



**GLICO LIFE INSURANCE COMPANY LIMITED**  
(Herein called **GLICO LIFE**)  
Head Office: Accra-Ghana

**POLICY TERMS AND CONDITIONS**

**1. POLICY DESCRIPTION**

This is an endowment plan aimed at helping the life assured set financial ambitions with a guaranteed lump Sum Assured benefit at the end of a specified term.

The Plan provides lump sum payment for death or permanent disability and further pay the lump sum at end of the Policy term to the named beneficiary(ies) on the Policy.

**2. POLICY FEATURES**

This policy covers only the Policyholder.

**2.1 Age**

Minimum entry age: 18 years

Maximum entry age: 55 years

**2.2 Policy Duration**

Policy term shall be a minimum duration of 10 years and maximum of 20 years.

**3. POLICY BENEFITS**

**3.1 DEATH BENEFIT**

Upon death of the Policyholder while the Policy is active and waiting period has been satisfied, 50% of the Sum Assured shall be paid as death benefit to the beneficiary(ies).

**3.2 TOTAL PERMANENT DISABILITY BENEFIT**

A lump sum benefit of up to 100% of the Sum Assured depending on the severity of the disability as determined by the medical doctor shall be paid when the Policyholder becomes totally and permanently disabled as a result of accident or illness while the policy is still active and the waiting and deferred periods have been satisfied.

The amount payable shall be determined by the degree of disability as stated on the Permanent Disability Scale.

**3.3 FAMILY SUPPORT**

The Policy shall pay a 5% of the Sum Assured every 5 years while the policy is active and waiting period has been satisfied. This benefit shall not be paid if there is a 6-month premium outstanding over the 5-years period.

This is a living benefit and only payable when the Life Assured is still alive.

**3.4 FAMILY UP KEEP**

Upon the death of the Policyholder while the Policy is active and waiting period has been satisfied, 5% of the Death Benefit Sum Assured shall be paid to the beneficiary(ies) as family up keep to cater for the cost of living borne by the deceased's family. This is a one-off payment.

**3.5 LUMP SUM**

The Policyholder can at any time make a lump sum payment onto the Policy. Such lump sum payments shall be invested and the Policyholder shall benefit from 80% of the investment returns. The lumps sum payment can only be accessed at the end of the Policy period.

**4. MATURED BENEFIT**

Maturity benefit of this policy shall be the guaranteed lump Sum Assured.

**5. BENEFIT ESCALATOR**

Benefits under this policy shall be escalated at a mandatory rate of 5% along with an upward premium adjustment rate of 10%.

Beyond this rate, the policyholder can select any of the rates below as benefit escalator and the corresponding rate shall be applied on the premium payable.

The mandatory escalator rate is applicable where none of the rates below is selected.

Premium Adjustm ent Rate	10.0 %	15.0 %	20.0 %	25.0 %	30.0 %
Benefit Escalatio n rate	5.0%	7.5%	10.0 %	12.5 %	15.0 %

**6. PREMIUM HOLIDAY**

The Policyholder shall be entitled to one-month premium holiday annually. The Policyholder can select any month within the year as holiday but must notify GLICO LIFE at least a month ahead.

This benefit is only applicable after continuous payment of premiums for 24 months on the Policy.

Premium holidays cannot be carried over to the following year when missed in a year.

**7. WAITING PERIOD**

There shall be a 6-month waiting period. Premiums paid within the waiting period shall be returned if death or total permanent disability should occur.

In the case of accidental death within the waiting period the death benefit shall be paid.

## 8. MODAL PREMIUM

This enables premium rates to be converted to different periods i.e. premium are discounted per the table below:

Premium Mode	Annual	Semi-Annual	Quarterly	Monthly
Modal Loading	90%	95%	100%	100%

## 9. SURRENDER BENEFIT

The Policy shall pay surrender benefit on the accumulated fund per the table below:

Policy Duration in Year	1	2	3	4	5	6	7
Surrender Value (Percentage)	0	30	40	60	80	90	100

## 10. TERMINATION CONDITIONS

Policy cover shall terminate under these conditions:

- Policy Surrender
- Maturity of the Policy
- Attainment of age 65
- Policy is cancellation during the Free Look period
- Non-disclosure of a pre-existing medical condition

## GENERAL CONDITIONS

### 1. THE CONTRACT

This Policy and any Supplementary Contract attached shall comprise "the Contract" which is issued upon the basis that the details given in the application, declaration and any other written statement made by the Life Assured and/or the Assured are true to the best of their knowledge and belief.

### 2. CURRENCY

Generally, all amounts payable in terms of this policy, either to or by GLICO LIFE, shall be payable in the lawful currency of the Republic of Ghana.

### 3. GOVERNING LAW

This Agreement shall be governed by the laws of Ghana and the Parties shall submit to the exclusive jurisdiction of the Ghanaian Courts subject to clause 4 below.

### 4. DISPUTE RESOLUTION

The Parties shall endeavour to amicably settle any disputes and misunderstandings which may arise in connection with this Agreement.

Any dispute between the Parties about any matter relating to the performance of this Agreement, which cannot be resolved amicably by the Parties within thirty (30) days of notice of the dispute being served by one

Party on the other, shall be referred to the National Insurance Commission for settlement.

## 5. ASSIGNMENT

GLICO LIFE is prepared to record at its Head Office any assignment of the Policy upon the production of Documentary Proof thereof and of the policy but does not assume any responsibility of the validity of any such assignment.

## 6. PREMIUM PAYMENT

Premiums are paid directly to GLICO LIFE through Bank standing order/direct debit, Mobile Money (MOMO), by cheque or source deduction from your employer to GLICO LIFE. It shall be the duty of the Life Assured/Policyholder to pay premium to GLICO LIFE whether or not arrangement is made for premium.

All premiums are payable monthly in advance on the first day of each month, but may be paid annually, half yearly or quarterly on the first day of each such interval, subject to such adjustment as GLICO LIFE may determine in relation to the financial method of payment adopted and the intervals between payments adopted. Premium in respect of each separately identifiable constituent of the policy are payable for the duration of the benefit term, as reflected in the Policy Description schedule.

A period of grace of one calendar month shall be allowed for the payment of each premium.

## 7. NO LAPSE

This Policy shall never lapse. Where premiums outstanding is over a 3-month period, benefits payment shall be pro-rated and 80% of the pro-rated benefit shall be paid as the Sum Assured for the benefit.

The lump sum guaranteed benefit of the Policy can be reinstated when:

- Outstanding premiums has been paid
- Accrued interest on outstanding premium has been paid
- Policy has been re-dated

## 8. CLAIM

Claims are only payable by GLICO LIFE upon delivery at its Principal Office of this Policy together with satisfactory proof of (a) the happening of the Assured Event (b) the title of the Claimant(s). GLICO LIFE must be notified in writing:

- The death of the Policyholder within two year of occurrence.
- For Total Permanent Disability, within three months after the deferred period.

GLICO LIFE may not honour a claim if the notification is beyond the stipulated period stated above.

The claimant(s) must provide all the information required by GLICO LIFE in order to adequately assess claim, failing which the claim shall not be admitted.

The claim process shall commence upon GLICO LIFE's receipt of the following documents:

**Death Claim**

- Policy Document
- Completed Death Claim form
- Death Certificate or Medical Cause of Death or Burial Permit
- Police Report for Accidental Death
- Valid National Identification that states the name of the Policyholder or claimant
- Evidence of relationship (if applicable)
- Letters of Administration, if necessary

**Total Permanent Disability Claim**

- Policy Document
- Completed Claim form
- Medical Report from attending Medical Doctor
- Police Report for Accidental Causes
- Valid National Identification that states the name of the Policyholder or claimant
- Evidence of relationship (if applicable)
- Power of Attorney, if necessary

A delay in claim notification and submission of required documents may cause delay in claim settlement.

GLICO LIFE reserves the right not to pay a claim covered under this policy until all requirements, as stated by GLICO LIFE has been satisfied.

**9. MISSTATEMENT OF AGE**

If the age of the Life Assured has been misstated any amount payable under the contract shall be such as the premium paid would have purchased at the correct age.

**10. PAYMENT OF PROCEEDS**

The whole or any part of the proceeds of the contract may, with GLICO LIFE's consent be settled under one of the Optional Methods of Settlement made available by GLICO LIFE.

**11. GEOGRAPHICAL LOCATION**

There shall be no restrictions on travel when the policy is active. The Lives Assured however, must be permanent resident in the Republic of Ghana at the time of taking out this policy.

No benefit shall be payable to any Policyholder who is a permanent resident in a foreign country. This provision may be waived by the sole discretion of GLICO LIFE.

**12. REINSTATEMENT**

Where the Policy has lapsed but has not been cash surrendered, it may be reinstated at any time within thirteen months after default in the payment of premium upon written application together with production of evidence of insurability satisfactory to GLICO LIFE and payment of all overdue premiums and repayment or reinstatement of any loan both with interest to the date of reinstatement at a rate to be determined by GLICO LIFE. In addition to the terms of

the Incontestability Provision contained herein, a reinstated policy shall be contestable on account of fraud or misrepresentation of material facts pertaining to the reinstatement for two years from the date of reinstatement.

**13. SUICIDE**

If the Policyholder commits suicide within two years from the date of issue or Date of Reinstatement of the Policy, the sum payable shall be limited to the premiums paid to the date of death except to the extent of the interest of third parties acquired by bona fide assignments for a sufficient pecuniary consideration and subject to satisfactory proof of such interest provided always that notice of such interest shall have been given in writing to GLICO LIFE prior to the date of death.

**14. WAIVER OF PREMIUM**

Waiver of premium shall mean, upon the Death or Total Permanent Disability of the Policyholder, the Policyholder shall no longer pay premium and the Policy shall remain active until maturity and the Maturity Benefit shall be paid. Benefit escalator shall cease when waiver of premium is activated

Admission of a claim under this provision is subject to proof satisfactory to GLICO LIFE throughout the period of claim. Such proof to be provided at the Policyholder's expense. No change may be made to the form of the contract or the mode of premium payment during the period of the claim.

If at the Commencement date the Life Assured is under age eighteen the terms of this provision shall not apply until the date on which he/she attains age eighteen and then only in respect of disability commencing after that date.

If the age of the Life Assured has been misstated and is proved to be over sixty-five (65) years at the Commencement date, the benefit provided under this provision shall be void.

**15. INVESTIGATION OF YOUR CLAIM**

We have the right at any time to conduct an investigation of your claim. No Benefits shall be paid until we have concluded investigations in reasonable time.

**16. INCONTESTABILITY**

This Policy (but not any supplementary contract granting Disability or Accident Benefits attached hereto) shall not be contestable by GLICO LIFE after it has been in force during the life time of Life Assured for two years from its date of issue except for non-payment of premium.

**17. EXCLUSIONS**

No benefit shall be allowed under this policy for disability or death caused directly or indirectly, wholly or partly by:

- a) Self-inflicted injury

- b) Military, naval or air force service in time of declared or undeclared war, or while under orders for warlike operations or restoration of public order.
- c) The Life Assureds commission of or attempting to commit an assault or any unlawful act or being engaged in any illegal activity.
- d) Racing on wheels
- e) Poison, drugs, alcohol, gas or fumes (voluntary or involuntarily taken)
- f) Internationally and locally recognized epidemics
- g) Aviation except as a fare-paying passenger on a certified passenger aircraft provided by a commercial airline and operated by a properly certified pilot, flying between duly established and maintained airports.

**In such an event GLICO LIFE's liability shall be limited to be payment to the beneficiary**

### **INTERPRETATIONS**

**Policy** means this Life Insurance Policy and the Schedule attached to it, as amended from time to time by Endorsements issued by GLICO LIFE.

**Policyholder** shall mean the name in which this policy is held as stated on the Schedule.

**Policy Commencement Date** shall mean the date specified as such in the Schedule.

**Life Assured** means the Policyholder.

**Sum Assured** shall mean the amount of money payable to for death and total permanent disability.

**Pre-Existing Condition** means a mental or physical condition for which the insured has done any of the following at any time before the effective date of the insurance under the Policy:

- Consulted a Physician
- Received medical treatment or medications
- Taken prescribed drugs or medication

**Benefit** shall, subject to the provisions of this **Policy**, mean a *benefit* in respect of a **Life Assured** that is payable prior to the *maturity* or the termination in the event of:

- Death of policyholder
- Maturity of the policy
- Attainment of age 65
- Policy surrender
- Due to non-payment of premiums

**Accident** means bodily injury to a Life Assured- caused by visible, violent and external means in relation to the Life Assured.

**Total Permanent Disablement** shall mean the total and permanent inability, in the opinion of GLICO LIFE, of a Life Assured due to accident injury or illness, to

**hereunder of a single sum equal to the premiums actually paid under this policy without interest.**

### **18. CORRESPONDENCE**

All correspondence shall be sent to the last known address or email address. GLICO LIFE shall assume all correspondence have been received and read.

**Occupation** shall mean any occupation for which a Life Assured is suited by experience, training or education.

**Expiry Date** is the Policy anniversary nearest the Life Assured's or Policyholder's expiry age.

engage in his **OWN or ANY OTHER SUITABLE OCCUPATION** which persists continuously for at least six (6) months.

**Permanent Disability Scale** is used to assess the degree of damage that resulted from accidental injury or disease.

**Beneficiary** means the person or institution to whom we will pay the death benefit if the Live Assured dies, while this Policy is in force.

A **lapse** is when a life insurance policy terminates because premiums have not been paid.

**Evidence of Insurability** if required, means the Policyholder must:

- Complete and sign a health and medical history form provided by GLICO LIFE.
- Sign the form authorizing GLICO LIFE to obtain information about your health; and
- Provide any additional information about your insurability we reasonably require.

The above information required should be satisfactory to us in order to determine if you or your dependents are eligible to become insured under the policy.

**Evidence of Insurance** means the Policy contract provided to the insured stating the amount of insurance, premiums, terms of insurance, description of coverage, exceptions, limitations and restrictions.

**Age** means the Life Assured's age on his or her next birthday.

**Written Request** means a signed request in a form satisfactory to us that is received at our Administrative Office.

**Waiting Period** shall mean a six (6) month period from the Policy commencement date.

**Proof** means any information that is required by GLICO LIFE under the terms of the Policy and Satisfactory.

## Appendix A: PERMANENT DISABILITY SCALE

Injury	Percentage	Injury	Percentage
Loss of both hands at or above the wrists ... ..	100	<b>Loss of ring finger: -</b> three phalanges ... ..	5
Loss of both feet at or above the ankles.... ..	100	two phalanges ... ..	4
Loss of one hand at or above the wrist and of one foot at or above the ankle ... ..	100	one phalange ... ..	2
Loss of all fingers and thumbs of both hands .... ..	100	<b>Loss of little finger: -</b> three phalanges.... ..	4
Total and irremediable blindness in both eyes .....	100	two phalanges.... ..	3
Total and irremediable paralysis ... ..	100	one phalanx.... ..	2
<b>Loss of arm: -</b> at shoulder ... ..	60	<b>Loss of metacarpals: -</b> first or second (additional) ...	3
between elbow and shoulder ... ..	50	Third fourth of fifth (additional) ....	2
at elbow..... ..	47½	<b>Loss of leg: -</b> at hip.... ..	70
between wrist and elbow...	45	between knee and hip.... ..	50
Loss of hand at wrist ... ..	42½	below knee ... ..	35
Loss of fingers and thumbs of one hand .... ..	42½	Loss of foot at ankle .....	32½
Loss of four fingers ... ..	35	Loss of all toes of both feet .....	15
<b>Loss of thumb: -</b> both phalanges .....	25	<b>Loss of great toe: -</b> both phalanges.... ..	5
one phalanx .....	10	one phalanx ... ..	2
<b>Loss of index finger: -</b> three phalanges.... ..	10	Loss of toe other than great toe (provided more than one toe is lost)- each .... ..	1
two phalanges ... ..	8	Loss of one whole eye or total and irremediable blindness in one eye .... ..	30
one phalanx ... ..	4	Irremediable loss sight (except perception of light in one eye ... ..	30
<b>Loss of middle finger: -</b> three phalanges ... ..	6	Loss of lens of one eye .....	20
two phalanges ... ..	4	<b>Total and irremediable deafness:-</b> both ears .....	50
one phalanx .....	2	one ear ... ..	7