

Teammate Evaluation Form

Teammate's Name		
	Rubric: 0 – Never 1 - Seldom 2 – Infrequently 3 – Usually 4 - Always	Rate 0-4
Communicates Well	Did the teammate return e-mails and other forms of communication promptly? Could the teammate understand, explain and evaluate the technical aspects of the project in a clear concise manner?	
Works in team environment	Did your teammate come to meetings on time? Did the teammate participate in all aspects of the project? How much did the teammate's efforts contribute to the overall success of the project?	
Meets deadlines	Did you teammate complete individual tasks on time? Did the teammate keep the project progressing forward in a timely manner with a consistent effort throughout the project or was the teammate only available when the team was in trouble?	
Quality of work	Was your teammate willing to accept and carry out individual tasks on time? How well were these individual tasks carried out? Did your teammate do his or her fair share of the work?	
Overall	Would you be happy working with the person again? Would you give this person a job reference?	
Total		
Comments		