*Committee members present:*

**Activities Committee Semester 1 Grant**

Friday 13th, Weds 18th, Fri 20th September

*Lara Parker – Sports Officer*

*Alex Keen – Education Officer*

*Devansh Jhamnani – Activities and Employability Officer*

*Supporting Staff Members:*

*Samantha Macbeth (Student Activities Manager)*

*Harriet Berrington-Hughes (Senior Student Groups Co-ordinator)*

**Trigger Warnings:**

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| **Item No.** | **Item Title** | **Meeting Notes** | **Actions** |
| **Start** |  |  |  |
| 1 | **Welcome & Introductions** | LP: Chairing today  HBH: Explains what was discussed at pre-meet and how they are going to decide principles as they go along  HBH to record principles initially and SM to record on spreadsheet |  |
| 2 | **Grant Decisions** | Grant decisions were made and recorded on the Semester 1 2024-25 Grant Spreadsheet. For some categories the committee decided to separate into smaller groups with support from staff members. This was to ensure that applications were resolved in time, due to the volume of applications and the small committee.  Where a category was not resolved in one meeting, only the same committee members reviewed it in a second sitting.  The following principals were set by the committee:  Max £100 for welcome week merch related costs – 15th Oct deadline  Campus league – 50% of the entrance fee per term  Event which can be ticketed – maximum £50  External speakers related costs – maximum 75%  Food – maximum £75  Website related costs - £200  Max £150 for Ball events  Max £100 for costumes  Tech – 50%, max of £500  £25 for one off events  Sport equipment – 50% max of £75 |  |
| 3 | **AOB & Goodbye** | AOB :  HBH: Gospel choir have requested to leave the Guild and to be derecognised. Explained we had worked with them and this was their final decision.  **AK, LP, DJ all vote to agree**  Decision: to de-recognise Gospel Choir  AK: Queried the autumn elections and whether student group reps are always from groups  SM: They don’t have to be but we would encourage those with group’s experience  LP: Queried whether the next meeting would have the new student groups reps in  SM: Don’t think they would have been elected and trained in time  HBH: Probably not as it’s 8th Oct  DJ: Asked about the current status of Business soc?  SM: Yes they are active  DJ: We have a Small Business Society?  SM: Yes but very new so unsure how set up they are  DJ: Do we have a start up society?  HBH: No, closest is probably small business or investment & finance  All say goodbye and meeting is ended |  |
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**Date & Time of next meeting:**

Principals:

Max £100 for welcome week merch related costs – 15th Oct deadline

Campus league – 50% of the entrance fee per term

Event which can be ticketed – maximum £50

External speakers related costs – maximum 75%

Food – maximum £75

Website related costs - £200

Max £150 for Ball events

Max £100 for costumes

Tech – 50%, max of £500

£25 for one off events

Sport equipment – 50% max of £75