

Full-Time Officer Group (FTOG)

Teams or Mandela

Present

Alex Keen, Education Officer (**EO**)
 Devansh Jhamnani, Activities & Employability Officer (**AEO**)
 Ravikiran Rajashekar, International Officer (**IO**)
 Ritakshi Maheshwari, Postgraduate Officer (**PGO**) (Chair)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Chike Dike, Executive Assistant (**CD**) (note taker)

Apologies

Lara Parker, Sports Officer (**SO**)
 Syed Sadath, Guild President (**President**)
 Hope Aquilina, Welfare & Community Officer (**WCO**)

The Chair welcomed everyone, and the meeting started at 12:10.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (16.12.24)	<p>The Chair presented the minutes of the previous meeting, dated 16th December 2024 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p>Noted</p> <p>Noted</p>
2	Officer Updates from Previous Week	Nothing to discuss.	Noted
3	Officer Diaries	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p>EO – meeting with EPS College rep, EPS College Education Committee, Student Groups Coordinator recruitment.</p> <p>PGO – Trustee Board briefing, MMT/Officers away day.</p> <p>AEO – Broadcast Project meeting, meeting with Guild TV, Activity and Employability Fair meeting, Guid Awards Planning meeting.</p> <p>IO – Trustee Board briefing, MMT/Officers away day.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Officer Projects	<p>AEO – Student Success Stories Podcast, PhD Portal project.</p> <p>IO – Refreshers, Food Festival.</p> <p>EO – Research Showcase, NSS work.</p> <p>PGO – Wellbeing Postgraduate event.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

5	Schools/Colleges/ Dubai Update	<p>AEO noted that a new logo was sent from the University of Birmingham Dubai Student Association for approval from the Guild.</p> <p>JT noted that the logo has elements of the University's crest, and would need to obtain permission from the University, if possible.</p> <p>JT noted the need to have a conversation with the Student Association on how we can provide guidance and help them achieve what they want with the rebranding.</p>	<p>Noted</p> <p>Noted</p> <p>DJ/JT</p>
6	Part-Time Officers	No items to discuss.	Noted
7	AOB	No items to discuss.	Noted

The meeting finished at 13:00.