

**MATTHEW NGUYEN**

Address

Phone Number

Mtn1@email.sc.edu

**EDUCATION**

MOLINAROLI COLLEGE OF ENGINEER, University of South Carolina

Columbia, SC USA

**High School Graduate from Catawba Ridge**

May 2024

**Majors:** Computer Information Systems**Minor:** Business Informations**GPA:** 3.65**Awards:** Dean's List (2024-2025)**EXPERIENCE**

FOREST CREEK MIDDLE

Fort Mill, SC USA

**Assistant Teacher**

March 2024 – May 2024 ■

Supported lead teachers in developing and delivering instructional materials for diverse middle school learners ■ Identified students' academic strengths and areas for growth, contributing to individualized learning plans ■ Facilitated small-group instruction and provided one-on-one tutoring to reinforce classroom concepts ■ Assisted with classroom management, grading, and communication with parents during assessment periods

GOLD HILL ABC STORE

Fort Mill, SC USA

**Sales Associate**

August 2020 – Present

- Delivered attentive customer service by assisting shoppers with product selection and providing knowledge of store policies and inventory
- Managed register operations, processed transactions efficiently, and maintained accurate cash handling ■ Helped reorganize floor layout and end-cap displays, resulting in increased visibility and sales of high-margin products ■ Supported daily restocking and inventory tracking to ensure product availability and cleanliness across all aisles

**LEADERSHIP EXPERIENCE**

FRENCH CLUB

Fort Mill, SC USA

**Vice President of French Club**

August 2023-May 2024

- Oversaw membership for 20 active members, developing and executing innovative strategies to boost recruitment and engagement.

- Partnered with the Office of Career Management to design and lead workshops aimed at improving career readiness and internship/job search skills for club members.

- Successfully increased club membership by 15% in the first semester through campus-wide recruiting initiatives.

**LANGUAGES** ENGLISH: native SPANISH: proficient VIETNAMESE: developing**AWARDS** Nominated for the UofSC Student Writing Award**ACTIVITIES** Member –Gamecock Badminton, Mu Alpha Theta, Science Olympiad Volunteer – Earth Day Clean up, St. Joseph Vietnamese Tet festival, Dorothy Days Soup Kitchen**TRAVEL** Dominican Republic, Mexico

**INTERESTS**    Gaming, cooking, swimming,