

Tuesday, November 12, 2024  
Regular Meeting of the Board of Trustees

Dublin Unified School District  
7471 Larkdale Avenue, Dublin, CA  
District Office Board Room  
Closed Session - 5:30 p.m.  
Open Session - 6:00 p.m.

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The Dublin Unified School District governing board utilizes the Parliamentary Procedures prescribed by Rosenbergs Rules of Order. Information on these procedures can be found at <https://bit.ly/DUSD-Rosenbergs-Rules>.

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NOTICE TO THE PUBLIC: The meeting will be live-streamed at the following link:

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<https://dublinusd.zoom.us/j/81015315947>

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Instructions on how to join a meeting remotely are available as follows:

Joining through video conference: <https://support.zoom.us/hc/en-us/articles/201362193>

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#### PUBLIC COMMENT PROCEDURE

Public comments for agendized items will take place while that item is being addressed as part of the evenings agenda. Public comments on non-agendized items will take place during the Public Comment portion of a regular board meeting.

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Individual speakers shall be allowed three (3) minutes to address the Board on each agenda item. The Board may limit the total time for public input on an item to 20 minutes (Board Bylaw 9323). In general, the Board recognizes that it is best practice to make important decisions before 10 PM.

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Public Comment Process / in-person:

Persons wishing to speak to the Board of Trustees are requested to fill out a card to address the Board and adhere to the instructions therein.

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Public Comment Process / remote:

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NOTICE REGARDING DOCUMENTS DISTRIBUTED TO THE BOARD OF EDUCATION AT OR PRIOR TO MEETINGS:

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the Office of the Superintendent at the District Administration Office during normal business hours at the address listed above. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. This means that documents presented to the Board at the meeting may become public records subject to disclosure under the California Public Records Act.

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## A. OPENING CEREMONY / ROLL CALL

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Subject :	1. Roll Call
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

## Public Content

### Board of Trustees

- Mrs. Kristin Pelham
- William Kuo
- Dan Cherrier
- Ms. Gabi Blackman
- Kristin Speck
- Ronit Peswani, Student Board Member

## A. OPENING CEREMONY / ROLL CALL

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Subject :	2. Adoption of the Agenda - The Superintendent and/or Board Member(s) may request that items be removed from the agenda for consideration and/or carried to a future Board meeting for consideration and/or action, and/or that the Board take action in a regular meeting on a subject not listed on the published agenda on an emergency basis or other basis allowed by law. (Gov. Code 54954.2)
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Recommended Action :	The Superintendent recommends the Board of Trustees approve the adoption of the agenda, including addendums, deletions, corrections and adjustments in order of business, as presented.

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the adoption of the agenda, including addendums, deletions, corrections and adjustments in order of business, as presented.

Motion by Kristin Speck, second by William Kuo.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Kristin Speck  
Not Present at Vote: Gabi Blackman

## B. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

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Subject :	1. Procedures for Closed Session Public Comment
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

## Public Content

### PUBLIC COMMENT PROCEDURE

Public comments for agendized items will take place while that item is being addressed as part of the evenings agenda. Public comments on non-agendized items will take place during the Public Comment portion of a regular board meeting.

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Individual speakers shall be allowed three (3) minutes to address the Board on each agenda item. The Board may limit the total time for public input on an item to 20 minutes (Board Bylaw 9323). In general, the Board recognizes that it is best practice to make important decisions before 10 PM.

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For additional information, visit the DUSD website at <https://bit.ly/2NNsgsr>.

## C. CLOSED SESSION

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Subject :	1. Adjourn to Closed Session
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of

Trustees

Type :

Action

Recommended Action :

Motion to adjourn to closed session for the purpose of discussing items listed.

## Motion & Voting

Motion to adjourn to closed session for the purpose of discussing items listed.

Motion by Kristin Speck, second by William Kuo.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Kristin Speck

Not Present at Vote: Gabi Blackman

## C. CLOSED SESSION

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Subject :

2. Mindfulness Practice

Meeting :

Nov 12, 2024 - Regular Meeting of the Board of Trustees

Type :

Procedural

## Public Content

## C. CLOSED SESSION

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Subject :

3. Pursuant to Government Code Section 54956.9(d)(2) - Conference with Legal Counsel Regarding Anticipated Litigation - Significant Exposure to Litigation - One Matter

Meeting :

Nov 12, 2024 - Regular Meeting of the Board of Trustees

Type :

## Public Content

## C. CLOSED SESSION

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Subject :

4. Reconvene to Open Session

Meeting :

Nov 12, 2024 - Regular Meeting of the Board of Trustees

Type :

Action

Recommended Action :

Motion to reconvene to open session

## D. OPEN SESSION

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Subject :

1. Report out of Closed Session

Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Recommended Action :	The President of the Board of Trustees will read out the motion(s) that were approved in closed session.

## Public Content

The President of the Board of Trustees will read out the motion(s) that were approved in closed session.

### D. OPEN SESSION

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Subject :	2. Pledge of Allegiance
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

## Public Content

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

### D. OPEN SESSION

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Subject :	3. District Mission Statement
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

## Public Content

Dublin Unified School District will educate every student to become a lifelong learner by providing a safe and supportive environment that fosters collective responsibility for each students success.

### E. BOARD MEMBER/UNION PARTNERS VERBAL & WRITTEN COMMUNICATION

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Subject :	1. Student Board Member Report
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

## Public Content

### E. BOARD MEMBER/UNION PARTNERS VERBAL & WRITTEN COMMUNICATION

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Subject : 2. Report from the Dublin Teachers Association (DTA)

Meeting : Nov 12, 2024 - Regular Meeting of the Board of Trustees

Type : Information

### E. BOARD MEMBER/UNION PARTNERS VERBAL & WRITTEN COMMUNICATION

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Subject : 3. Report from the California School Employees Association (CSEA)

Meeting : Nov 12, 2024 - Regular Meeting of the Board of Trustees

Type : Information

### F. SPECIAL ORDER OF BUSINESS - OPERATIONAL ITEMS /BOARD DISCUSSION AND/OR ACTION

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Subject : 1. The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.

Meeting : Nov 12, 2024 - Regular Meeting of the Board of Trustees

Type :

## Public Content

### F. SPECIAL ORDER OF BUSINESS - OPERATIONAL ITEMS /BOARD DISCUSSION AND/OR ACTION

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Subject : 2. Receive Audit Report for Fiscal Year Ended June 30, 2024

Meeting : Nov 12, 2024 - Regular Meeting of the Board of Trustees

Type : Action, Information

Fiscal Impact : No

Budgeted : No

Recommended Action : Staff recommends receipt of Audit Report for Fiscal

# Public Content

## **BACKGROUND:**

As defined in Education Code Section 41020.(a) It is the intent of the Legislature to encourage sound fiscal management practices among local educational agencies for the most efficient and effective use of public funds for the education of children in California by strengthening fiscal accountability at the district, county, and state levels.

Each year an audit is conducted pursuant to this section which shall fully comply with the Government Auditing Standards issued by the Comptroller General of the United States. Each audit conducted in accordance with this section shall include all funds of the local educational agency, including the student body and cafeteria funds and accounts and any other funds under the control or jurisdiction of the local educational agency. Each audit shall also include an audit of pupil attendance procedures.

Although it is important to review the audit report in full, the areas that provide specific documentation and explanation of the districts financial condition and ability to operate as a going concern are explained within several key sections of the report. Those key areas include:

- Independent Auditors Report
- Managements Discussion and Analysis
- Other Independent Auditors Reports
- Notes to Financial Statements

In addition to these sections, it is important to review and understand the auditors findings and recommendations.

The Audit Report and Financial Statements for the year ended June 30, 2024 will be presented by Crowe LLP.

## **SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services  
Connie Lu, Fiscal Services Director

## **File Attachments**

[Audit Report for Fiscal Year Ended 6.30.2024.pdf \(1,966 KB\)](#)  
[2023-24 Dublin Audit Results Presentation.pdf \(696 KB\)](#)

## **Motion & Voting**

Staff recommends receipt of Audit Report for Fiscal Year Ended June 30, 2024.

Motion by Kristin Speck, second by William Kuo.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **G. PUBLIC COMMENT PERIOD - For Items Listed on the Agenda and Non-Agenda Items within the Subject Matter Jurisdiction of the Governing Board**

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Subject :

1. Public Comment - The Public is welcome to address

the Board of Trustees regarding items on the agenda and non-agenda items

Meeting :

Nov 12, 2024 - Regular Meeting of the Board of Trustees

Type :

Information

## Public Content

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## H. PUBLIC HEARING(S) - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

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Subject :

1. Resolution No. 2024/25-20, Evaluating Real Property in Accordance with School Site Selection Standards and Approving the Acquisition of Real Property

Meeting :

Nov 12, 2024 - Regular Meeting of the Board of Trustees

Type :

Action, Information, Public Hearing

Fiscal Impact :

No

Recommended Action :

Staff recommends, after holding a public hearing on the site selection standards, the adoption of Resolution No. 2024/25-20, Evaluating Real Property in Accordance with School Site Selection Standards and Approving the Acquisition of Real Property



# Public Content

**BACKGROUND:**

The District is interested in using real property generally located between Horizon Parkway and Central Parkway in the City of Dublin, bearing Assessors Parcel Number 986-69-1 (Property) for the development, construction, operation, and maintenance of a public school in the City of Dublin, including all uses necessary, incidental, or convenient thereto (Project).

Prior to acquiring real property for a new school site or for addition to an existing school site, California Education Code section 17211 requires the Governing Board of a school district to evaluate the property at a public hearing using site selection standards established by the State Department of Education. Those standards are generally found in the California Code of Regulations, Title 5, Section 14010, et seq. (Title 5 Findings). Additional findings are required by the Education Code.

The Property has been studied extensively by District staff and consultants. As a result of these studies and investigations, it is concluded that all of the Title 5 Findings are supported. Staff recommends that the Board hold a public hearing regarding the Title 5 Findings, consider public comment, and adopt Resolution No. 2024 /25-20, a Resolution Evaluating Real Property in Accordance with School Site Selection Standards and Approving the Acquisition of Real Property.

**SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services  
Owen Fish, Senior Director of Facilities Bond Administration

**File Attachments**

[Resolution No. 2024-25-20 - Evaluating Real Property and Acquisition of Real Property.pdf \(183 KB\)](#)

## Motion & Voting

Staff recommends, after holding a public hearing on the site selection standards, the adoption of Resolution No. 2024/25-20, Evaluating Real Property in Accordance with School Site Selection Standards and Approving the Acquisition of Real Property

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## I. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

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Subject :	1. Resolution No. 2024/25-21, Enhancement of Mental Health Facilities and Resources
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action, Discussion
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of Resolution 2024/25-21,

# Public Content

**BACKGROUND:**

Dublin High seniors Vedant Sagare and Olivia Choe are presenting a resolution to build on the existing mental health support already available in our schools. While the District currently provides valuable wellness resources, this resolution suggests additional steps to expand access and strengthen support on every campus. The proposal includes ongoing support for mental health staff, extending Social Emotional Learning (SEL) to all grade levels, and adding more wellness spaces to create a welcoming and inclusive environment for all students.

**SUBMITTED BY:**

Ronit Peswani, Student Trustee

**File Attachments**

[Resolution No. 2024-25-21 - Enhancement of Mental Health Facilities and Resources.pdf \(143 KB\)](#)

**I. BOARD OF TRUSTEES/SUPERINTENDENT -  
OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR  
ACTION**

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Subject :	2. Resolution No. 2024/25-19, Notice of Vacancy in Trustee Area 3 / Provisional Appointment
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action, Discussion, Information
Fiscal Impact :	No
Recommended Action :	Staff recommends the approval of Resolution 2024/25-19, Notice of Vacancy in Trustee Area 3 / Provisional Appointment

# Public Content

**BACKGROUND:**

Board members generally hold their seats for a four-year term, commencing the second Friday in December succeeding the election ([Board Bylaw 9110](#)). The four-year term officially commences at the annual organizational meeting where the new members take the oath of office and are seated. This annual organizational meeting must occur within 15 days following the second Friday in December in years where a general election takes place. (Ed. Code § 35143.) Trustee Kuos current two term will expire in December and the vacancy will occur as of the 2024 organizational meeting DUSD trustees are seated.

Jeff Clark was the only candidate who pulled candidacy papers for the November 5, 2024, election for the Area 3 trustee position. Mr. Clark is automatically seated unless and until he resigns that seat. Mr. Clark has submitted his resignation. In this case, the resignation could not be effective before he was to take office. The organizational meeting will trigger the vacancy for Area 3.

Pursuant to [Board Bylaw 9223](#), Filling Vacancies, the Board, by resolution, may approve the procedures for selecting the person to be provisionally appointed to fill the vacancy. The bylaw prescribes that the procedures must include 1) advertising in local media to solicit candidates; 2) verifying that applicants are eligible for Board membership and announcing the names of eligible candidates; and 3) interviewing candidates at a public meeting, accepting public input, and selecting the provisional appointee by a majority vote.

Attached is Resolution 2024/25-19, which outlines the procedures for a Provisional Appointment created by the resignation of Jeff Clark from Area 3.

**SUBMITTED BY:**

Chris D. Funk, Superintendent

**File Attachments**

[Resolution No. 2024-25-19 - Notice of Vacancy in Trustee Area 3 - Provisional Appointment.pdf \(94 KB\)](#)  
[DUSD Resignation Letter.pdf \(1,133 KB\)](#)  
[Application to Fill Board Vacancy, Trustee Area 3.docx.pdf \(501 KB\)](#)

**Motion & Voting**

Approval of Resolution 2024/25-19, Notice of Vacancy in Trustee Area 3 / Provisional Appointment, along with the specification that a new trustee would be voted in on December 17, 2024, pending an official letter from Mr. Clark to the County Superintendent stating that he is resigning as of the appropriate date in December -- either December 14 or 17.

Motion by Kristin Speck, second by William Kuo.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Kristin Speck  
No: Dan Cherrier, Gabi Blackman

**I. BOARD OF TRUSTEES/SUPERINTENDENT -  
OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR  
ACTION**

---

Subject :	3. Receive Letter of Engagement from the City of Dublin regarding the Softball and Baseball fields at Fallon Sports Park
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

**Public Content**

**BACKGROUND:**

The footprint of Emerald High School is not large enough to house all the components of a traditional comprehensive high school. Staff has been engaged with the City of Dublin to find a home for the Emerald High School softball and baseball teams. The attached Letter ofEngagement outlines the commitment that both parties have made to solve this issue facing DUSD and Emerald High School. The City ofDublin, DUSD, and Dublin Little League have worked together to meet the needs of all three entities. Forthcoming will be a facilities use agreement, which will include the DUSD financialcontribution to the City of Dublin to upgrade three fields at Emerald Glen Park to accommodate the impact to Dublin Little League by moving the access to playing fields at the Fallon Sports Complex to Emerald Glen Park.

**SUBMITTED BY:**

Chris D. Funk, Superintendent

**File Attachments**

[DUSD Field Usage Letter.pdf \(861 KB\)](#)

**J. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

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Subject :	1. Informational Update on DHS Fencing RFP
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

**Public Content**

**BACKGROUND:**

In response to concerns expressed by the Dublin High School community, staff has specified a fencing project to improve security at the site, and published a Request for Proposals. Responses to that RFP process are due November 15, 2024. Maintenance and operations staff worked with site staff and students to develop an appropriate design. Tonight staff will present an overview of the design of the project, expected cost, and a potential project funding source.

**SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services

**File Attachments**

[DHS Fencing RFP Overview.pdf \(405 KB\)](#)

**K. EDUCATIONAL SERVICES - OPERATIONAL ITEMS /BOARD DISCUSSION AND/OR ACTION**

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Subject :	1. 2024 Data Walk
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information, Presentation

# Public Content

**BACKGROUND:**

Educational Services staff will present the annual Data Walk for the Board of Trustees to provide an in-depth examination of student achievement and wellness data.

The purpose of the Data Walk is to report Key Performance Measures (KPMs) associated with our Local Control Accountability Plan (LCAP) goals. The Board of Trustees will be able to examine academic achievement related to English language arts, math, college, and career readiness; and social and emotional data related to wellness and counseling supports. The data presented during the Data Walk will be aligned with our LCAP Goals:

- Goal 1: DUSD will increase opportunities and support for our traditionally underserved student groups to improve academic achievement outcomes in English language arts and Mathematics.
- Goal 2: DUSD will increase student achievement for all students by providing a wide array of educational options and ensuring that all seniors graduate prepared for college and careers.
- Goal 3: DUSD will provide all students with a safe, welcoming, and inclusive environment that supports their social-emotional needs.
- Goal 5: DUSD will engage parents and students to strengthen partnerships to maximize student learning.

**SUBMITTED BY:**

Matt Campbell, Ed. D., Assistant Superintendent, Educational Services

Melissa West, Director of Assessment and Accountability

**File Attachments**

[Data Walk November 2024.pdf \(2,686 KB\)](#)  
[23-24 Data Walk Presentation.pdf \(4,708 KB\)](#)

## L. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

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Subject :	1. Approval of Consent Agenda Items (Legally Required for Approval) - Action Block Covers All of the Items Listed in the Consent Agenda Category
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Recommended Action :	The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

# L. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

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Subject :	2. Minutes of the October 22, 2024 Regular Board Meeting
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Minutes
Recommended Action :	Staff recommends approval of the minutes of the October 22, 2024 Regular Board Meeting
Minutes :	<a href="#">View Minutes</a> for Oct 22, 2024 - Regular Meeting of the Board of Trustees

## File Attachments

[10-22-2024 Regular Board Meeting Minutes - DRAFT.pdf \(141 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

# L. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

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Subject :	3. Second Reading and Adoption - Revision of Board Policy 0500, Accountability; Approval of Policy
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Information
Recommended Action :	Staff recommends approval of the revisions to BP 0500, Accountability, as presented.

## Public Content

### BACKGROUND:

CSBA recently issued updated policy language for BP 0500, Accountability, to reflect new law (SB 114, 2023) which (1) adds "long-term English learners," defined by new law (SB 141,2023) as a student who has not attained English language proficiency within seven years of initialclassification as an English learner, as a numerically significant subgroup, (2) creates a new basis fortechnical assistance when the district fails to meet specified data submission requirements, and (3) specifieswhen the California Collaborative for Educational Excellence (CCEE) will consult with the district and anyprovider of technical assistance to determine if assistance from CCEE is necessary.

The Board conducted a first reading of this revised policy at its October 22, 2024 meeting. It is now presented for a second reading and approval.

**SUBMITTED BY:**

Chris D. Funk, Superintendent

**File Attachments**

[BP 0500 Accountability - redline.pdf \(50 KB\)](#)

[BP 0500 Accountability - clean.pdf \(75 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**L. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR**

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Subject :	4. Second Reading and Adoption - New Board Policy 0520, Intervention in Underperforming Schools; Approval of Policy
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Information
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of new board policy 0520, Intervention in Underperforming Schools, as presented

**Public Content**

**BACKGROUND:**

Pursuant to Education Code 52059.5, California has established a single statewide system of support for districts and schools that meets state requirements as well as federal Title I requirements. The following new policy reflects the purposes and requirements of the statewide system, and includes updated language pursuant to new law SB 114 (2023).

The Board conducted a first reading of this new policy at its October 22, 2024 meeting. It is now presented for a second reading and approval.

**SUBMITTED BY:**

Chris D. Funk, Superintendent

**File Attachments**

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## L. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

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Subject :	5. Second Reading and Adoption - Revision of Board Policy 1431, Waivers; Approval of Policy
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Information
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of the revisions to BP 1431, Waivers, as presented.

## Public Content

### BACKGROUND:

CSBA recently released recommendations for updates to this policy to reference new law (SB 114, 2023) which prohibits a waiver request for transitional kindergarten and kindergarten requirements provided for in specified Education Code sections. The policy language is also updated to provide that advertisement of the notice for the public hearing, which is required prior to the Governing Board submitting a waiver request to the State Board of Education, includes publishing it on the district's website.

The Board conducted a first reading of this revised policy at its October 22, 2024 meeting. It is now presented for a second reading and approval.

### SUBMITTED BY:

Chris D. Funk, Superintendent

### File Attachments

[BP 1431 Waivers - redline.pdf \(50 KB\)](#)  
[BP 1431, Waivers - clean.pdf \(75 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.



Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## M. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR

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Subject :	1. Contract with Non Public Agency: Upfront Interpreting LLC
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Nov 12, 2024
Absolute Date :	Nov 12, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$120,000.00
Budgeted :	Yes
Budget Source :	Special Education
Recommended Action :	Staff recommends approval of the increased contract with Upfront Interpreting LLC. for approximately \$120,000 as presented.

## Public Content

### **BACKGROUND:**

This contract with Upfront Interpreting is to support one elementary student whose IEP requires American Sign Language (ASL) interpretation throughout the day in order to access instruction, which requires two interpreters daily who work as a partnership to provide the services. On 7/15/24, there was an original contract signed with Upfront Interpreting for \$47,000. A new contract in the amount of approximately \$120,000 is needed in order to cover the costs through January 2025.

### **SUBMITTED BY:**

Matt Campbell, Ed. D., Assistant Superintendent of Educational Services

Rhea Murphy, Senior Director, Special Education

### **File Attachments**

[Master Contract - Upfront Interpreting, LLC \(cont\) 2024-25SY - Copy \(1\).pdf \(482 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## M. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR

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Subject :	2. Second Reading and Approval - Revision of Board Policy/Administrative Regulation 6142.91, Reading /Language Arts Instruction; Approval Policy
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Nov 12, 2024
Absolute Date :	Nov 12, 2024
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Staff recommends the adoption of changes to Board Policy 6142.91, Reading/Language Arts Instruction, as presented.

## Public Content

### **BACKGROUND:**

Board Policy and Administrative Regulation 6142.91 were presented for a first reading at the October 22, 2024, meeting of the Governing Board. The purpose of this agenda item is to return BP/AR 6142.91 for a second reading. Staff recommends approval of updates to BP 6142.91 as presented. Board approval of AR 6142.91 is not required, but it is included for reference.

### **SUBMITTED BY:**

Matt Campbell, Ed.D., Assistant Superintendent, Educational Services

Sheri Sweeney, Director of Curriculum and Instruction

### **File Attachments**

[REDLINE BP 6142.91 Reading Language Arts Instruction - \(11.12.2024\).pdf \(51 KB\)](#)

[REDLINE AR 6142.91 Reading Language Arts Instruction - \(11.12.2024\).pdf \(74 KB\)](#)

[CLEAN BP 6142.91 Reading Language Arts Instruction - \(11.12.2024\).pdf \(38 KB\)](#)

[CLEAN AR 6142.91 Reading Language Arts Instruction- \(11.12.2024\).pdf \(46 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

# M. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR

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Subject :	3. Williams Complaint Procedure Quarterly Report - July through September 2024
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Nov 12, 2024
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of the Williams Uniform Complaint Procedure Quarterly Report for July through September 2024.

## Public Content

**BACKGROUND:**

California Education Code Section 35186 states that the Superintendent of Schools is to provide a quarterly report to the local Board of Education and the County Superintendent of Schools summarizing the nature and resolution of complaints filed under the Williams Uniform Complaint Procedures. The report includes the number of complaints by the general subject area, the number of resolved and unresolved complaints and must be publicly presented at a regularly scheduled meeting of the Board of Education. The Williams Uniform Complaint Procedure Quarterly Report for the quarter of July through September 2024 is attached; no complaints were received.

**SUBMITTED BY:**

Matt Campbell, Ed. D, Assistant Superintendent, Educational Services

Curtis Haar, Director of TK-12 Education

**File Attachments**

[Williams Quarterly \(July-Sept 2024\).pdf \(279 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

# M. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR

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Subject :	4. Overnight Field Trip - NorCal DECA Career
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	Development Conference, San Ramon, CA (January 17-19, 2025)
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Nov 12, 2024
Fiscal Impact :	No
Budget Source :	All expenses associated with this trip will be paid for by parent donations and ASB funds
Recommended Action :	Staff recommends approval for Dublin High School DECA club members to participate in the overnight field trip to the Northern California DECA Career Development Conference on January 17-19, 2025.

## Public Content

### **BACKGROUND:**

The purpose of this item is to seek field trip approval for approximately 115 students from Dublin High School to attend the Distributive Education Clubs of America (DECA) Northern California Career Development Conference on January 17-19, 2025, at the San Ramon Marriott Hotel. During the conference, students will choose from DECA's industry-validated competitive events aligned with national and state standards for marketing, business management and administration, finance, and hospitality and tourism. No student will be denied the opportunity to participate in the field trip based on financial need.

Additional details about the conference are included in the attached documents.

### **SUBMITTED BY:**

Matt Campbell, Ed. D., Assistant Superintendent, Educational Services

Curtis Haar, Director of TK-12 Education

### **File Attachments**

[Overnight Field Trip - DECA CDC, Jan 2025.pdf \(71 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **N. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

Subject :	1. School Connected Organization Authorization Forms
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of

Type :	Trustees
Fiscal Impact :	Action (Consent), Information
Budgeted :	No
Recommended Action :	No
	Staff recommends the approval of School Connected Organization Authorization Forms

## Public Content

### **BACKGROUND:**

Per Board Policy 1230, each school year our School Connected Organizations (SCOs) submit a SCO Authorization Form along with their amended bylaws for Board approval. Our SCOs receive training each year in key regulations, Dublin's policy, and internal control guidelines. It is important that SCOs are aware of these policies, procedures and best practice, so that all students have equitable access to programs and opportunities.

### **SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services

### **File Attachments**

[AES SCOA 2024-25.pdf \(1,165 KB\)](#)  
[CCS SCOA 2024-25.pdf \(951 KB\)](#)  
[DES SCOA 2024-25.pdf \(1,230 KB\)](#)  
[DHS Athletic Boosters SCOA 2024-25.pdf \(69 KB\)](#)  
[DHS Band Boosters SCOA 2024-25.pdf \(195 KB\)](#)  
[DHS SCOA 2024-25.pdf \(5,875 KB\)](#)  
[DHS Drama Booster SCOA 2024-25.pdf \(870 KB\)](#)  
[EHS SCOA 2024-25.pdf \(797 KB\)](#)  
[FMS Music Boosters SCOA 2024-25.pdf \(438 KB\)](#)  
[FMS SCOA 2024-25.pdf \(671 KB\)](#)  
[GES SCOA 2024-25.pdf \(1,215 KB\)](#)  
[JDE SCOA 2024-25.pdf \(753 KB\)](#)  
[MES SCOA 2024-25.pdf \(52 KB\)](#)  
[WMS SCOA 2024-25.pdf \(803 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **N. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

Subject :	2. Parcel Tax Oversight Committee (PTOC) Reappointment
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Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends the approval of Parcel Tax Oversight Committee (PTOC) Reappointment of Milind Nagarsheth

## Public Content

### **BACKGROUND:**

In May 2019, the citizens of Dublin approved Measure E, a local parcel tax for a period of nine (9) years. The PTOC provides oversight and accountability on Measure E expenditures, advising the Dublin Unified School District Board of Trustees on expenditures, in order to ensure funds are spent for the voter-approved purposes.

Milind Nagarsheth has been a member of the PTOC since September 2022. Per the Committee Bylaws, members with a two (2) year term are eligible to serve for no more than two (2) consecutive terms. Milind Nagarsheth would like to continue the position representing the Tax Payer Organization for a second term.

If approved, there will be two (2) vacancies that will be left to fill: those representing the Business Community and a Community Member at Large.

Advertisement of vacancies was posted on the District website, via District newsletter, at the Chamber of Commerce, and via Bay Area News Group.

### **SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services

### **File Attachments**

[M Nagarsheth Letter to BOE.pdf \(28 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **N. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

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Subject :	3. September 2024 and October 2024 Donations
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Information
Fiscal Impact :	Yes

Dollar Amount :	\$7,450.88
Budget Source :	All Funds
Recommended Action :	Staff recommends the approval of the September 2024 and October 2024 Donations

# Public Content

**BACKGROUND:**

Throughout the year community members, groups, parents, and other individuals make monetary and equipment donations to the District. The District is appreciative of the continued support our community provides through these donations. In accordance with Board Policy 3290, approval of this item signifies formal governing Board acceptance of the identified donations.

**SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services  
Connie Lu, Fiscal Services Director

**File Attachments**

[September 2024 and October 2024 Donations.pdf \(33 KB\)](#)

# Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **N. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

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Subject :	4. October 2024 Warrant Registers
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$30,700,787.29
Budget Source :	All Funds
Recommended Action :	Staff recommends the approval of October 2024 Warrant Registers

# Public Content

**BACKGROUND:**

Warrant Registers represent a complete listing of all payments made from District funds for the month of October 2024. Each warrant must pass through two separate audits -- first by the District's fiscal services department, and second by the County Office of Education.

**SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services

Connie Lu, Fiscal Services Director

**File Attachments**

[October 2024 Warrant Registers.pdf \(5,288 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**N. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

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Subject :	5. Resolution No. 2024/25-17 Declaring Surplus Equipment
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of Resolution No. 24/25-17 Declaring Surplus Equipment

**Public Content**

**BACKGROUND:**

California Education Code Sections 17545 and 17546 authorize school districts to sell, for cash, any surplus personal property belonging to the school district if the property is:

- No longer required for school purposes.
- Being replaced.
- Unsatisfactory or not suitable for school use.

In accordance with Education Code, the disposal will be by:



- Public auction of items will be conducted by GovDeals, the auction firm contracted by the District and approved by the Board of Trustees on February 11, 2020. This will ensure that internal control procedures are adhered to.
- Donations to charitable organizations or disposal if the property is of insufficient value to defray costs of arranging a sale.

The money received from the auction will be deposited into the General Fund. Board approval is requested to declare these items surplus property and to authorize the Assistant Superintendent of Business Services or designee to dispose of said items.

**SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services

Ellen Rebosura, Purchasing Manager

**File Attachments**

[Resolution No. 2024-25-17 Declaring Surplus Equipment.pdf \(41 KB\)](#)

[NOVEMBER 2024 Board Agenda Item Surplus List.pdf \(30 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**O. HUMAN RESOURCES - CONSENT/ACTION CALENDAR**

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Subject :	1. Personnel Matters
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action, Information
Recommended Action :	Staff recommends approval of the personnel matters as presented.

**Public Content**

**BACKGROUND:**

The Board of Trustees will consider approval of all personnel matters including new hires, changes in status, transfers, resignations, requests for leave, and retirements.

**SUBMITTED BY:**

Heather Campos, Assistant Superintendent, Human Resources

**File Attachments**

# Motion & Voting

Staff recommends approval of the personnel matters as presented.

Motion by Gabi Blackman, second by Kristin Speck.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## P. FACILITIES/BOND - CONSENT/ACTION CALENDAR

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Subject :	1. Facilities September 2024 Contracts, Agreements, Purchase Orders, and Change Orders
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$158,326.29
Budgeted :	Yes
Budget Source :	Measure C (210), Measure E (211), Measure H (212), Measure J (213) and Developer Fees (250)
Recommended Action :	Staff recommends approval of September 2024 Facilities Department Contracts, Agreements, Purchase Orders, and Change Orders.

# Public Content

### BACKGROUND:

The Purchase Order List represents a complete listing of all Contracts, Agreements, and Purchase Orders made from Facilities Department funds from September 1 - September 30, 2024. An additional list represents Change Orders to existing Purchase Orders from September 1 - September 30, 2024. Purchase orders and change orders are processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California. Purchase orders are generated for every purchase and professional services contract.

Staff recommends approval of September 2024 Facilities Department Contracts, Agreements, Purchase Orders, and Change Orders.

### SUBMITTED BY:

Thomas Moore, Assistant Superintendent, Facilities, Planning, and Construction  
Joel Ross, Contracts and Purchasing Manager

## File Attachments

[Sept 2024 POs.pdf \(150 KB\)](#)  
[Sept 2024 COs.pdf \(136 KB\)](#)

# Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## P. FACILITIES/BOND - CONSENT/ACTION CALENDAR

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Subject :	2. Resolution No. 2024/25-18 - Acceptance of Construction West Services Inc. for the Relocation of the Wheelchair Lift at Dublin Elementary School Project as complete and authorize staff to file the appropriate Notice of Completion with the County of Alameda Recorder's Office
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Recommended Action :	Staff recommends the approval of Resolution No. 2024/25-18 acceptance of Construction West Services Inc. for the Relocation of the Wheelchair Lift at Dublin Elementary School Project as complete and authorize staff to file the appropriate Notice of Completion with the County of Alameda Recorders Office.

# Public Content

### BACKGROUND:

Dublin Elementary School Relocation of the Wheelchair Lift is complete and requires the acceptance by the Board of Trustees prior to filling the appropriate Notice of Completion.

In accordance with Public Contract Code Section 710, final payment of retention based on the value of work performed under this agreement, shall be made 35 days after recording by the District of the Notice of Completion at the County of Alameda Recorders Office.

The Contractor for this portion of the work was Construction West Services. The Board Approval date on this is March 26, 2024. This project was complete on September 4, 2024. The original contract amount was \$182,875.00. Change Order #1 was \$14,860.00 bringing the revised contract amount to \$197,735.00. The project was funded by Developer Fees (Fund 250).

Staff recommends approval of Resolution No. 2024/25-18, Acceptance of Construction West Services Inc. for the Dublin Elementary School Wheelchair Relocation Project as complete, and authorize staff to file the appropriate Notice of Completion with the County of Alameda Recorders Office.

### SUBMITTED BY:

Thomas Moore, Assistant Superintendent, Facilities, Planning, and Construction  
Tabatha Hoak, Senior Project Manager

## File Attachments

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented, less Item O-1.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## Q. WRITTEN REPORTS/RECOMMENDATIONS

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Subject :	1. Items under this section are written reports that are received into the public record. No action is taken by the Board. A Board Member or the Superintendent may pull an item for discussion or request an item to be placed on the agenda for discussion and/or action at a future meeting.
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	

## Public Content

## R. FUTURE AGENDA ITEMS/MATTERS

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Subject :	1. Opportunity for Board of Trustees to Request Items on Future Agendas
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

## R. FUTURE AGENDA ITEMS/MATTERS

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Subject :	2. Future Items
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

### File Attachments

[Future Items - Pending Board Matters, 10-16-24.pdf \(182 KB\)](#)

## R. FUTURE AGENDA ITEMS/MATTERS

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Subject :	3. Annual Governance Calendar
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

**File Attachments**

[DUSD Annual Governance Calendar 24-25.pdf \(190 KB\)](#)

**S. BOARD / SUPERINTENDENT / STAFF VERBAL & WRITTEN COMMUNICATION**

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Subject : 1. Board of Trustees' Report  
Meeting : Nov 12, 2024 - Regular Meeting of the Board of Trustees  
Type : Information

**S. BOARD / SUPERINTENDENT / STAFF VERBAL & WRITTEN COMMUNICATION**

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Subject : 2. Superintendent's Report  
Meeting : Nov 12, 2024 - Regular Meeting of the Board of Trustees  
Type : Information

**S. BOARD / SUPERINTENDENT / STAFF VERBAL & WRITTEN COMMUNICATION**

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Subject : 3. Board Meeting Evaluation  
Meeting : Nov 12, 2024 - Regular Meeting of the Board of Trustees  
Type : Discussion

**Public Content**

**T. ADJOURNMENT**

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Subject : 1. Adjourn Meeting  
Meeting : Nov 12, 2024 - Regular Meeting of the Board of Trustees  
Type : Action  
Recommended Action : The Superintendent recommends the Board of Trustees adjourn the meeting.

**Motion & Voting**

The Superintendent recommends the Board of Trustees adjourn the meeting.

Motion by Kristin Speck, second by Dan Cherrier.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## U. NEXT MEETING

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Subject :	1. December 3, 2024 Regular Board Meeting
Meeting :	Nov 12, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

## Public Content