Meeting Name: All Student Meeting (Meeting 3)
Date & Time: Wednesday 12th May, 4pm-6pm
Location: Zoom

Present: Rayphia Gibbons (Chair of All Student Meeting, RG), Tobi Adeyemi (President, TA), Jules Singh (Education Officer, JS), Charlotte Minter (Welfare & Community Officer, CM), Rebecca Cutler (Postgraduate Officer, RC), Wei-Lun Chen (International Officer, WLC), Rob Hegarty (Sports Officer, RH), Amie Raphael (Activities & Employability Officer, AR), Israel Kiggundu-Tamale (Ethnic Minority Students Officer, IKT), Matthew Griffin (Ethical & Environmental Officer, MG), Yu Xu (Campaigns Officer, YX), Osione Oseni-Elamah (Scrutiny Panel Member, OO), Eleanor Thomas (Scrutiny Panel Member, ET)

In Attendance: Rozena Nadeem (Democracy Coordinator, RN), Tom Snape (Policy & Campaigns Coordinator, TS), Lucy Gill (Student Voice & Representation Manager, LG), Houmaa Chaudhry (Senior Representation Coordinator, HC), Amelia McLaughlin (Representation Coordinator, AM), Sarah Wright (Director of Support & Representation, SW), Anastasis Mauriac (Redbrick Writer, AM)

Apologies: Sorcha Hughes (LGBTQ+ Students Officer, SH), Alex Heighton (Trans & Non-Binary Students Officer, AH)

Absence Without Apologies: Alice Morley (Women's Officer, AlM), Em Andress (Trans & Non-Binary Students Officer, EA), Imogen Mann (Disabled Students Officer, IM)

It was noted that there were 18 students present at the start of the meeting, including 2 Scrutiny Panel members, 3 Part-Time Officers and excluding the Full-Time Officers. All 7 Full-Time Officers were present at the meeting. Three more students joined whilst Item 2 (Officer Introductions & Updates) was being delivered.

The total number of attendees at the start of the meeting was therefore 28.

No	Time	Item for discussion	Discussion
1	4:10pm-4:05pm	**Welcome & Chair of All Student Meeting Introduction** **What is the Guild & All Student Meeting?**	RG introduced herself, and explained what the Guild is, what the All Student Meeting is, the rules for the meeting and the agenda.
		Updates	
2	4:05pm-4:30pm	**Officer Introductions & Updates** (General Work, Ideas & Policies & Committee Updates)	RG handed over to the Officer Team for them to provide their updates. TA provided her updates: ● For information: my position is very generalist, and I'm involved with bits and bobs ● My work this year has looked at the Black Voices Campaign, sustainability, and looking at the new democratic structure ● At the moment, as we approach the end of term, I'm looking at: (1) priority campaigns, and how work on the Black Voices campaign can be continued, (2) Looking at baseline data for the new democratic structure, (3) sustainability work in the Guild alongside MG TA provided an update on behalf of SH: ● Work with LGBTQ+ Association and mental health survey ● Not On Campaign - taking part in in-person activity, Reclaim UoB campus ● Education - Masterclass for Student Reps about LGBTQ+ student experience

				RC provided her updates:

RC provided her updates:
- Looking at PG experience
- Working with new Deans
- Working with Graduate School on PG Corner events
- Updating Guild website - collated information from PGs, and will put on Guild website in accessible format
- Worked on VC recruitment with TA & student input into this - student survey went out
- All Officers fed into University strategic framework, but me and TA fed into specific sessions
- Birmingham PhD review - lobbying for more student input into this

WLC provided his updates:
- Inclusivity of International Students and international student engagement

RH provided his updates:
- Indoor sports started again (have to have negative test within past 7 days) - great to see this
- Gym & sports refunds & short-term gym refunds (1 month, 2 months, 3 months)
- BUCS inclusion work - getting Part-Time Officers involved to talk about equality and diversity
- Looking at volunteering opportunities

AR provided her updates:
- Working with in-person student group activity
- Commercial activity meetings e.g. Fab at end of June- sold out tickets for these for all days
- Guild Awards - included MedSoc
- 3rd round of online elections for society committees
- Committee handover coming up - working with Part-Time Officers and Careers Network on this

JS provided his updates:
- Majority of work at the moment is ensuring students are supported during assessment period e.g. study spaces, de-stress events
- Working with timetabling team to get feedback from students on improvements to timetabling
- Looking at extenuating circumstances
- Access & Participation Work, working with IM using data from Disabled Students' Commission

CM provided her updates:
- Student safety has been a priority due to incidents happening in the local area
- Trialled a bus from Med School to Harbourne - wasn't very popular so discontinued this, but glad we tried it
- Helped out on safety stalls - push for student support
- Not On Campaign - working with EDI teams in the University to introduce an EDI Canvas module
- Rent rebates - supporting individual cases of students
- Myself, JS, RC & WLC have worked on COVID hardship funds
- Conversations with library services on campus about relaxation spaces on campus
- Welfare & Liberation Committee update - approved three campaigns, and idea submitted by RC onS

The following links were posted in the meeting chat for further information:

			Guild of Students democratic structure: https://www.guildofstudents.com/representation/ *Black Voices Campaign:* https://www.guildofstudents.com/blackvoices/
3	**4:30pm-4:35pm**	**Scrutiny Panel Report**	RG clarified that due to time, there was no time for updates from Part-Time Officers. RG handed over to the present Scrutiny Panel members. OO provided an update: • There have been many successful campaigns that have fed into each other e.g. Black Voices Campaign, Save a Society, Not On, Climate Emergency (Go Green Week) • Officers have been very reactive during this pandemic this year - Student Support Fund, Safe Exercise Initiative, Rent Rebates, Fair Assessment Policy, Gym Refunds, collection hour in the library • Lots of work on inclusivity: Not On Campaign, new categories for Guild Awards, working to create a canvas EDI course, language-specific guides for colleges, continued push for accurate Panopto captions, daily updates for international students ET highlighted long-term goals for the Officer Team: • Working on student engagement with the Guild, All Student Meeting and new democratic structure • Working on transparency - ensuring that work is communicated to students, Officers have worked on the language used in comms this year • Continue being a proactive Guild with a strong stance on issues - this is already growing with the Black Voices Campaign and work on looking at LGBTQ+ student experience this year • Well done to all Officers, it's been a difficult year with the COVID-19 situation!
		Discussion Items	
5	**4:35pm-4:50pm**	**Guild of Students Priority Campaigns** What have we learnt from the Black Voices Campaign this year? Do you have any ideas for the future?	RG explained the guidelines on discussing topics at the All Student Meeting, and handed over to TA. TA provided some background on priority campaigns and the Black Voices Campaign. Students were placed into break out rooms with one or two Full-Time Officers in each breakout room, to discuss this item. Students and Officers were able to add any comments, ideas, feedback and key discussion points to a jamboard. Everybody was brought back from the breakout rooms into the main meeting to feedback what they had discussed. Breakout Room 1 (AR): • Provided background to campaign • Ensure that it's clear that the campaign is relevant to everybody, if it's about education - not just black students Breakout Room 2 (IKT): • Provided insight into campaign

			● More engagement in future/working on engagement - ensure we're engaging as many people as possible - there's lots more work we'd like to do Breakout Room 3 (JS): ● Outreach of the campaign and raise awareness of it ● Lobbying for scholarships for black students Notes added to the jamboard can be found here: https://jamboard.google.com/d/1QBIH3j2VUBB3Pa125vCjQIMJ9dnd8C0mr7Nf2RGzIco/edit?usp=sharing
6	4:50pm-5:05pm	**Student Satisfaction This Academic Year** *General* Are students still dissatisfied with how this year has gone? What might the Guild do about this? *Student Safety* What do you think about safety in Selly Oak, and student safety in general? *Wellbeing Service at UoB* Do you have any thoughts on the general wellbeing of students? How can the University and/or Guild of Students ensure that different groups of students are well supported, in particular leading up to exams?	CM provided background to this item. Students were assigned to breakout rooms again with one or two Full-Time Officers to discuss these items. They were able to use the jamboard again to notes ideas, feedback, comments and key discussion points. IKT left the meeting. RG read aloud notes that were added to the jamboard, and asked an Officer from each breakout room to feedback key points from their discussions. Breakout Room 1 (WLC): ● Communication issues with University - University not responsive, would be good for students to have issues resolved when there's an issue Breakout Room 2 (CM): ● Student safety and importance of acknowledgement of students not wanting to contact police, and relationship with police ● Student safety doesn't have to rely on police ● Work on precautions in Selly Oak ● Library and study spaces - they're closing early at the moment which is inconvenient Breakout Room 3 (RC): ● Talked about the student perception of the University mental health service - long waiting times imply that University doesn't care ● Access to low-level support improved e.g. Desstressables event - can help with general mental health if you're having minor/smaller issues The full notes added to the jamboard can be found here: https://jamboard.google.com/d/1QBIH3j2VUBB3Pa125vCjQIMJ9dnd8C0mr7Nf2RGzIco/edit?usp=sharing
9	5:05pm-5:15pm	**Online vs In-Person All Student Meeting:** How can the Guild ensure that All Student Meetings, and meetings at the Guild	Some students had left the meeting. RC introduced this item: ● This year, All Student Meetings have been online due to COVID, this has been more accessible for some students, but could be less accessible for some

		in general, continue to be inclusive and accessible for different groups of students?	● We'd like students' input on the above Students and Officers were placed into two breakout rooms. The jamboard was available for use again. Breakout Room 1 (WLC): ● In-person meetings allow for community sense, and only one person can talk at once ● Online meetings are flexible ● May depend on which one will have better engagement in future Breakout Room 2 (TA): ● Mix of recommendations and suggestions for improvements ● Think about the way that the agenda is focused ● More focus on answering questions in the comments rather than pre-submitted questions ● Online meetings would be more accessible for students not in Birmingham ● How do we look at student engagement in total ● Hybrid meeting - meeting in person, but people can still attend online (e.g. call in on Zoom) CM: ● In-person meeting will be a change Notes added to the jamboard can be found here: https://jamboard.google.com/d/1QBIH3j2VUBB3Pa125vCjQIMJ9dnd8C0mr7Nf2RGzIco/edit?usp=sharing
		Ideas/Policies (For Discussion)	
10	**5:15pm-5:30pm**	**Idea Allocation From Education Committee: Remote Learning at UoB** (See Education Committee minutes for idea proposal and details of full discussion)	RG suggested that the meeting attendees don't take a break, and just discuss the final idea. JS explained the idea submission and the discussion that took place on the Education Committee for the idea. JS also clarified that plans for next year are still being finalised by the University, but is open to hearing thoughts and ideas from students. Students and Officers were placed into 2 breakout rooms. Again, the jamboard was available for use. Breakout Room 1 (WLC): ● Hybrid learning could be an option - there are pros and cons to online learning Breakout Room 2 (JS): ● Similar thoughts to Breakout Room 1 - there are positives to learning online (e.g. more accessible for commuter students), some students can't do their degree 100% online though ● The key thing is recorded lecture content - students can go back and watch lectures ● We'd like to take forward recorded lectures - so they can be accessed by students if they want to access them

| 11 | 5:30pm-5:40pm | **Questions From Students to Officer Team** | RG indicated that the idea submission from the Education Committee will be taken to an all student vote, due to this meeting not being quorate.

Student: I'd like to ask about the process for submitting ideas, who discusses it, and what the process is like

RG: The All Student Meeting is for ideas to be discussed, but we need 200 students at the meeting for decisions on ideas to be quorate.

RG clarified further what the quorum for the meeting means.

CM clarified the idea decision-making process and talked about the four decision-making committees.

The following links were posted in the meeting chat for further information:
https://www.guildofstudents.com/representation/submissionform/
Committees are here:
https://www.guildofstudents.com/representation/committeehub/

RC talked about elections in the Autumn Term for decision-making committees.

RC also thanked and praised the Scrutiny Panel and RG for their work this academic year, and thanked students for attending.

A student explained that they submitted an idea regarding University relationships.

RG and TA clarified that they will be contacted regarding their idea submission.

No more questions were asked. |

| | | | Notes added to the jamboard can be found here: https://jamboard.google.com/d/1QBIH3j2VUBB3Pa125vCjQIMJ9dnd8C0mr7Nf2RGzIco/edit?usp=sharing |

Questions			
11	**5:30pm-5:40pm**	**Questions From Students to Officer Team**	RG indicated that the idea submission from the Education Committee will be taken to an all student vote, due to this meeting not being quorate. Student: I'd like to ask about the process for submitting ideas, who discusses it, and what the process is like RG: The All Student Meeting is for ideas to be discussed, but we need 200 students at the meeting for decisions on ideas to be quorate. RG clarified further what the quorum for the meeting means. CM clarified the idea decision-making process and talked about the four decision-making committees. The following links were posted in the meeting chat for further information: https://www.guildofstudents.com/representation/submissionform/ Committees are here: https://www.guildofstudents.com/representation/committeehub/ RC talked about elections in the Autumn Term for decision-making committees. RC also thanked and praised the Scrutiny Panel and RG for their work this academic year, and thanked students for attending. A student explained that they submitted an idea regarding University relationships. RG and TA clarified that they will be contacted regarding their idea submission. No more questions were asked.

AOB			
12	**5:40pm-5:41pm**		No AOBs were raised. RG thanked all attendees and closed the meeting.