

Full-Time Officer Group (FTOG)

Teams or Mandela

Present

Abby Kenrick, Welfare & Community Officer (**WCO**) (Chair)
 Emeline Brown, Activities & Employability Officer (**AEO**)
 Antonia Listratt, Guild President (**President**)
 Simrah Inamdar, International Officer (**IO**)
 Abhijeet Patel, Sports Officer (**SO**)
 Aliasgar Gandhi, Postgraduate Officer (**PGO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Amy Simon, Executive Assistant (**AS**) (note taker)

Apologies

Jacob Dyke, Education Officer (**EO**) (arrived 13:35)

The Chair welcomed everyone, and the meeting started at 13:00.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (29.09.2025)	<p>The Chair presented the minutes of the previous meeting, dated 29.09.2025 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p>Noted</p> <p>Noted</p>
2	Officer Updates from Previous Week	<p>SO – Attended the SSG away day. Met with the Sustainability Officer. Filmed content with UB Sport. 121s with Community Advice and Support Manager.</p> <p>WCO – Finance training with Director of Finance and Systems. 121 with Director of Community and Representation. Attended Selly Safety event and a Wellbeing cafe in Pritchatts accommodation. Filming wellbeing content. Visited wellbeing dogs from Pets as Therapy. Met with Women's Officer – feminist discussion at the feminist society, signposted students to welfare services. Attended mental health first aid training.</p> <p>PGO – Chemistry PG welcome talk, 121 with Student Voice and Representation Manager, NSS meeting. Attended Research Committee and PGR Cheese and Wine International mixer.</p> <p>AEO – Visited the Accommodation Villages for the Societies' Roadshow Fair, particularly success at Pritchatts Park, more fairs to take place in January. Attended College Quality Assurance Committee meeting. 121s with Director of Community and Representation and Student Activities Manager.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

		<p>IO – Introduction meeting with Chair of the Council, IST meeting, 121s with CEO , Student Voice Coordinator, Director of Community and Representation and Deputy Head of External Relations.</p> <p>President – Attended CoSS briefing and SPRC. Met with the Registrar and Director of Student Services. Discussed Officer Project re Cost-of-Living Initiative.</p> <p>All Officers met with the Chancellor.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
3	Officer Diaries	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p>SO – GOG, Sports Night debrief meeting, 121s with Venues Manager, CEO, Director of Engagement and Director of Operations, JUC.</p> <p>WCO – SHAG week working group, College Wellbeing Leads meeting, CAL Wellbeing team meeting, Cost of Living working group, Accommodation team catch up, JUC, Harm Reduction team meeting.</p> <p>PGO – BEAR discussion, meeting with Director of Registry, UEC, meeting with Student Voice Coordinator, SRS briefing, GOG, Chemistry talk, SRSAB, JUC, PG&I Forum planning meeting.</p> <p>AEO – SHAG week working group, Alumni Impact Fund Guild drop in, JUC, GOG, 121 with Student Activities Manager, Med-Soc Grant Application meeting, Worklink catch up, filming for Activities department.</p> <p>IO – SHAG week working group, Cost of Living working group, introduction with Registrar, evaluation paper discussion with Student Voice Coordinator, JUC, meeting with Residence Life team, PG&I forum planning, 121 with Senior Voice Coordinator.</p> <p>President – 121 with Student Voice and Representation Manager, catch up pre-Compact meeting, council introduction with Registrar, GOG, Team 12 International students meeting with RGSU, JUC, meeting with Academic Registrar, Liberation Forum catch up.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Officer Projects	<p>SO – Drafting social media posts for the Sports Fund draft, aiming to increase Sports Night engagement, participation work with UB Sport.</p> <p>WCO – Liberation Forum, discussion with local MP, SHAG week preparations, reviewing policies to support Ghana students, Zero Tolerance policy – increasing transparency and improve guidance on how to support students, working with Director of Engagement and People and Admin Manager. Working with Disabled Students Officer to improve interaction with the Disabled Staff network.</p> <p>PGO – PG and international forum. Compiling support and resources for PGs – will be distributed via newsletter, working with BIA, BEAR, the Library team, Careers Network and Worklink. Job opportunities for PGs – part time and after graduation, collaborating with Student Voice Coordinator.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

		<p>AEO – Chairs Network project debrief and planning for the next one. Treasurers network, Residence Life and Worklink collaboration.</p> <p>IO – Food Festival preparation, PG&I forum, orientation programme.</p> <p>President – Community funding allocation, Leeds SU visit, Director of Community and Representation, working on business plan and manifesto – developing the right to protest policy and transparency policy.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
5	Schools/Colleges/ Dubai Update	<p>President – College Q+A Committee - transitioning from 20 credits to 30, some modules will be merged. Students returning from leave will not be able to attend lectures for the modules that no longer exist. Working on how these students can best be supported. Reviewing policies from similar circumstance.</p>	Noted
6	Part-Time Officers	<p>President – Met with Sustainability Officer, working with SOS UK. Partook in investment training – aiming to secure more ethical insurance for the Guild. Guild is aiming to use a more ethical bank in the future.</p> <p>WCO – Collaboration with Disabled Students Officer. Collaboration with Women's Officer – Reclaim the Night project and Academics against Assault.</p>	<p>Noted</p> <p>Noted</p>
7	AOB	<p>President –Noted that the Guild makes statements regarding situations that affect students – even if the attack was not local it can still have a psychological effect due to community links.</p> <p>WCO –Suggested a meeting to discuss the criteria for making a statement.</p> <p>PGO – Agrees that a set criterion should be created to assess what goes in the statement.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

The meeting finished at 13:44