# Team agreement

#### 1 Communication

- Main communication channel via Discord.
- Within two work days.
- Hardware material will be stored in a cabin at Kista campus. Documents are stored in google platforms, ex drive.

### 2 Responsibility and consequences

- One should announce if they cannot attend preferable one day before, at latest 2 hours before the meeting starts.
- Punishment for late arrival or absence is admin work for that week.

## 3 Decision making

- In bigger decision making a vote is held where the majority will determine the final decision.
- Smaller decisions are discussed until consensus.

### 4 Signatures

We have agreed on this team agreement for the course II1302 Projects and Project Methods, and we have all received one copy of the Agreement.

Name: Mattias Sandberg	Signature:
Name: Deni Persson	Signature: Dentager
Name: Thomas Gustafsson	Signature:
Name: <u>Vanshu Dutta</u>	Signature: Van Ru
Name: Donglin Liu	Signature:
Name: <u>Lucas Larsson</u>	Signature: Lucas lavsson
Name: <u>Dan Söderström</u>	Signature: