

# Full-Time Officer Group (FTOG)

## Teams

### Present

Jacob Dyke, Education Officer (**EO**) (Chair)  
 Antonia Listratt, Guild President (**President**)  
 Abby Kenrick, Welfare & Community Officer (**WCO**)  
 Simrah Inamdar, International Officer (**IO**)  
 Abhijeet Patel, Sports Officer (**SO**)  
 Aliasgar Gandhi, Postgraduate Officer (**PGO**)

### Also in Attendance

Jo Thomas, Chief Executive (**JT**)  
 Amy Simon, Executive Assistant (**AS**) (note taker)

### Apologies

Emeline Brown, Activities & Employability Officer (**AEO**)

The Chair welcomed everyone, and the meeting started at 13:00.

No	Item for Discussion	Notes	Action
1	<b>Minutes of the Previous meeting (20.10.2025)</b>	<p>The Chair presented the minutes of the previous meeting, dated 20<sup>th</sup> October 2025 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<b>Noted</b>  <b>Noted</b>
2	<b>Officer Updates from Previous Week</b>	<p><b>SO</b> – Sports member feedback meeting prep, Wonkhe/Guild catch up, Ethics &amp; Environmental Committee, Finance Committee, SSG – sustainable, Alumni Impact meeting – shortlisting, Sports night 121 w Sam, Sports Access Fund.</p> <p><b>WCO</b> – Don't Rush to Rent Campaign catch up, Liberation Forum catch up, Chat for Change debrief, meeting with Director of Accommodation and Operations.</p> <p><b>EO</b> – 121 with Deputy PCV for Student Experience, Wonkhe/Guild catch up, 121 with Head of College of Social Sciences, Director of Digital Learning and Technologies and SANDAM, Democracy and Representation review, University Relationships, consulting on a project with Education Technologies and Learning Environment, Housing Campaign debrief, supporting the University Misconduct Hearing.</p> <p><b>PGO</b> – 121 with Deputy PCV for Student Experience, Wonkhe/Guild catch up, PG&amp;I forum preparations, College reps, Democracy and Representation review, University Relationships, LES meeting reviewing PG priorities, Birmingham Award Board, Visa discussion, improving community building for PGs.</p>	<b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>

		<b>IO</b> – Wonkhe/Guild catch up, PG&I forum preparations, Democracy and Representation review, University Relationships, Careers Network drop-in, Chinese Society event preparation, meeting with Director of Accommodation and Operations.  <b>President</b> – Anti-apartheid week and decolonisation project.	<b>Noted</b>  <b>Noted</b>
<b>3</b>	<b>Officer Diaries</b>	The Officer Team discussed their key meetings for the week ahead:  <b>SO</b> – Comms for Sports night, Sports Club Feedback Forum, Trustee Board pre-meet, CALS committee meeting, Worklink/Guild drop in event.  <b>WCO</b> – Comms catch up – bin strikes, Housing Catch up, Student Groups catch up, “Change, Grow Live”, Democratic Strategy discussion, Trustee Board pre-meet.  <b>EO</b> – Team 12, Bin campaign, Campaign planning, meeting with Director of Education CMH, 121s with Director of Student Experience in College of Social Sciences, Director of Education in College of Social Sciences and Deputy Director Education CALS, Elected Reps Training Forum, Worklink/Guild drop in event.  <b>PGO</b> – PG Community event, Welcome talk – Research School, Trustee Board pre-meet, Elected Reps Training Forum, PG&I filming, Residence Life meeting, Worklink/Guild drop in event, PGT Careers support meeting.  <b>IO</b> – Guild/Dubai Operations meeting, supporting the University Misconduct Hearing, PG&I filming, Worklink/Guild drop in event, Trustee Board pre-meet, Bin campaign.  <b>President</b> – Team 12, Trustee Board pre-meet, Voice catch up, EDI/FoS Task and Finish group, catch up with another Students’ Union President, UN meeting.	<b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>
<b>4</b>	<b>Officer Projects</b>	<b>SO</b> – Sport Access Fund, Sports Night preparation.  <b>WCO</b> – Liberation Forum actions – University relations meeting and working groups. Chat for Change actions, Community campaigns – bin campaign, road safety campaign and anti-sexual violence campaign. NUS support on campaigns,  <b>EO</b> – Community Safety and bin campaign, Metro Mayor nighttime buses, LES UKES replacement, COS + CAL joint honour reps, SANDAM – assessment policy.  <b>PGO</b> – PG&I social and PG Community meet and greet, mental wellbeing working group, Careers Network Graduate Jobs project, PG Leads relationship building.  <b>IO</b> – Orientation programme for international students, International Student Team – Visa discussions, PGI Forum, Chinese New Year, International Students panel preparation.	<b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>

		<b>President</b> – Anti-apartheid and decolonisation week plans, SOS UK – investment discussions, FoS and right to assemble guidelines.	<b>Noted</b>
<b>5</b>	<b>Schools/Colleges/ Dubai Update</b>	<b>EO</b> – LES update provided, <b>EO</b> – Social Sciences College rep elected in Dubai.	<b>Noted</b> <b>Noted</b>
<b>6</b>	<b>Part-Time Officers</b>	<b>WCO</b> – collaborating with the Feminist society and Women's PTO regarding improving reporting to the police. <b>EO</b> – met with newly elected LGBTQ+ Officer	<b>Noted</b> <b>Noted</b>
<b>7</b>	<b>AOB</b>	<b>JT</b> – meeting with university regarding recruitment/onboarding review and asked for volunteers.. <b>EO</b> – officers noted the ISOC hosted a great food festival.	<b>Noted</b> <b>Noted</b>

The meeting finished at 14:00.