

Max Bartlett
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EDUCATION

Duke University

Durham, NC

B.S. in Computer Science; Minors in Arabic, Religion

August 2016 - May 2020

- **Technical Coursework:** Linear Algebra, Software Skills, Data Structures and Algorithms, Computer Architecture, Introduction to Data Science

Chaparral High School

Scottsdale, AZ

• **GPA:** 3.9 / 4.0; **SAT:** 2290

August 2012 - May 2016

• **Honors:** National Merit Finalist, AP Scholar with Distinction

WORK & LEADERSHIP EXPERIENCE

Duke University, Trinity College of Arts & Sciences

Durham, NC

Writing 101 Undergraduate Teaching Assistant

January 2018 - Present

- Work closely with a small number of students to improve writing skills

Duke University Marching & Pep Band

Durham, NC

Treasurer

August 2017 - May 2018

- Manage band funds, collect dues, and organize social events
- Act as a leader for new band members

Justice Center for Legal Aid

Amman, Jordan

Intern

May 2017 - August 2017

- Constructed a database of international aid organizations with a presence in Jordan
- Researched each organization and developed a 70-page partner map, proposing a number of ways in which the JCLA can partner with these organizations
- Wrote email templates for use in reaching out to these organizations
- Proofread English translations of Arabic interviews with clients

PROJECTS

Consensys MBA Blockchain Venture Competition

November 2017 - Present

- Work with two Duke MBA students on a project exploring the intersection of blockchain technology and Islamic finance

VOLUNTEERING

Duke INJAZ

January 2018-Present

- Meet weekly with Arabic-speaking refugees in the Research Triangle to create bonds by exchanging language and culture.

DukeEngage Jordan

June 2017 - July 2017

- Worked with a nonprofit in Mafrq, Jordan to meet with Syrian refugees and discuss their needs. Installed water tanks and computer equipment and provided clothes and toys for Syrian children

SKILLS, ACTIVITIES & INTERESTS

Languages: Arabic (Elementary Proficiency)

Technical Skills: Java, C, Git, UNIX, \LaTeX

Interests: The Middle East, Animal Rights, Jazz and Hip-Hop Music, Hiking, Rollerblading