

# Vuyelwa Mavuma

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Montrose Avenue, Northriding Randburg - South Africa

## Summary

Aspiring Software Engineer with a passion for technology and a strong foundation in coding and web development. Currently expanding technical skills through intensive coding programs and actively seeking opportunities to apply knowledge in real-world settings. Highly motivated to contribute to dynamic teams and eager to learn from experienced professionals.

## SKILLS

- **Programming Languages:** JavaScript, HTML, CSS, Python
- **Web Development:** React, Responsive Design, API Integration
- **Technical Tools:** Visual Studio Code, CodeSandbox
- **Version Control:** Git, GitHub
- **Problem-Solving:** Debugging, Analytical Thinking
- **Communication:** Effective verbal and written communication skills
- **Project Management:** Task prioritization, Schedule management

## EDUCATION

Currently Studying	<b>Virtual Assistant</b> , ALX
Currently Studying	<b>Software Development</b> , Power Learn Project
Currently Studying	<b>Web Development</b> , SheCodes
Currently Studying	<b>Law</b> , The University of South Africa
Graduated 03/2016	<b>Film &amp; Television Techniques</b> , Cityvarsity
Matriculated 12/2013	<b>Matric</b> , Port Shepstone High School

## EXPERIENCE

**03/2022 – 03/2023**

**Retail Sales Representative, Verimark – South Africa**

**Duties:**

- Provided outstanding customer service, assisting customers with product selection and resolving inquiries.
- Managed inventory levels and merchandise displays, ensuring a positive shopping experience.
- Collaborated with retail staff to achieve sales targets and maintain a positive shopping environment.
- Provided regular reports on sales performance, customer feedback, and inventory levels to management.

**12/2018 – 02/2020**

**Financial Advisor- Sales, Telesure Investment Holdings – South Africa**

**Duties:**

- Communicated with clients regarding their medical insurance needs, leveraging healthcare knowledge.
- Scheduled meetings with potential clients to discuss healthcare solutions and financial planning.
- Developed strategies for lead generation and brand promotion within the healthcare sector.
- Analyzed sales data to identify areas for improvement and optimize sales strategies.

**05/2016 – 05/2017**

**Administrative Assistant, Durban Motion Pictures – South Africa**

**Duties:**

- Coordinated office operations, maintaining a well-organized work environment.
- Implemented efficient filing systems, resulting in a 20% reduction in retrieval time.
- Managed executive calendars, scheduling appointments, meetings, and travel arrangements.
- Assisted in planning and executing film productions, coordinating schedules and resources.

## **Projects**

### **Weather App**

- Developed a responsive weather application using React, fetching data from an external API.
- Implemented real-time updates and user-friendly interfaces to display weather forecasts.

### **Expense Tracker**

- Designed and implemented a database schema using MySQL for storing expense data.
- Integrated the database with a Node.js backend using Sequelize ORM for efficient data management.

### **References:**

Available upon request.