

VPN Connection to Gateway

1. Open a web browser and go to the site <https://vpn-home.gtc.edu>



Login

Please enter your username and password.

USERNAME:

PASSWORD:

GROUP:

2. Enter the same *user name* and *password* that you use to access your Gateway email. For example, Donald Jones would enter:

Login

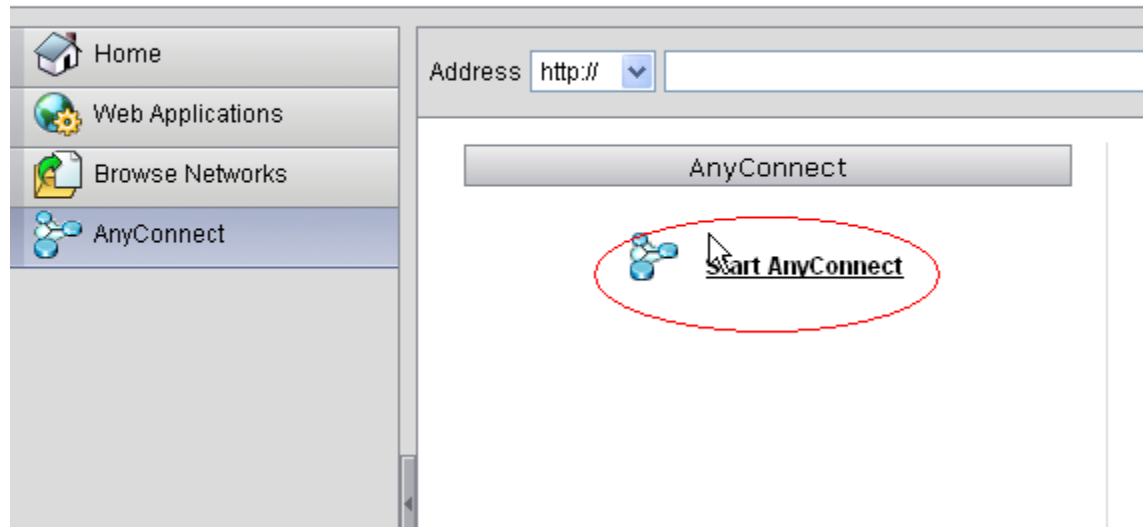
Please enter your username and password.

USERNAME:

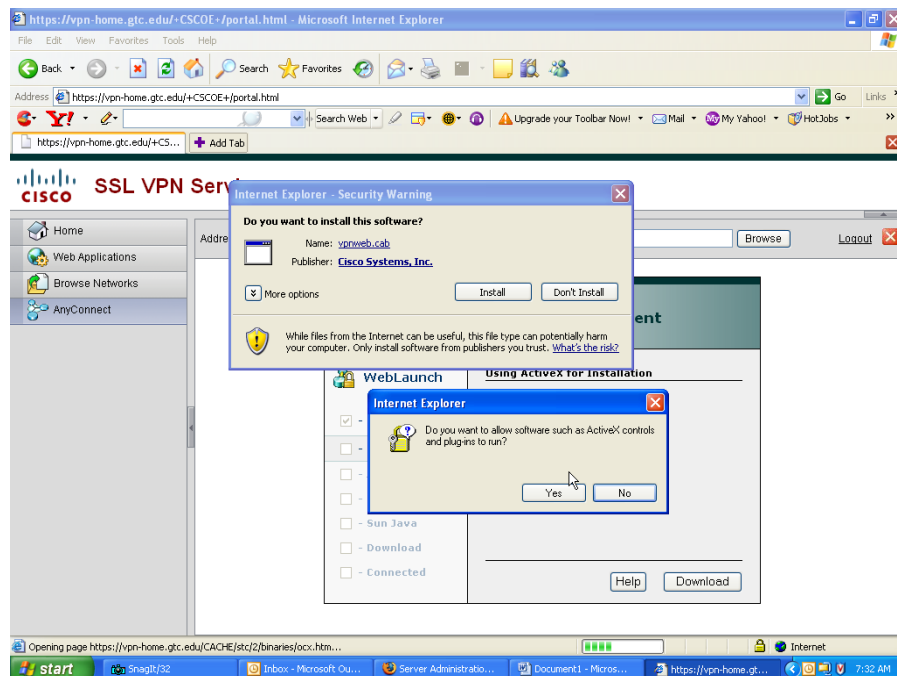
PASSWORD:

GROUP:

3. Click on **Start AnyConnect**.



4. If prompted to "...allow software such as ActiveX..." respond with **YES**. Also **Install vpnweb.cab** from Cisco Systems. (First time connecting.)



5. After several seconds of installation messages the following screen will appear.

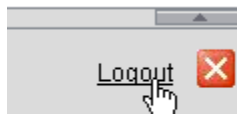


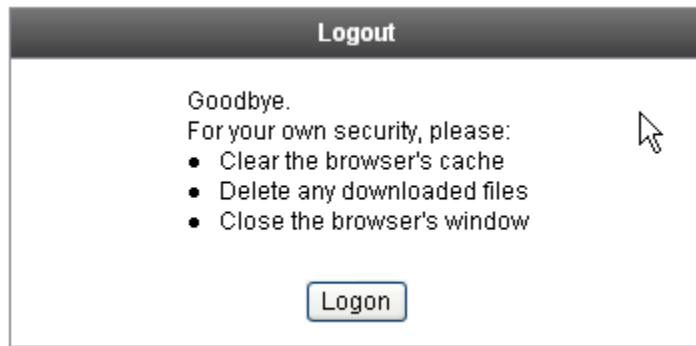
6. Note the checkbox – **Connected** and the secure connection icon (**padlock**) in the system tray. You now have a **Virtual Private Network (VPN)** connection to Gateway.



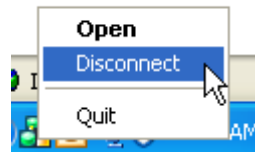
7. At this point you can minimize the web page and start an application, such as the Colleague GUI interface. Reopen the web page when you completed your Gateway application.

8. Logging out is a two step process. First click **Logout**





9. Then right click on the **padlock** icon in the system tray and select **disconnect**.
The VPN connection is now closed.



10. Close the browser.