

# 5 pts Questions (50 points)

1. What did I do to prepare for this week?  
= I read the preparatory document that was posted on the canvas in week 11.
2. What concept from this week are you uncertain of or would like to know more about?  
= I'm curious about the significance of the leadership that successful cooperation requires.
3. What topics were studied this week, and what are their definitions?  
= We talked about the leadership i.e., the action of leading a group of people or an organization.
4. What phase of your projects did you complete?  
= This week met again for the completion of the project we were doing and are about to finish.
5. Summarize this week's scenario?  
= In this 11<sup>th</sup> week, we only had one class and we talked about the leadership skills that we need for the better performance in the team and how the leader needs to be.
6. What did I learn from the study material?  
= From this study material, I learned that leader must have the quality that can lead team for the good result.

7. Why is this week's topic importance?  
= The subject for this week is crucial because it teaches us about the leadership we must possess, our obligations, how to interact with our bosses, and the overconfidence we should not possess.
8. Where did you put your assignments in GitHub?  
= I put my assignment in my repository in the file name Technical\_teamwork\_reflection.
9. What did I learn from the study material?  
= From the study material of this week eleventh I learned how the leader must be and qualities s/he must have and the person who can represent us.
10. How did this week scenario relate to the week's topic?  
= This week scenario relate to the week's topic as we talked about the leadership which is the topic of this week.

# 10 pts Questions (30 points)

1. Write a SMART goal for next week?  
= I've included a list of a few SMART goals for the upcoming week. I'll complete the online course I'm enrolled in. I'll just eat well-balanced meals and drink a gallon of water every day. I'll go to bed at 10:00 and up at 6:00. I'll read ten pages a day. I'll devote two hours on Saturdays and Sundays to getting ready for work. I'll avoid social media and meditate for 20 minutes every day. I'll finish my work earlier than expected.
2. What would you do differently next week?  
= I'll make some modifications for the upcoming week. I'll begin making my bed as soon as I get out of bed. I won't use my phone or any other electronic gadgets for an hour before and after going to bed. I'll try to strike up good relationships with other people. I'll begin networking and go to every job fair. I'll maintain order in my

room. I'll also reflect on my past experiences and make adjustments.

3. What is the most significant take-a-way you have gained from your study this week?

= I've learned a few valuable things this week. I won't be particularly confident about a project or assignment after this week of classes, claiming that I'll finish in a few hours and do other things in its place. If I don't finish before the deadline, this will undoubtedly waste my time and make me stressed. I won't be concerned about the passing of time or any other concerns when working on a team or project; instead, I'll be more motivated and focused. I started taking an online course to prepare for a job and for personal growth. Additionally, I'll discover certain leadership qualities that will help me represent my team effectively.

# 20 pts Question (20 points)

1. How do you plan on contributing to the teams, besides completing your tasks?

= This is how I want to contribute to the teams in addition to doing meaningful job. We will collaborate to determine how I can support my coworkers. If there is a subject that interests me or might be helpful for the team effort, I will inquire more. I'll try to communicate with the group frequently. I'll break down the project into discrete tasks to maximize productivity, and I'll urge my teammates to do the same. I'll think about the lessons I've taken away from past mistakes and apply them to this project. I'll share some of my own ideas that could be helpful. I'll also listen intently while others talk. To balance the task, I'll be friendly and make an attempt to get to know individuals.