*Committee Members Present*

*Officers*

*Alex Keen – Education Officer*

**Activities Committee Sub Committee**

2nd December 2024

*Lara Parker – Sports Officer, Co-chair*

*Devansh Jhamnani - Activities and Employability Officer, Co-chair*

*Student Group Representatives*

*Matthew Widdop*

*Jacob Dyke*

*Benedict Morgan*

*Oishi Datta*

*Supporting Staff Members Present*

*Harriet Berrington-Hughes – Senior Student Group’s Co-ordinator*

*Samantha Macbeth – Student Activities Manager*

*[Please feel free to delete rows as necessary]*

**Trigger Warnings:**

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| --- | --- | --- | --- |
| **Item No.** | **Item Title** | **Meeting Notes** | **Actions** |
| **Start** |  |  |  |
| 1 | **Welcome & Introductions** | LP: I am chairing today |  |
| 3 | **New Groups** | **Kuwait**  LP: Anything anyone has noticed?  MW: seems reasonable to me  AK: seems alright, all good  LP: all good if everyone else is  **LP, AK, DJ, MW, BM, JD, OD vote to approve new group**  **GIFT**  MW: they were previously a group and got de-rec’d right?  BM: like an extended save a society rather than a brand-new group  LP: just standard committee members, looks good  MW: happy  LP: happy to approve  **LP, AK, DJ, MW, BM, JD, OD vote to approve new group**  **Voices For Her**  HBH: explains this had been to meeting previously and they have changed their focus away from media due to concerns around support  BM: over 100 followers on Instagram, it does mention voices for her, is this an affiliation?  MW: it does state UoB  BM: if it is a governing body should it be an affiliation?  MW: don’t think it is a governing body. What are their actual aims?  BM: reads through aims  JD: is this like the feminist society? Just aware there are others who may be applying for a similar group soon  LP: this group had applied first so they would take precedent, IFA are largely inactive and didn’t give a response  AK: happy they made the amendments from before  LP: yes happy to approve  SM: may want to feedback as they have mentioned women in crisis, may need to be clear they are signposting and not inviting people in crisis?  MW: where does it mention this?  SM: in aims but not in constitution  LP: okay approve but co-ordinator to discuss this with them  **LP, AK, DJ, MW, BM, JD, OD vote to approve new group**  **Cheese**  LP: love this! Anyone see any problems with this?  SM: Instagram won’t load for me  HBH: they have 94 followers  LP: about to have 95 from me!  BM: also have a popular discord  LP: happy to approve  **LP, AK, DJ, MW, BM, JD, OD vote to approve new group**  **Think Diversity**  JD: concerns with membership fee and vice chair description  MW: membership fee is fine as they are volunteering group  AK: very education focused, want to do positive work with the university. With vice chair they have also specified it would be if the chair is unavailable  DJ: can’t access Instagram  AK: I can and its fine  MW: mine says it is not available  AK: mine says 131  LP0: okay I everyone’s happy with that then approve?  **LP, AK, DJ, MW, BM, JD, OD vote to approve new group**  **Skate Collective**  HBH: have crossover feedback for this one  JD: did rollerskate repond to the new groups response?  Hbh: no we don’t send feedback back like that  BM: seems like they do more music and dance focused skating?  LP: rollerskate do go to roller jam though  MW: okay I think it’s a denial then  LP: okay yes reject  **LP, AK, DJ, MW, BM, JD, OD vote to reject new group**  **Reasoning: it conflicts with a consisting group who have similar aims**  **The Productivity Hub**  BM: what are notion and obsidian?  MW: not databases, they are like note taking applications  LP: essentially if you know what one note is then they are similar  JD: advisor role seems very similar to vice chair, could they change to vice chair?  LP: their choice what they want to call it. 4x workshop co-ords?  AK: it says they are not committee but then they are listed as committee?  LP: ah yes we don’t like subcommittees  MW: are they putting in individuals they will be getting in to do the workshops?  LP: maybe, read it as the students who will be organising that  AIK: I don’t think it matters if they are on committee  MW: wouldn’t want them to approve it as is if we are unsure of their committee status  AK: yes could be issues if they’re not elected. Happy to approve in principle but go back to them  JD: I think the co-ords are just students, agree with MW I am not happy to approve if we’re unsure on the roles  LP: agree, for a new group to add 9 committee roles is a lot.  MW: it feels like a nothing group, struggling to see what they will actually be doing?  BM: think it’s a study group  LP: valid but I don’t think I’m against approving it  BM: I don’t think there’s anything specifically we could say to reject, it just feels like there isn’t much there  AK: I’m happy to approve, nothing they’re doing is bad  SM: are you approving or wanting to do chairs action?  LP: everyone happy with chairs action?  BM: have just re-read it, workshop co-ordinator oversees the volunteers – they are the ones that are not committee  LP: great thank you, happy to approve  **LP, AK, DJ, MW, BM, JD, OD vote to approve new group**  **Uzbek**  AK: think they have changed the font of the constitution, and have referred to Guild as student union  LP: other than font it looks good  MW: apart from font, content wise is okay  SM: in terms of affiliations, they are not very specific in order for us to check them  BM: don’t think they have understood the affiliations  LP: think they’ve filled it in as they think they need to have this  AK: yes, they maybe think it’s stakeholders. Do we need to go back to this?  SM: you could approve but reject affiliations  LP: no crossover?  HBH: nope  LP: approve  **LP, AK, DJ, MW, BM, JD, OD vote to approve new group, minus affiliations in constitution**  **Exhibit**  LP: says it was originally the archive, anyone know about that?  HBH: I don’t think we have seen this. A team member has mentioned to me that they are a media group and have been told we likely don’t have capacity for media but they want to put this forwards anyway  JD: my problem is that they have an editorial president, which can be confusing with a chair. responsibilities are not clear also  BM: yes they are not specific enough, needs way more detail  LP: do we have capacity for a group like this?  SM: we are quite a few co-ordinators down, and media groups take up a large amount of time, more so than all the others approved today combined. Currently I don’t think we would have the resource to give it the support needed to mitigate the legal risk  LP: what do we do about that?  SM: it’s in the policy  HBH: can reject based on risk or not being able to support  AK: in the rejection can we tell them we might have capacity in a few months’ time?  MW: I think that’s optimistic  LP: agree it‘s probably optimistic. Do we want to go back and ask them to change those things and apply again in a few months?  MW: would that be a reapplication or an appeal?  SM: in terms of managing expectations it may not be good for them to spend the time making amendments to come back again  JD: if someone was in role in 2 months would that not be okay?  HBH: support is not just in terms of the singular co-ordinator, it is things like media law training too. And the team can change so much there may not be the consistent support to be able to mitigate the risks in the future  LP: understood, everyone happy to not approve?  **LP, AK, DJ, MW, BM, JD, OD vote to reject new group**  **Reasoning: there is not enough capacity to full support and mitigate the high levels of risk** | ACTION: Co-ordinator to discuss signposting with group in relation to their mention of women in crisis |
| 4 | **AOBs** | LP: AOB?  LP: None  HBH: grant meeting next week, chairs to approve minutes for these meetings so outcomes can be sent out  LP: remember for grant to be punctual and read through documents beforehand  JD: do we need to say conflicts of interests prior?  HBH: you can say them at the beginning of the meeting before we arrange groups if that works?  LP: great, all good then.  **LP thanks everyone and meeting ends** |  |

**Date & Time of next meeting:**

Semester 2 Grant Meeting – 11th December