

Max Lythgoe

Full Stack Web Developer

[Linkedin](#) | [GitHub](#) | [Portfolio](#)

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TECHNOLOGIES

Languages | JavaScript (JSX, JSON, NODE), HTML, CSS, React

Frameworks & Libraries | Express, Bootstrap, AOS

Database & Industry Tools | PostgreSQL, Git, GitHub, Command Line, Node

Tools/Software | VScode, Adobe Creative Suite (Photoshop, After Effects, Premiere Pro, Illustrator)

EDUCATION

Devmountain, Full Stack Web Development Certificate

Online | Graduation Year (2022)

- Full Stack Web Development Course
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PROFESSIONAL EXPERIENCE

Web Developer / Software Engineer, DevMountain (student)

Remote | 02/22 - 06/22

Maxed Out Music (Foundations Project) - [Github Repo](#) | [Demo](#)

HTML | NodeJS | Express | CSS | Bootstrap

- Developed a music playlist creation and viewing site using NodeJS for the backend.
- Integrated Bootstrap and made custom images for styling.
- Ability to view songs from playlists, add songs to your playlist, remove songs from your playlist.

TechStack (Final Project) - [Github Repo](#) | [Demo](#)

React | NodeJS | Express | PostgreSQL | CSS

- Developed an ecommerce site using React, Node, and PostgreSQL to provide a simple user experience for purchasing electronic goods.
- Created a working home page, category page (featuring products sorted by category) and a cart that allows you to add or remove items and checkout using Stripe API.
- Custom styling and well optimized for mobile websites as well as desktop.

Recruiter / Executive Assistant, CompassGroup

Farmington, UT & Remote | 10/20 - 02/22

Excel | Powerpoint | Photoshop

- Helped 5 clients hire 63+ employees ranging from entry level to professional positions.
- Maintained comprehensive and accurate records, updated regularly for all clients. I was put in charge of drafting and designing documents, presentations and contracts.
- Managed all emails, texts and other communications, acting on behalf of the director of operations, including scheduling appointments and sending out calendar invites, texting clients/candidates and scheduling and confirming with them.
- I solely managed the company when he was away on travel ensuring that everything was managed effectively and helping with a smooth transition for clients.
- Met all deadlines for projects in a timely manner and helped to ensure that all meetings were attended and clients/candidates were given regular updates on progress.
- Used Adobe and Microsoft programs to help build company websites and create presentations and documents.

Collections Specialist, North American Recovery

West Valley City, UT | 07/21 - 01/22

- Handled 30+ Inbound calls daily assisting consumers wanting to pay their debts off.
- Made over 100+ Outbound calls daily, skip tracing to locate debtors and collecting on debts owed or setting up lawsuits for debtors that refused to pay.
- Ensured that lawsuits were set up correctly, following every guideline carefully.
- Processed large transactions securely and without error, met and exceeded monthly goals for lawsuits and money collected.
- Advanced quickly through training and received a promotion within a month after training.

Clicklist (OnlinePickup) Associate, Smiths

Kaysville, UT | 04/20 - 12/20

- Shopping for 8 orders at once, focusing on accuracy and time.
- My department was awarded and given bonuses 3 times for our stellar performance and timeliness. We were consistently rated as #1 in our district in sales and quality.
- Staging orders by lifting heavy totes and arranging them in the proper order in the backroom.
- Greeted customers at carside pickup and loaded their groceries into their vehicle along with processing their payment.
- Every action I made in shopping, staging or pickup was timed and I regularly achieved my KPIs.

Crew Member, McDonald's

Kaysville, UT | 01/18 - 04/19

- By the time I left I was trained in every position, given a raise and offered a management role.

Crew Member, Wendy's

Kaysville, UT | 06/16 - 01/18

- Solved customer complaints and concerns, and I helped with various problems on a daily basis.
- Excelled at keeping my cool under pressure and putting forth my best effort when doing my job.
- I served and assembled orders (around 10-60 orders an hour), collected and counted change, and cooked meals. I also cleaned the dining area and bathrooms.