

# MAX MANLEY

Portfolio website: [Max1Manley.github.io](https://Max1Manley.github.io)  
Max1Manley@gmail.com  
Edmond, Oklahoma  
(620) 515-0340

## PROFESSIONAL SKILLS

Javascript ● ● ● ● ○  
HTML ● ● ● ● ○  
CSS ● ● ● ● ○  
Bootstrap ● ● ● ○ ○  
React JS ● ● ● ● ○

Git/Github ● ● ● ● ○  
Node JS ● ● ● ○ ○  
NPM ● ● ● ● ○  
SQL ● ● ● ○ ○  
Express JS ● ● ● ○ ○

## EDUCATION

### **Data Structures + Algorithms** - April 2019

Udemy.com Online Learning Institution

- Learned and implemented different data structures and sorting algorithms
- Became a better developer by practicing computer science fundamentals

### **Complete Web Developer** - October 2018

Udemy.com Online Learning Institution

- Built complex applications and websites using current web development tools
- Learned how front-end, servers and databases communicate and work together

### **BA in Business Administration** - May 2014

Southwestern College, Winfield, KS

- Learned about business fundamentals including economics, finance and accounting
- Developed leadership, change management and interpersonal communication skills

## EMPLOYMENT HISTORY

### **Tennis Instructor** February 2016 – Present

Edmond Racquet Club, Edmond, OK

- Identified and solved clients' problems regarding techniques and strategies
- Planned programs for group drills
- Directed summer camps and official USTA tennis tournaments
- Coached 12-and-under junior tennis team to city and state championships

### **Dairy Department Manager** September 2014 – February 2016

Dillons Food Stores, Winfield, KS

- Trained and scheduled associates to consistently provide prompt, courteous services
- Provided solutions to maximize store sales and profits
- Increased markdown efficiency from 65% to 80%
- Reduced discarded products per period by 32%