

CSC106

Group Norms and Team Contract

[SCRUM](#)

Group Member Names: Todd Maxcy & Isabella Morgan

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be made by a consensus

Galaga inspired game

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

We will meet at least once a week to discuss work to be done and when it'll be due by

Legitimate reasons for missing would be exams, prior engagements, etc., nonetheless, these will be talked over.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Assignments will be due together.

If the assignment is not up to par just redo it until both parties are satisfied.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Messages, the SCRUM document, comments on code, in person meets, etc. will all be forms of communicating.

Work will be divided up based on who wants to do what and any remaining work will be divided equally between both parties.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Meeting times and locations will be determined over messages and can be anywhere on campus that works for both members.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Both parties will be taking notes and writing their own portion of work.

Promptness (What do you expect and how will you handle lateness?)

As long as the assignment goes in before the deadline it should be okay, we both understand our situations.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Both members of the team will encourage each other to speak and add new ideas during meetings to make sure everyone participates.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

If someone isn't following the rules, give them a warning and try to work on being it with them.

You may add additional norms here.