

PresentAliasgar Gandhi, Postgraduate Officer (**PGO**)Antonia Listratt, Guild President (**President**)Abby Kenrick, Welfare & Community Officer (**WCO**)Simrah Inamdar, International Officer (**IO**) (Chair)Abhijeet Patel, Sports Officer (**SO**)**Also in Attendance**Jo Thomas, Chief Executive (**JT**)

Jen Toone, Senior HR Coordinator (JTo) (Note taker)

ApologiesJacob Dyke, Education Officer (**EO**)Emeline Brown, Activities & Employability Officer (**AEO**)

The Chair welcomed everyone, and the meeting started at 13:07.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (28.07.25)	<p>The Chair presented the minutes of the previous meeting, dated the 28th of July 2025 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p>Noted</p> <p>Noted</p>
2	Officer Updates from Previous Week	<p>SO – Meeting with Business Development Manager to discuss Sports nights, Workshops.</p> <p>WCO – Occupation from Tuesday, Planning for Welcome.</p> <p>PGO – Catch up, Lead & Change, Networking other officers, Met with Student Activities Manager regarding groups and Welcome week.</p> <p>IO – Lead & Change Conference, Training, 121's</p> <p>President – Occupation, Graduation discussion, University Group</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
3	Officer Diaries	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p>SO – Working on New Policy, Planning Welcome, Sports Access fund.</p> <p>WCO – Student voice meeting to discuss liberation space, Meeting with Jon Elsmore, Training.</p>	<p>Noted</p> <p>Noted</p>

		<p>PGO – Post grad student experiences working group, Manifesto, Filming, Academic timetable. Introductory meetings.</p> <p>IO – Training, Filming for UOB page</p> <p>President – FOS, NUS Letter, supporting in the EO absence, meeting with Emma Robinson, Student voice meeting.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Officer Projects	<p>SO – Sport Access Fund, engage more participation in Welcome Week, Sports Nights, Manifesto work,</p> <p>WCO – Liberation Space framework, Campaign up and running for Sexual Health Awareness and Guidance week.</p> <p>PGO – Student Groups Plan, Awaiting Director of Engagement to get up and running prior to Welcome week, Meeting Kelly regarding Timetables, postgraduate working group and Education Quality working group.</p> <p>IO – Working on a Cultural Calendar</p> <p>President – EDI Briefing, Housing Campaign research, Supporting community.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
5	Schools/Colleges/ Dubai Update	PGO- Noted they were meeting Timothy Jackson – EPS College	Noted
6	Part-Time Officers	<p>WCO Noted they had sent round the framework proposal on how to engage students.</p> <p>IO – noted the women's officer and Ethnic minority student officer were working on a plan on the women of colour.</p>	<p>Noted</p> <p>Noted</p>
7	AOB	<p>JT asked the Officers if the external Mentor had been in contact.</p> <p>Officer confirmed yes.</p> <p>JT asked the officers for dates for planning a social with SMT.</p> <p>IO – discussed the graduation speeches.</p> <p>Officers agreed a joined-up approach</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

The meeting finished at 13:26.