS

- Written and verbal communication
- ☑ Problem solving

The University of Newcastle

- ✓ Interpersonal skills
- ☑ Flexibility and adaptability
- ☑ Work independently
- ✓ Work under pressure
- ☑ Teamwork and collaboration
- Attention to detail

2012 | 2009

Expo Officer / IT Officer

Careers Service

- The University of Newcastle
- Coordinated four annual careers expos, which required liaising with employers, overall event management, marketing and employment and supervision of student assistants
- · Maintained employer contact database and produced reports and statistics when necessary
- Introduced an online registration system and electronic floor plans for all events
- Organised numerous, simultaneous events that achieved excellent attendance and feedback from employers and students

2008 | 2008

Project Officer

Careers Service

- The University of Newcastle
- · Researched career opportunities and wrote content for the Degrees to Careers project
- Assisted in design and development of fully-functioning, easy-to-use and engaging website for Degrees to Careers project

2008 | 2007

Information Officer

Careers Service

The University of Newcastle

- Liaised with external recruiters to provide students and graduates with employment opportunities
- Analysed student and appointment data and provided charts, tables and written analysis for midyear and annual departmental reports
- Provided triage support for students and employers, requiring excellent knowledge of all services provided by the department
- Part of a team that won Vice Chancellor's Award for General Staff Excellence and National Association of Graduate Careers Advisory Services Best Practice Award



Professor Susan Ledger

Head of School and Dean of Education School of Education ◆ The University of Newcastle

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Associate Professor Robert Parkes

Acting Head of School (2019-2020) School of Education The University of Newcastle

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Tanille Elley

School Executive Officer School of Education ◆ The University of Newcastle

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This CV was created entirely with R and CSS, using the R package: datadrivency

and some help with: pagedown, rmarkdown and tidyverse.

View this CV online at matthewleonard.ml/cv/