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**To:** [siobhan.omally@techint.uk](mailto:siobhan.omally@techint.uk)  
**Date:** 16th February, 2025  
**Subject:** CCTV camera installations

Dear Mrs. O’Mally,

I am writing to you regarding the upcoming security camera installation. You have asked my coworkers and me to share our individual opinions on this matter. In this email, I will outline what I believe to be the best solution for everyone.

The use of security cameras outside our office premises has been long awaited by me and some of my colleagues. Given the location of our office complex, strict access control is crucial. As you are aware, there have been multiple break-in attempts. Installing CCTV outdoors would significantly enhance the sense of security for everyone.

However, the installation of CCTV indoors, particularly in office spaces, presents some challenges. Many of my colleagues would agree that constant surveillance does not foster a productive and comfortable work environment. I am also unsure whether it is legally permitted to monitor employees at their desks. That being said, installing CCTV in public areas such as the lobby and hallways would be a great improvement.

In addition to security cameras, I would like to suggest other measures to enhance security. For instance, implementing key card access instead of traditional keys would make access control more efficient and flexible. Another valuable addition could be fingerprint scanners for securing sensitive areas like our server rooms.

Best regards,  
Matthias Hrbek