

Software Technician's Daily Routine

Fill in the blanks with the appropriate words from the vocabulary list. Use the present simple tense and adverbs of frequency where necessary.

Vocabulary List:

regularly	write	daily
always	test	software
often	attend	report
rarely	meetings	analyze
usually	design	issues
debug	communicate	update

Text: A Day in the Life of a Software Technician

My name is Alex, and I work as a software technician. I (1) regularly start my day by checking my emails and (2) always attending a quick team meeting. In these meetings, we (3) usually discuss our current projects and (4) rarely share any updates on ongoing tasks.

Once the meeting is over, I (5) always dive into my work. My primary responsibilities include (6) write code, (7) analyze software for errors, and (8) report any issues that arise. I (9) often spend a significant amount of time (10) design analyzing complex problems and finding solutions.

I (11) usually work closely with the development team to (12) desing new features and improvements. Communication is key in our field, so I (13) daily send progress reports to keep everyone in the loop.

I (14) rarely encounter challenges, but I (15) always remain calm and focused. It's important to (16) update the software regularly to ensure its functionality. When I (17) attend find bugs or glitches, I (18) report them and provide detailed reports to the development team.

At the end of the day, I (19) usually attend another brief meeting to (20) update any final updates and discuss plans for the next day.

Instructions: Fill in the blanks with the appropriate verbs in the present simple tense.

Verbs:

code	update	collaborate
debug	analyze	implement
attend	encounter	review
write	design	document
test	report	meet
communicate	resolve	address

Text: A Day in the Life of a Software Developer

My name is [Your Name], and I am a software developer. Every day, I (1) resolve my tasks and (2) review any new messages. Then, I (3) meet a team meeting to discuss ongoing projects.

After the meeting, I (4) write my code and (5) test it for errors. I also (6) communicate with my team to (7) review progress and (8) address any issues that come up.

During the day, I (9) encounter various challenges, and I (10) resolve them by (11) implement new solutions. I often (12) collaborate with team members to (13) work on complex tasks and (14) design new features.

When the code is ready, I (15) test it to ensure its functionality and (16) write a detailed report. I (17) communicate with clients to (18) address any concerns they may have.

At the end of the day, I (19) perform a final check on my code, (20) update any remaining tasks, and (21) communicate with my team to (22) review our accomplishments.