

Tuesday, August 13, 2024
Regular Meeting of the Board of Trustees

Dublin Unified School District
7471 Larkdale Avenue, Dublin, CA
District Office Board Room
Closed Session - 5:00 p.m.
Open Session - 5:30 p.m.

NOTICE TO THE PUBLIC: The meeting will be live-streamed at the following link:

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The District will also provide links to these streaming options on www.dublinusd.org.

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Remote Meeting Access by Public:

To observe the meeting by video conference in order to make public comment, please visit the LINK below.

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<https://dublinusd.zoom.us/j/81015315947>

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Instructions on how to join a meeting by video conference is available at:

<https://support.zoom.us/hc/en-us/articles/201362193>

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To listen to the meeting by phone, please call at the noticed meeting time, phone number 1 669 900 9128, then enter Webinar ID 810 1531 5947, then press #. If asked for a participant ID or code, press #.

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Instructions on how to join a meeting by phone are available at:

<https://support.zoom.us/hc/en-us/articles/201362663>

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PUBLIC COMMENT PROCEDURE

Public comments for agendized items will take place while that item is being addressed as part of the evenings agenda. Public comments on non-agendized items will take place during the Public Comment portion of a regular board meeting.

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Individual speakers shall be allowed three (3) minutes to address the Board on each agenda item. The Board can limit the total time for public input on an item to 20 minutes (Board Bylaw 9323). In general, the Board recognizes that it is best practice to make important decisions before 10 PM.

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The Board will be taking comments in real time, using the following procedures:

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Upon the opening of an item, an announcement will be made that the opportunity to provide a public comment has begun.

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Public Comment Process / in-person:

Persons wishing to speak to the Board of Trustees are requested to fill out a card to address the Board and adhere to the instructions therein.

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Public Comment Process / remote:

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Passcode: dusd

Or One tap mobile :

US: +16699009128,,81015315947#,,,,*279312# or +13462487799,,81015315947#,,,,*279312#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: 810 1531 5947

Passcode: 279312

International numbers available: <https://dublinusd.zoom.us/j/8b1rIDQh8b>

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1. Access the meeting via Zoom or phone

The public will be able to log or dial into the Zoom meeting and be placed in a holding area until the topic they want to discuss comes up in the agenda. You will be asked to provide a name and email address when you connect. If you would like to remain anonymous, simply write anonymous for the name and anonymous@anonymous.com for the email address.

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2. Raise Your Hand / State your Comment

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To comment by video conference, click the Raise Your Hand button to request to speak when public comment is being taken on the eligible Agenda item. Instructions on how to Raise Your Hand is available at: <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>. If you do not wish to appear on video, we recommend that you turn off your device's camera by clicking on the video camera button in Zoom. When its your turn to speak, you'll see a notification on your screen that you are joining the meeting and then you'll see yourself on the screen.

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To comment by phone, you will be prompted to Raise Your Hand by pressing *9 to request to speak when public comment is being taken on the eligible Agenda Item. When it is your turn to speak, you will hear a message that you are now unmuted. Begin your public comment when you hear the message. Your phone number will not be visible during public comment. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>

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3. Log Out - Once the public comment has been made, the speaker should exit the holding area and rejoin the meeting via DublinUSD.tv.

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Closed Session Comments / remote:

Those wishing to comment on Closed Session items will need to log-in or dial-in to the meeting prior to the beginning of Closed Session (check Closed Session times on the Board Meeting agenda), and raise their virtual hand to speak in the same manner as described above.

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Video and phone login information will be available on the district website prior to every board meeting, and can also be accessed by emailing boardcomments@dublinusd.org during the meeting. For additional information on using Zoom for DUSD Board Meetings, visit the DUSD website at <https://bit.ly/2NNsgsr>.

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Any individuals with disabilities requesting reasonable accommodation or modification of the meeting procedure so as to be able to observe the live feed of the meeting may contact Vicki Bustos at bustosvicki@dublinusd.org.

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NOTICE REGARDING DOCUMENTS DISTRIBUTED TO THE BOARD OF EDUCATION AT OR PRIOR TO MEETINGS:

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the Office of the Superintendent at the District Administration Office during normal business hours at the address listed above. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. This means that documents presented to the Board at the meeting may become public records subject to disclosure under the California Public Records Act.

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ROSENBERG'S RULES OF ORDER - Quick Reference

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Normal Agenda Item

1. President calls for item
2. Staff presentation

3. Board clarifying questions
 4. Public comment
 5. Motions
 6. Discussion if needed
 7. Additional Motions
 8. Repeat 6 & 7
 9. President calls for vote on last Motion
 10. Additional Motions if under three
 11. President calls for vote until item decided
- Board Members should be recognized by the President before speaking except for Interruption Motions.

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Types of Regular Motions

It is the responsibility of the President to make sure all Board Members understand the motion before voting,

1. Basic Motion
2. Motion to Amend
3. Substitute Motion
4. A Friendly Amendment is a similar to Motion to Amend, however, the maker of the original Motion and the seconder must agree. This does not count against the three motion limit. The president decides if a changed motion was an amended motion or a friendly amendment.

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Motions are voted on in reverse order. Acceptance of an Amended Motion completes the item.

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A Motion to Reconsider must be made at the same meeting as the original Motion and must be made by one of the members that voted in favor. Should this happen, the meeting returns to that item like the vote never occurred.

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Specialty Motions

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Specialty Motions that do not allow for interruption but only need three votes to pass. These must be voted on immediately without debate.

1. Motion to Adjourn Meeting is immediately adjourned
2. Motion to Recess Meeting is immediately recessed for a time interval set by the President
3. Motion to Fix the Time to Adjourn Meeting must adjourn at the fixed time or before.
4. Motion to Table Discussion of that Item is immediate halted for that meeting. The maker of the Motion can state which meeting to bring it back or if not the President decides.

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Specialty Motions that do not allow for interruption but require four votes to pass. These must be voted on immediately without debate.

1. Motion to limit Debate, may also say I move the Question or I call the question The President can quickly poll the Board to see if everyone is ready to vote on the item or if not proceed take a vote on the interruption.
2. Motion to Close Nominations
3. Motion to Object to Consideration of the Question Used to remove an item from the Agenda
4. Motion to Suspend the Rules Maker should state time limit.

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The following may be used to interrupt the speaker Each requires being recognized by the President after stating your point before elaborating Requires 3 yes votes except #4 & #5.

1. State Point of Privilege State why your comfort is not allowing you to perform your functions
2. State Point of Order Anything that is against the rules such as the President allowed debate on a motion that should not have debate.
3. State Point of Appeal Used when you want to overrule a decision the President has made.
4. State Call for Orders of the Day Used when discussion is off the agenda, President should direct back to the agenda, otherwise appeal
5. Withdraw motion Only the maker of a Motion can state this and the motion is immediately withdrawn
No vote required

A. OPENING CEREMONY / ROLL CALL

Subject : 1. Roll Call
Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type : Procedural

Public Content

Board of Trustees

Mrs. Kristin Pelham

William Kuo

Dan Cherrier

Ms. Gabi Blackman

Kristin Speck

Ronit Peswani, Student Board Member

A. OPENING CEREMONY / ROLL CALL

Subject : 2. Adoption of the Agenda - The Superintendent and/or Board Member(s) may request that items be removed from the agenda for consideration and/or carried to a future Board meeting for consideration and/or action, and/or that the Board take action in a regular meeting on a subject not listed on the published agenda on an emergency basis or other basis allowed by law. (Gov. Code 54954.2)
Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type : Action
Recommended Action : The Superintendent recommends the Board of Trustees approve the adoption of the agenda, including addendums, deletions, corrections and adjustments in order of business, as presented.

Motion & Voting

The Superintendent recommends the Board of Trustees approve the adoption of the agenda, including addendums, deletions, corrections and adjustments in order of business, as presented.

Motion by Kristin Speck, second by William Kuo.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Kristin Speck

Not Present at Vote: Gabi Blackman

B. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

Subject :	1. Procedures for Closed Session Public Comment
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

Public Content

NOTICE TO THE PUBLIC

Each speaker will be given a maximum of three minutes to present their comments regarding any item on the Closed Session agenda.

Public Comment Process / in-person:

Persons wishing to speak to the Board of Trustees are requested to fill out a card to address the Board and adhere to the instructions therein.

Public Comment Process / remote:

1. Access Zoom - The public will be able to log or dial into the Zoom meeting and be placed in a holding area until the topic they want to discuss comes up in the agenda. You will be asked to provide a name and email address when you connect. If you would like to remain anonymous, simply write anonymous for the name and anonymous@anonymous.com for the email address.

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Webinar ID: 810 1531 5947

Passcode: 279312

International numbers available: <https://dublinusd.zoom.us/j/81015315947>

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<https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>. If you do not wish to appear on video, we recommend that you turn off your device's camera by clicking on the video camera button in Zoom. When its your turn to speak, youll see a notification on your screen that you are joining the meeting and then youll see yourself on the screen.

To comment by phone, you will be prompted to Raise Your Hand by pressing *9 to request to speak when

public comment is being taken on Closed Session items. When it is your turn to speak, you will hear a message that you are now unmuted. Begin your public comment when you hear the message. Your phone number will not be visible during public comment. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone

3. Log Out - Once the public comment has been made, the speaker should exit the holding area and rejoin the meeting via DublinUSD.tv.

C. CLOSED SESSION

Subject :	1. Adjourn to Closed Session
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Recommended Action :	Motion to adjourn to closed session for the purpose of discussing items listed.

Motion & Voting

Motion to adjourn to closed session for the purpose of discussing items listed.

Motion by Kristin Speck, second by William Kuo.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Kristin Speck
Not Present at Vote: Gabi Blackman

C. CLOSED SESSION

Subject :	2. Mindfulness Practice
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

Public Content

C. CLOSED SESSION

Subject :	3. Expulsion(s)
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action

Public Content

C. CLOSED SESSION

Subject :	4. Pursuant to Government Code Section 54957 - Public Employee Employment/Discipline/Dismissal/Release
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/Complaint

Meeting :

Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type :

Action, Discussion, Information

Public Content

C. CLOSED SESSION

Subject :

5. Pursuant to Government Code Section 54957.6 - Update Conference with Labor Negotiator: Agency Negotiator, Ms. Heather Campos, Assistant Superintendent, Human Resources; Employee Organizations: Dublin Teachers Association (DTA) and California School Employee Association (CSEA)

Meeting :

Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type :

Action, Discussion, Information

C. CLOSED SESSION

Subject :

6. Pursuant to Government Code Section 54956.9 - Conference with Legal Counsel Regarding Anticipated Litigation - 1 case

Meeting :

Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type :

Discussion, Information

C. CLOSED SESSION

Subject :

7. Reconvene to Open Session

Meeting :

Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type :

Action

Recommended Action :

Motion to reconvene to open session

D. OPEN SESSION

Subject :

1. Report out of Closed Session

Meeting :

Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type :

Action

Recommended Action :

The President of the Board of Trustees will read out the motion(s) that were approved in closed session.

Public Content

The President of the Board of Trustees will read out the motion(s) that were approved in closed session.

D. OPEN SESSION

Subject :	2. Pledge of Allegiance
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

Public Content

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

D. OPEN SESSION

Subject :	3. District Mission Statement
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

Public Content

Dublin Unified School District will educate every student to become a lifelong learner by providing a safe and supportive environment that fosters collective responsibility for each students success.

E. RECOGNITION

Subject :	1. Introduction of New Leadership Staff Members
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Recognition

F. BOARD MEMBER/UNION PARTNERS VERBAL & WRITTEN COMMUNICATION

Subject :	1. Student Board Member Report
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

Public Content

F. BOARD MEMBER/UNION PARTNERS VERBAL & WRITTEN COMMUNICATION

Subject :	2. Report from the Dublin Teachers Association
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(DTA)

Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type : Information

F. BOARD MEMBER/UNION PARTNERS VERBAL & WRITTEN COMMUNICATION

Subject : 3. Report from the California School Employees Association (CSEA)

Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type : Information

G. SPECIAL ORDER OF BUSINESS - OPERATIONAL ITEMS /BOARD DISCUSSION AND/OR ACTION

Subject : 1. The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.

Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type :

Public Content

G. SPECIAL ORDER OF BUSINESS - OPERATIONAL ITEMS /BOARD DISCUSSION AND/OR ACTION

Subject : 2. Citizens Bond Oversight Committee Annual Reports for Fiscal Years 2021-2022 and 2022-2023

Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type : Information

Public Content

BACKGROUND:

The Independent Citizens' Bond Oversight Committee (CBOC) is submitting the 2021-2022 and 2022-2023 Annual Reports to the Board of Trustees. Due to committee membership turnover, the 2021-2022 report has not been presented to the Board and both reports are being presented simultaneously. The purpose of the CBOC is to inform the public and the Board regarding expenditures of bond funds pursuant to Education Code Section 15278. In order to notify the community of the availability of the reports, the CBOC has decided to post flyers with QR code links in all community facilities such as City Hall, the library, The Wave, and the Senior Center. Messages will be sent out through District communication channels to families, and CBOC

members will post on local social media platforms as well. In addition, District Communications staff will add information regarding the availability of the reports to the District website, issue a press release to the local media, and route to the Dublin Chamber of Commerce. Presenting the reports is the current CBOC Chair, Seema Badar.

SUBMITTED BY:

Thomas Moore, Assistant Superintendent, Facilities, Planning and Construction

Owen Fish, Senior Director of Facilities and Bond Administration

Tina Gerlach, Facilities Planner

File Attachments

[2022-2023 CBOC Annual Report.pdf \(3,586 KB\)](#)

[2021-2022 CBOC Annual Report.pdf \(2,669 KB\)](#)

H. PUBLIC COMMENT PERIOD - For Items Listed on the Agenda and Non-Agenda Items within the Subject Matter Jurisdiction of the Governing Board

Subject :	1. Public Comment - The Public is welcome to address the Board of Trustees regarding items on the agenda and non-agenda items
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

Public Content

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3. Log Out - Once the public comment has been made, the speaker should exit the holding area and rejoin the meeting via DublinUSD.tv.

I. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject :	1. First Reading - Revisions to Board Bylaw (BB) 9220, Governing Board Elections
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

Public Content

BACKGROUND:

At its July 2, 2024 Special Board Meeting, the Board took action to adjust the district's contribution toward the cost of printing, handling, translating, mailing, and/or electronically distributing candidate statements filed

pursuant to Elections Code 13307 for those Dublin residents who have filed their candidacy for a seat on the DUSD governing board. The amount was increased from \$500 per candidate to not exceed \$800 per candidate. As such, staff has prepared a draft of a revised Board Bylaw 9220 to reflect this change.

In addition, CSBA recently issued updated policy language to reflect new law (AB 764, 2023), also known as the Fair And Inclusive Redistricting for Municipalities And Political Subdivisions (FAIR MAPS) Act, which establishes a comprehensive set of rules that local governments, including school districts, must follow during the redistricting process. In addition, the updated bylaw language references a new Exhibit (1), which includes a non-exhaustive list of offenses the conviction of which makes someone ineligible to be a school board member. The bylaw language has also been updated for clarity, precision, organization, and consistency.

This is a first reading. It is anticipated that the bylaw will be brought to the Board for a second reading and approval at the August 27, 2024 board meeting.

SUBMITTED BY:

Chris D. Funk, Superintendent

File Attachments

[BB 9220 Governing Board Elections - redline.pdf \(68 KB\)](#)

[BB 9220, Governing Board Elections - clean.pdf \(99 KB\)](#)

[Exhibit 9220-E\(1\) Governing Board Elections - NEW.pdf \(52 KB\)](#)

**I. BOARD OF TRUSTEES/SUPERINTENDENT -
OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR
ACTION**

Subject :	2. First Reading - Revisions to Board Bylaw (BB) 9223, Filling Vacancies
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

Public Content

BACKGROUND:

CSBA recently issued updated policy language for Bylaw 9223, Filling Vacancies, to reflect new law (AB 1326, 2023), which requires that the notice of a provisional appointment be posted on the district's website. Additionally, the bylaw language has been updated to (1) focus on filling a vacancy by appointment rather than special election, (2) enable the Governing Board to approve, by resolution, the procedures for selecting the person to be provisionally appointed to fill the vacancy, and (3) explain how long an appointed Board member may serve. In addition, the bylaw has been updated for clarity, precision, organization, and consistency.

This is a first reading. It is anticipated that the bylaw will be brought to the Board for a second reading and approval at the August 27, 2024 board meeting.

SUBMITTED BY:

Chris D. Funk, Superintendent

File Attachments

[BB 9223, Filling Vacancies - redline.pdf \(72 KB\)](#)

[BB 9223, Filling Vacancies - clean.pdf \(99 KB\)](#)

[BB 9223 Filling Vacancies - redline, corrected.pdf \(72 KB\)](#)

J. EDUCATIONAL SERVICES - OPERATIONAL ITEMS /BOARD DISCUSSION AND/OR ACTION

Subject :	1. First Reading - New Board Policy and Administrative Regulation 0440.1, Artificial Intelligence
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion

Public Content

BACKGROUND:

Dublin Unified School District acknowledges that Artificial Intelligence (AI) has become an essential tool for students and staff. Currently, the District lacks a policy for the acceptable use of AI within the classroom or the workplace. Over the past eight months, the AI Committee, a sub-committee of the Technology Advisory Committee, has been working towards guidelines and policy recommendations for AI use within the District. The board policy and administrative regulation promote both AI literacy and the regulation of AI within the Dublin Unified School District.

SUBMITTED BY:

Matt Campbell, Ed.D., Assistant Superintendent, Educational Services

David Wildy, Chief Technology Officer

File Attachments

[Policy 0440.1 Artificial Intelligence.pdf \(118 KB\)](#)

[Regulation 0440.1 Artificial Intelligence.pdf \(195 KB\)](#)

K. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject :	1. First Reading: New BP 4112.9, 4212.9 and 4312.9, Rescission of AR 4112.9 and 4212.9; Employee Notifications
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

Public Content

BACKGROUND:

It is good governance practice for districts to regularly review and update Board Policies (BPs) and Administrative Regulations (ARs) to reflect current laws and local practices.

The District is required to notify all employees annually of specific policies and procedures. These updates clarify that the policies support a non-exhaustive list of notices required by law for employee provision. Its recommendations are below as follows:

New Board Policies:

- BP4112.9/4212.9/4312.9 Employee Notifications

Rescinded Administrative Regulations:

- AR4112.9/4212.9Employee Notifications

These are presented for a first reading. It is anticipated that the policies will be brought to the next board meeting for a second reading and adoption.

SUBMITTED BY:

Heather Campos

Assistant Superintendent, Human Resources

File Attachments

[DUSD BP 4112.9 Employee Notifications NEW 6.11.24.pdf \(45 KB\)](#)

[DUSD BP 4212.9 Employee Notifications NEW 6.11.24.pdf \(45 KB\)](#)

[DUSD BP 4312.9 Employee Notifications NEW 6.11.24.pdf \(45 KB\)](#)

[DUSD AR 4112.9 Employee Notifications RESCIND 6.11.24 f.pdf \(78 KB\)](#)

[DUSD AR 4212.9 Employee Notifications RESCIND 6.11.24 f.pdf \(78 KB\)](#)

K. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject :	2. First Reading: Revision of BP 4157, 4257 and 4357 and New AR 4157, 4257 and 4357; Employee Safety
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

Public Content

BACKGROUND:

It is a good governance practice for districts to regularly review and update Board Policies (BPs) and Administrative Regulations (ARs) to reflect current laws and local practices.

Updates are necessary to referencenew Senate Bill (SB) 533, 2023 language requiring that districts establish, implement, and maintain a workplace violence prevention plan (WVPP) effective July 1, 2024. Additionally, new ARs include provisions for the Department of Industrial Relations Division of Occupational Safety and Health to prohibit entry into a place of employment when,in its opinion, the place of employment exposes employees to an imminent hazard.

Updated Board Policies:

- BP4157/4257/4357 Employee Safety

New Administrative Regulations:

- AR4157/4257/4357 Employee Safety

These are presented for a first reading. It is anticipated that the policies will be brought to the next board meeting for a second reading and adoption. The recommended new ARs are included for information purposes only, as Board approval is not required for Administrative Regulations.

SUBMITTED BY:

Heather Campos

Assistant Superintendent, Human Resources

File Attachments

- [DUSD BP 4157 Employee Safety REDLINE F 8.13.2024.pdf \(50 KB\)](#)
- [DUSD BP 4157 Employee Safety CLEAN 8.13.2024 F.pdf \(36 KB\)](#)
- [DUSD BP 4257 Employee Safety REDLINE F 8.13.2024.pdf \(50 KB\)](#)
- [DUSD BP 4257 Employee Safety CLEAN 8.13.2024 F.pdf \(36 KB\)](#)
- [DUSD BP 4357 Employee Safety REDLINE F 8.13.2024.pdf \(51 KB\)](#)
- [DUSD BP 4357 Employee Safety CLEAN 8.13.2024 F.pdf \(36 KB\)](#)
- [DUSD AR 4157 Employee Safety NEW 8.13.2024.pdf \(69 KB\)](#)
- [DUSD AR 4257 Employee Safety NEW 8.13.2024 \(1\).pdf \(69 KB\)](#)
- [DUSD AR 4357 Employee Safety NEW 8.13.2024.pdf \(69 KB\)](#)

K. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject :	3. First Reading: Revision of BP 4119.41, 4219.41 and 4319.41; Employees With Infectious Disease
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

Public Content

BACKGROUND:

It is a good governance practice for districts to regularly review and update Board Policies (BPs) to reflect current laws and local practices.

These revisions ensure adherence to the Americans with Disabilities Act (ADA), California Fair Employment and Housing Act (FEHA), and Section 504 of the Rehabilitation Act, which protect employees with disabilities, including those affected by infectious diseases such as HIV/AIDS and hepatitis. By updating our policies, we aim to balance legal obligations with public health considerations and foster a fair and inclusive environment for all staff and students. These updates will clarify our responsibilities and affirm our commitment to equity and compliance.

Updated Board Policies:

- BP 4119.41/4219.41/4319.41 Employees With Infectious Disease

These are presented for a first reading. It is anticipated that they will be brought to the next board meeting for a second reading and adoption.

SUBMITTED BY:

Heather Campos

Assistant Superintendent, Human Resources

File Attachments

[DUSD BP 4119.41 Employees With Infectious Disease REDLINE 8.13.2024.pdf \(67 KB\)](#)

[DUSD BP 4119.41 Employees with Infectious Disease CLEAN 8.13.2024.pdf \(39 KB\)](#)

[DUSD BP 4219.41 Employees With Infectious Disease REDLINE 08.13.2024.pdf \(67 KB\)](#)

[DUSD BP 4219.41 Employees with Infectious Disease CLEAN 8.13.2024.pdf \(39 KB\)](#)

[DUSD BP 4319.41 Employees With Infectious Disease REDLINE 8.13.2024.pdf \(67 KB\)](#)

[DUSD BP 4319.41 Employees with Infectious Disease CLEAN 8.13.2024 \(2\).pdf \(39 KB\)](#)

K. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject :	4. First Reading: Revision of BP 4119.42, 4219.42, 4319.42; Exposure Control Plan For Bloodborne Pathogens
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

Public Content

BACKGROUND:

It is a good governance practice for districts to regularly review and update Board Policies (BPs) to reflect current laws and local practices.

The recommended updates include aligning the district's bloodborne pathogens exposure control plan with the injury and illness prevention program (Labor Code 6401.7), removing references to exempting designated first aid providers from pre-exposure hepatitis B vaccination, and the addition of additional language outlining follow-up procedures after exposure incidents.

Updated Board Policies:

- BP 4119.42/4219.42/4319.42 Exposure Control Plan For Bloodborne Pathogens

These are presented for a first reading. It is anticipated that they will be brought to the next board meeting for a second reading and adoption.

SUBMITTED BY:

Heather Campos

File Attachments

[DUSD BP 4119.42 Exposure Control Plan For Bloodborne Pathogens REDLINE F 8.13.2024.pdf \(50 KB\)](#)
[DUSD BP 4119.42 Exposure Control Plan For Bloodborne Pathogens CLEAN F 8.13.2024.pdf \(35 KB\)](#)
[DUSD BP 4219.42 Exposure Control Plan For Bloodborne Pathogens REDLINE F 8.13.2024.pdf \(50 KB\)](#)
[DUSD BP 4219.42 Exposure Control Plan For Bloodborne Pathogens CLEAN F 8.13.2024.pdf \(35 KB\)](#)
[DUSD BP 4319.42 Exposure Control Plan For Bloodborne Pathogens REDLINE F 8.13.2024.pdf \(50 KB\)](#)
[DUSD BP 4319.42 Exposure Control Plan For Bloodborne Pathogens CLEAN F 8.13.2024.pdf \(35 KB\)](#)

K. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject :	5. First Reading: Revision of BP 4119.43, 4219.43, 4319.43; Universal Precautions
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

Public Content

BACKGROUND:

It is a good governance practice for districts to regularly review and update Board Policies (BPs) to reflect current laws and local practices.

The recommended updates include information on the provision of details regarding acquired immune deficiency syndrome (AIDS), AIDS-related conditions, and hepatitis B.

Updated Board Policies:

- BP 4119.43/4219.43/4319.43 Universal Precautions

These are presented for a first reading. It is anticipated that the policy will be brought to the next board meeting for a second reading and adoption.

SUBMITTED BY:

Heather Campos

Assistant Superintendent, Human Resources

File Attachments

[DUSD BP 4119.43 Universal Precautions REDLINE 8.13.2024 F.pdf \(48 KB\)](#)
[DUSD BP 4119.43 Universal Precautions CLEAN 8.13.2024 F.pdf \(33 KB\)](#)
[DUSD BP 4219.43 Universal Precautions REDLINE 8.13.2024 F.pdf \(48 KB\)](#)
[DUSD BP 4219.43 Universal Precautions CLEAN 8.13.2024 F.pdf \(33 KB\)](#)
[DUSD BP 4319.43 Universal Precautions REDLINE 8.13.2024 F.pdf \(48 KB\)](#)
[DUSD BP 4319.43 Universal Precautions CLEAN 8.13.2024 F.pdf \(33 KB\)](#)

K. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject : 6. First Reading: Revision of BP 4111, 4211 and 4311, Recruitment and Selection

Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type : Discussion, Information

Public Content

BACKGROUND:

It is a good governance practice for districts to regularly review and update Board Policies (BPs) to reflect current laws and local practices.

Updates are recommended to reflect new guidelines from the California Department of Education and the Commission on Teacher Credentialing. These guidelines emphasize the importance of district staff reflecting the racial, ethnic, linguistic, and cultural diversity of the district, and ensuring that recruitment and selection processes aim to establish and maintain a diverse staff. Additionally, required details are included to disclose the pay scale for open positions in job postings, to prohibit discrimination in hiring based on an applicant's off-the-job and away-from-workplace cannabis use, except as related to criminal history. Further, the policy affirms the district's right to maintain drug-free schools and prohibit employees from using cannabis while on the job.

Updated Board Policies:

- BP 4111/4211/4311 Recruitment and Selection

These are presented for a first reading. It is anticipated that they will be brought to the next board meeting for a second reading and adoption.

SUBMITTED BY:

Heather Campos

Assistant Superintendent, Human Resources

File Attachments

[DUSD BP 4111 Recruitment And Selection REDLINE 8.13.2024 F.pdf \(58 KB\)](#)
[DUSD BP 4111 Recruitment and Selection CLEAN 8.13.2024.pdf \(40 KB\)](#)
[DUSD BP 4211 Recruitment And Selection REDLINE F 8.13.2024.pdf \(60 KB\)](#)
[DUSD BP 4211 Recruitment and Selection CLEAN 8.13.2024 F.pdf \(47 KB\)](#)
[DUSD BP 4311 Recruitment And Selection REDLINE F 8.13.2024.pdf \(60 KB\)](#)
[DUSD BP 4311 Recruitment and Selection CLEAN 8.13.2024 F.pdf \(40 KB\)](#)

K. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject : 7. First Reading: Revision of BP 4140, 4240 and New BP 4340; Bargaining Units/Recognized Employee

Organization

Meeting :

Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type :

Discussion, Information

Public Content

BACKGROUND:

It is a good governance practice for districts to regularly review and update Board Policies (BPs) to reflect current laws and local practices.

Recommended updates include clarification on terms like "employee organization," "recognized employee organization," "exclusive representative," and "bargaining unit". Language is also included to clarify the Public Employee Relations Board (PERB) guidance regarding restrictions on union-related items such as; wearing of union buttons, insignia, or other pictorial or written messages by employees, to include what constitutes "reasonable restrictions" by the district.

Updated Board Policies:

- BP 4140/4240 Bargaining Units

New Board Policy:

- BP 4340 Bargaining Units

These are presented for a first reading. It is anticipated that they will be brought to the next board meeting for a second reading and adoption.

SUBMITTED BY:

Heather Campos

Assistant Superintendent, Human Resources

File Attachments

[DUSD BP 4140 Bargaining Units REDLINE F 8.13.2024.pdf \(79 KB\)](#)

[DUSD BP 4140 Bargaining Units CLEAN 8.13.2024 F.pdf \(71 KB\)](#)

[DUSD BP 4240 Bargaining Units REDLINE F 8.13.2024.pdf \(77 KB\)](#)

[DUSD BP 4240 Bargaining Units CLEAN 8.13.2024 F.pdf \(71 KB\)](#)

[DUSD BP 4340 Bargaining Units NEW 8.13.2024 F.pdf \(71 KB\)](#)

L. FACILITIES/BOND - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject :

1. Resolution No. 2024-25-04, Finding No Further Environmental Review Is Required For the Shamrock Hills TK-8 School Pursuant to Public Resources Code Section 21166 Under the California Environmental Quality Act

Meeting :

Aug 13, 2024 - Regular Meeting of the Board of Trustees

Type :

Action

Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Staff recommends approval of Resolution No. 2024-25-04, Finding No Further Environmental Review Is Required for the Shamrock Hills TK-8 School Pursuant to Public Resources Code Section 21166 Under the California Environmental Quality Act

Public Content

BACKGROUND:

The Dublin Crossing Specific Plan originally consisted of the demolition of existing dwellings and other site improvements, and the construction of a residential mixed-use development with up to 1,995 single and multi-family residential units; up to 200,000 square feet of retail, office and/or commercial uses; a 30-acre community park and a five-acre neighborhood park (Project). The Project also included a 12-acre school site to serve up to 900 kindergarten through 5th grade students (Original School Project).

On November 5, 2013, the City of Dublin (City) approved the Project, which included the Original School Project, and adopted Resolution No. 186-13 certifying the Dublin Crossing Specific Plan Final Environmental Impact Report (EIR) for the Project (State Clearinghouse No. 2012062009) in compliance with the California Environmental Quality Act (Pub. Resources Code, § 21000 et seq.) and the CEQA Guidelines (14 Cal. Code Regs., § 15000 et seq.) (CEQA).

In connection with the consideration and adoption of the Dublin Crossing Specific Plan and EIR, a Statement of Findings, a Statement of Overriding Considerations (SOC), a Mitigation Monitoring and Reporting Program (MMRP), were also adopted. The District was notified by the City pursuant to all applicable CEQA provisions during the environmental review process conducted for the EIR and reviewed and commented on the EIR. Further, the previously certified EIR evaluated and mitigated the impacts of the Original School Project with the anticipated development of the Dublin Crossing Specific Plan.

The District has now determined that the Dublin Crossing community would be better served by siting a TK-8 school, to be named the Shamrock Hills TK-8 School, in the Project area rather than the originally proposed K-5 school and expanding the number of students from 900 to 1,054 (Revised School Project). The Revised School Project would be located on the same 12-acre location as the Original School Project.

Public Resources Code section 21166 requires that when an environmental impact report has been prepared for a project, no subsequent or supplemental environmental impact report shall be required by the lead agency or by any responsible agency, unless one or more of the following events occur:

- a. Substantial changes are proposed in the project which will require major revisions of the environmental impact report;
- b. Substantial changes occur with respect to the circumstances under which the project is being undertaken which will require major revisions in the environmental impact report;
- c. New information, which was not known and could not have been known at the time the environmental impact report was certified as complete, becomes available.

None of the above events apply to the Revised School Project, and the addition of 154 students are considered minor. School additions are considered minor when the addition would increase capacity by less than 25% or 10 classrooms. (CEQA Guidelines, section 15314.) The Original School Project was for 900 students and the Revised School Project is designed for capacity of 1,054 students. This will only

increase student capacity by 17.1%, with a corresponding increase of 6 classrooms. Further, the District commissioned a Transportation Impact Study which also found that the increase of 154 students would not cause any significant impacts to traffic or transportation.

Accordingly, based on the above: 1) the Revised School Project is not proposing substantial changes to the Project and will not require any revisions to the EIR; 2) there are no substantial changes with respect to the circumstances under which the Project is being undertaken, and 3) there is no new information of substantial importance.

Should the Board adopt the Resolution, the Board will have determined that the revisions to the Original School Project will not require revisions to the EIR because none of the conditions in Public Resources Code section 21166 are applicable, and the CEQA requirements for the Revised School Project will have been fulfilled.

SUBMITTED BY:

Thomas Moore, Assistant Superintendent, Facilities, Planning, and Construction

Owen Fish, Senior Director of Facilities and Bond Administration

Tina Gerlach, Facilities Planner

File Attachments

[Resolution No. 2024-25-04 - Shamrock Hills CEQA.pdf \(133 KB\)](#)

Motion & Voting

Staff recommends approval of Resolution No. 2024-25-04, Finding No Further Environmental Review Is Required for the Shamrock Hills TK-8 School Pursuant to Public Resources Code Section 21166 Under the California Environmental Quality Act

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

M. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

Subject :	1. Approval of Consent Agenda Items (Legally Required for Approval) - Action Block Covers All of the Items Listed in the Consent Agenda Category
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Recommended Action :	The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

M. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

Subject :	2. Minutes of the June 11, 2024 Regular Board Meeting
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Minutes
Recommended Action :	Staff recommends approval of the minutes of the June 11, 2024 Regular Board Meeting as presented.
Minutes :	View Minutes for Jun 11, 2024 - Regular Meeting of the Board of Trustees

File Attachments

[6-11-2024 Regular Board Meeting Minutes - DRAFT.pdf \(161 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

M. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

Subject :	3. Minutes of the July 2, 2024 Special Board Meeting
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Minutes
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of the minutes of the July 2, 2024 Special Board Meeting as presented.
Minutes :	View Minutes for Jul 2, 2024 - SPECIAL Meeting of the Board of Trustees

File Attachments

[7-2-2024 Special Board Meeting Minutes - DRAFT.pdf \(102 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

M. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

Subject :	4. Third Reading and Adoption - Revisions to Board Bylaw (BB) 9320, Meetings and Notices; Approval of Bylaw
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends approval and adoption of the revised bylaw, as presented.

Public Content

BACKGROUND:

CSBA's recommended policy language has been updated to clarify that a study session, retreat, public forum, or discussion meeting of the Governing Board must either be held as a regular or special Board meeting. Additionally, the language has been updated to reflect new law (AB 557, 2023) which extended and modified the ability of a Board member to join a meeting by teleconference due to just cause or emergency circumstances or during a proclaimed state of emergency. Additional updates include the removal of outdated COVID-19 related requirements, and changes made to improve clarity, precision, organization, and consistency.

The Board conducted its first reading of the revisions on May 28, 2024, and had a second reading on June 11, 2024. The second reading prompted a request for clarification regarding the language addressing board members' remote participation in board meetings. Further review of the recommended revisions by staff and legal counsel has resulted in the addition of clarifying language and a section of text that was previously inadvertently omitted. These recent changes appear in blue highlight on the attached redline document. Board approval is now sought for therevised bylaw.

SUBMITTED BY:

Chris D. Funk, Superintendent

File Attachments

[BB 9320, Meetings and Notices - 8-13-24 redline, v2.pdf \(263 KB\)](#)
[BB 9320, Meetings and Notices - 8-13-24 clean, v2.pdf \(143 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

N. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR

Subject :	1. Three Memorandums of Understanding (MOU) between Tri-Valley Regional Occupational Program and Dublin Unified for Adult Education and CTE Program
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Aug 13, 2024
Absolute Date :	Aug 13, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$62,500.00
Budgeted :	Yes
Budget Source :	California Adult Education Program Funds (CAEP) to not exceed \$17,500 and General Funds for approximately \$45,000
Recommended Action :	Staff recommends the approval of three MOUs between Tri-Valley Regional Occupational Program and Dublin Unified for Adult Education and CTE Program. Encompassing the three MOUs are Board approval of the first two MOUs (Adult and Career Education Transition Specialist and College and Career Specialist) for the amount of \$62,500 and the approval of the third MOU (sections at the high schools) for a reimbursement from Tri-Valley ROP not to exceed \$130,000.

Public Content

BACKGROUND:

Tri-Valley ROP and Dublin Unified are renewing three Memorandums of Understanding (MOUs) from last year.

The first MOU: is regarding shared services for an Adult and Career Education Transition Specialist in the Tri-Valley for the 2024-25 school year.

- This MOU continues the current agreement and transition specialist position at a cost not to exceed \$15,000.
- Dublin Unified School District will pay up to 40 additional hours, not to exceed \$2,500.00, for approved specialized tasks specific to district needs.
- The position assists adult students transitioning into local community colleges and careers. This service is one of the requirements of CAEP funding, and the position is currently in its fifth year.

The second MOU: renews an agreement to each fund .50 FTE of the College and Career Specialist at Dublin High School for the 2024-25 school year.

- Tri-Valley ROP pays for .50 FTE, with DUSD funding the remaining .50 FTE of the position, not to exceed \$41,678.
- The MOU also outlines 60 additional hours of College and Career overtime services at DHS, not to exceed \$3,000 for approximately \$45,000.

The third MOU: renews and agrees with the Tri-Valley ROP for the reimbursement to DUSD not to exceed \$130,000 for the 2024-2025 school year. The MOU reflects the following:

- ROP's commitment to fund .20 FTE of two CTE Engineering teachers at Dublin High School
- .40 FTE of the BioMed Teacher at Emerald High School for the 2024-2025 school year.
- The total cost for the .80 FTE or 4 sections and statutory benefits to Tri-Valley ROP is not to exceed \$130,000 for the 2024-25 school year.

SUBMITTED BY:

Matt Campbell, Ed. D., Assistant Superintendent, Educational Services
Bill Branca, Assistant Director, Adult and Career Education

File Attachments

[MOU Adult Ed. Student Services Advisor DUSD.pdf \(67 KB\)](#)
[College and Career Specialist MOU and ROP 24-25 - Revised.pdf \(65 KB\)](#)
[CTE Engineering Biomed Teachers .8 FTE with ROP - Revised.pdf \(62 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

**N. EDUCATIONAL SERVICES - CONSENT/ACTION
CALENDAR**

Subject :	2. 2022-23 Priority 1 Local Indicator
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Aug 13, 2024
Absolute Date :	Aug 13, 2024
Fiscal Impact :	No
Recommended Action :	Staff recommends that the Board acknowledge receipt of the 202223Teaching Assignment Monitoring Outcomes (TAMO) report.

Public Content

BACKGROUND:

The California Department of Education (CDE) recently released the 202223 Teaching Assignment Monitoring Outcomes (TAMO) by Full-Time Equivalency data report on DataQuest. The CDE will report 202223 TAMO data for each LEA on the 2024 California School Dashboard (Dashboard) as part of the Priority 1 Local Indicator. Detailed information about the TAMO reports and data is provided on the [Information about the Teaching AMO Report](#) web page.

As a reminder, since the 202223 TAMO data was unavailable when LEAs were reporting their local indicator data to the governing board/body. This report provides the Full-Time Equivalent (FTE) data for each classroom-based teaching assignment reported by local educational agencies (LEAs) to the California Department of Education (CDE) through the California Longitudinal Pupil Achievement Data System (CALPADS). The CDE provides the California Commission on Teacher Credential (CTC) with the CALPADS assignment data, which the CTC compares against their credential authorization data as part of the annual assignment monitoring process conducted through the California Statewide Assignment Accountability System (CalSAAS).

This process evaluates each assignment based on the Statewide Educator Identification (SEID) associated with the assignment to determine if or how the teacher is authorized to teach the assigned course and the students enrolled in the course. The ineffective and out-of-field statuses included in this report reflect teacher definitions for the California Every Student Succeeds Act (ESSA) Consolidated State Plan approved by the State Board of Education (SBE) in November 2019. The numbers and percentages reflected in the report represent the sum of the FTE by AMO for the classroom-based assignments selected level and/or entity.

Source: Classroom-based teaching assignments and FTE submitted and certified by LEAs and/or charter schools as part of the annual CALPADS Fall 2 submission and assignment monitoring outcome data determined during the annual assignment monitoring process conducted by the CTC through CalSAAS.

SUBMITTED BY:

Matt Campbell, Ed.D., Assistant Superintendent of Educational Services

Melissa West, Director of Assessment and Accountability

File Attachments

[22.23 Teaching Assignment Monitoring Outcomes by FTE - Dublin Unified \(CA Dept of Education\).pdf \(173 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

N. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR

Subject :

3. 2024/25 SY Building Connections Behavioral
Academy Contract

Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Aug 13, 2024
Absolute Date :	Aug 13, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$171,150.00
Budgeted :	Yes
Budget Source :	Special Education/General Fund
Recommended Action :	Staff recommends approval of the contract with Building Connections Behavioral Academy for approximately \$171,150.00.

Public Content

BACKGROUND:

This contract is for one student to attend Building Connections Behavioral Academy, a nonpublic school designed to meet the unique needs and services specified in the Individualized Education Plan (IEP).

Total services not to exceed \$171,150.00. This amount represents the initial cost projection and an additional contingency of unexpected expenses (such as additional services and/or materials and equipment that the students may require approximately equivalent to 10%).

SUBMITTED BY:

Matt Campbell, Ed. D., Assistant Superintendent of Educational Services

Rhea Murphy, Senior Director, Special Education

File Attachments

[Master Contract Building Connections Behavioral Health, Inc. 2024-25SY.pdf \(627 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

N. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR

Subject :	4. Expanded Learning Opportunities Program (ELOP) contract with ELEVO
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Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Aug 14, 2024
Absolute Date :	Aug 14, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$951,116.00
Budgeted :	Yes
Budget Source :	ELOP
Recommended Action :	Staff recommends approval of the contract with ELEVO for approximately \$951,116.

Public Content

BACKGROUND:

ELOP funds offer expanded learning opportunities to Dublin Unified School District unduplicated (English Learner, Socioeconomically Disadvantaged, and Foster Youth) students before and after school, intersession, and summer.

ELOP is derived from Assembly Bill (AB) 130, which offers academic, enrichment, and social-emotional development activities. Expanded Learning means before-school, after-school, summer, or intersession programs that focus on developing pupils' academic, social, emotional, and physical needs and interests through hands-on, engaging learning experiences. The Legislature intends that expanded learning programs are pupil-centered and results-driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year.

- Entitlement funds are based on the district's annual unduplicated TK-6 students (1662 in the 2024-25 school year)
- DUSD's entitlement: \$1.8 million for the 2024-2025 school year
- 50% of our unduplicated TK-6 students must be enrolled in the programs

Note: Who is an unduplicated pupil? A pupil enrolled in a school district or a charter school classified as an English Learner, eligible for a free or reduced-price meal, or foster youth.

The ELOP continues to be implemented as indicated in the following timeline:

- 2021-2022 Solicited Partner Organizations
- 2022-2023 (Summer/Fall) Develop Option Plans with Partner Organizations
- 2022-2023 (Fall) Advertise Program Opportunities to the Community
- 2022-2023 (Late Fall) Phase-In Program Options
- 2023-2024 (In Process) Full Implementation with Increased Partnerships and Services
- 2024-2025 (In Process) Full Implementation with Increased Partnerships and Services

One of the many partners in our ELOP plan is ELEVO. ELEVO offers before and after-school child care in a supportive and stimulating environment that responds to the whole child's needs. Programming includes enrichment activities that focus on academic and social-emotional development. Staff is seeking approval for the contract at a cost of \$864,651.77, plus an additional 10% for unforeseeable expenses.

SUBMITTED BY:

Matt Campbell, Ed. D., Assistant Superintendent, Educational Services

Marco Taylor, Director of Equity, Inclusion and Student Support

File Attachments

[General Services Agreement_ELEVO_August 2024.pdf \(239 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

**N. EDUCATIONAL SERVICES - CONSENT/ACTION
CALENDAR**

Subject :	5. Expanded Learning Opportunities Program (ELOP) contract with EDCC
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Aug 14, 2024
Absolute Date :	Aug 14, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$445,474.00
Budgeted :	Yes
Budget Source :	ELOP
Recommended Action :	Staff recommends approval of the contract with EDCC for approximately \$445,474.00

Public Content

BACKGROUND:

ELOP funds offer expanded learning opportunities to Dublin Unified School District's unduplicated (English Learner, Socioeconomically Disadvantaged, and Foster Youth) students before and after school, intersession, and summer.

ELOP is derived from Assembly Bill (AB) 130, which offers academic, enrichment, and social-emotional development activities. Expanded Learning means before-school, after-school, summer, or intersession programs that focus on developing pupils' academic, social, emotional, and physical needs and interests

through hands-on, engaging learning experiences. The Legislature intends that expanded learning programs are pupil-centered and results-driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year.

- Entitlement funds are based on the district's annual unduplicated TK-6 students (1662 in the 2024-25 school year)
- DUSD's entitlement: \$1.8 million for the 2024-2025 school year
- 50% of our unduplicated TK-6 students must be enrolled in the programs

Note: Who is an unduplicated pupil? A pupil enrolled in a school district or a charter school classified as an English Learner, eligible for a free or reduced-price meal, or foster youth.

The ELOP continues to be implemented as indicated in the following timeline:

- 2021-2022 Solicited Partner Organizations
- 2022-2023 (Summer/Fall) Develop Option Plans with Partner Organizations
- 2022-2023 (Fall) Advertise Program Opportunities to the Community
- 2022-2023 (Late Fall) Phase-In Program Options
- 2023-2024 (In Process) Full Implementation with Increased Partnerships and Services
- 2024-2025 (In Process) Full Implementation with Increased Partnerships and Services

One of the many partners in our ELOP plan is EDCC. EDCC offers before and after-school child care in a supportive and stimulating environment that responds to the whole child's needs. Programming includes enrichment activities that focus on academic and social-emotional development.

Staff recommends approving the ELOP contract with EDCC for \$405,474 from August 13, 2024, to June 30, 2025. This contracted amount represents the estimated amount plus an additional 10% for unforeseeable expenses.

SUBMITTED BY:

Matt Campbell, Ed. D., Assistant Superintendent, Educational Services

Marco Taylor, Director of Equity, Inclusion, and Student Support, Educational Services

File Attachments

[General Services Agreement EDCC 24-25.docx.pdf \(223 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

**N. EDUCATIONAL SERVICES - CONSENT/ACTION
CALENDAR**

Subject :

6. Williams Complaint Procedure Quarterly Report -

	April through June 2024
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Aug 13, 2024
Absolute Date :	Aug 13, 2024
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of the Williams Uniform Complaint Procedure Quarterly Report for April through June 2024.

Public Content

BACKGROUND:

California Education Code Section 35186 states that the Superintendent of Schools is to provide a quarterly report to the local Board of Education and the County Superintendent of Schools summarizing the nature and resolution of complaints filed under the Williams Uniform Complaint Procedures. The report includes the number of complaints by the general subject area, the number of resolved and unresolved complaints. It must be publicly presented at a regularly scheduled meeting of the Board of Education. The Williams Uniform Complaint Procedure Quarterly Report for the quarter of April through June 2024 is attached; no complaints were received.

SUBMITTED BY:

Matt Campbell, Ed. D., Assistant Superintendent, Educational Services
Curtis Haar, Director of TK-12 Education

File Attachments

[Williams Quarterly Report April-June 2024.pdf \(279 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

O. BUSINESS SERVICES - CONSENT/ACTION CALENDAR

Subject :	1. Resolution No. 2024/25-01, Board Member Signature Card
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Procedural
Fiscal Impact :	No

Budgeted :No

Recommended Action :Staff recommends approval of Resolution No. 2024/25-01 , Board Members Signature Card

Public Content

BACKGROUND:

Education Code Section 42632 requires that signatures of all persons authorized by the Board of Trustees to sign orders must be filed with the County Superintendent of Schools for each fiscal year. The District will file with the County Superintendent of School all financial documents including the payroll warrant registers, accounts payable warrant listings, and revolving fund reimbursements. All our registers and warrants issued are sent for process at the county office and sent to the district after appropriate county authorization.

SUBMITTED BY:

Chris Hobbs, Assistant Superintendent, Business Services
Connie Lu, Fiscal Services Director

File Attachments

[Resolution No. 2024-25-01 - Board Members Signature Card.pdf \(116 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

O. BUSINESS SERVICES - CONSENT/ACTION CALENDAR

Subject :	2. Attendance at the School Nutrition Association National Conference for CNS Leadership
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Procedural
Fiscal Impact :	Yes
Dollar Amount :	\$11,320.98
Budgeted :	Yes
Budget Source :	Fund 13 - Child Nutrition Fund
Recommended Action :	Staff recommends retroactive approval of attendance to the School Nutrition Association National Conference for CNS Leadership

Public Content

BACKGROUND:

A request was made by the newly hired Director of Child Nutrition to send her leadership team, both new to school nutrition and herself, to the Annual National Conference of the School Nutrition Association. The conference offered more than 100 education sessions that covered vital topics such as tackling supply chain disruptions, improving program operations, utilizing USDAs tools and resources, and building stronger teams. It also provided training to create even better financial returns for our school nutrition program, healthier school meals, and stronger outreach in our community. The attendees were able to explore firsthand the latest services and food products specifically for school nutrition programs from more than 600 exhibitors.

Attendees were Maly Pra, Director of Child Nutrition Services; Rodrigo Vazquez, Chef Supervisor; and Cindy Ma, Child Nutrition Services Supervisor. The cost was borne by the Child Nutrition Fund and did not impact the General Fund.

SUBMITTED BY:

Chris Hobbs, Assistant Superintendent, Business Services

Maly Pra, Child Nutrition Services Director

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

O. BUSINESS SERVICES - CONSENT/ACTION CALENDAR

Subject :	3. Contract with McGuire and Hester for the Fallon Middle School Sports Field Renovation
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$485,000.00
Budgeted :	Yes
Budget Source :	Deferred Maintenance Fund - 140
Recommended Action :	Staff recommends approval of the contract with McGuire and Hester for the Fallon Middle School Sports Field Renovation project, for approximately \$485,000.00

Public Content

BACKGROUND:

The Maintenance staff performs weekly field maintenance activities on all the sports fields in the District. As part of this regular maintenance, the fields are aerated two times a year and drum-rolled yearly. Despite regular maintenance, the Fallon Middle School sports field and track are nineteen years old and in dire need of replacement.

On June 21, 2024, the Purchasing Department issued Bid 2024/25-103 Fallon Middle School Sports Field Renovation. The bid was advertised in the Valley Times and posted on the districts website.

On July 8, 2024, a mandatory pre-bid site visit was held to allow a close inspection by the potential bidders.

On July 26, 2024 the District received one responsive bid, which was publicly opened. The bid submitted included the base bid amount as well as a bid for Alternates 1 and 2.

Staff recommends approval of the contract with McGuire and Hester for the Fallon Middle School Sports Field Renovation project, which includes the Base Bid in the amount of \$310,000 and Alternate Item No. 1 in the amount of \$175,000. The total cost of the project for both the Base Bid and Alternate No. 1 is \$485,000.

SUBMITTED BY:

Chris Hobbs, Assistant Superintendent, Business Services

Tim Leal, Director of Maintenance and Operations

Ellen Rebosura, Purchasing Manager

File Attachments

[Agreement McGuire and Hester FMS Sports Field Renovation 8.14.2024.pdf \(3,159 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

O. BUSINESS SERVICES - CONSENT/ACTION CALENDAR

Subject :	4. Ratification of June 2024 Contracts and Agreement
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$1,255,042.30
Budgeted :	Yes
Recommended Action :	Staff recommends ratification of June 2024 Contracts and Agreements

Public Content

BACKGROUND:

The Board has authorized the Superintendent or designee to purchase supplies, materials, apparatus, equipment, and services up to the amounts specified in Public Contract Code 20111, beyond which a competitive bidding process is required. The Board shall not recognize obligations incurred contrary to Board policy and administrative regulations.

The attached Contracts and Agreements Reports provide the Board with a summary of the contracts and agreements entered into by the Superintendent or designee.

Staff recommends that the Board ratify the contracts and agreements in the June 2024 Contracts and Agreements Reports.

SUBMITTED BY:

Chris Hobbs, Assistant Superintendent, Business Services

Ellen Rebosura, Purchasing Manager

File Attachments

[JUNE 2024 Contracts and Agreements Mo Rpt.pdf \(46 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

P. HUMAN RESOURCES - CONSENT/ACTION CALENDAR

Subject :	1. Personnel Matters
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Information
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of the personnel matters as presented.

Public Content

BACKGROUND:

The Board of Trustees will consider approval of all personnel matters including new hires, changes in status, transfers, resignations, requests for leave, and retirements.

SUBMITTED BY:

File Attachments

[Personnel Action 8.13.2024.pdf \(81 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

P. HUMAN RESOURCES - CONSENT/ACTION CALENDAR

Subject :	2. 2024-25 Updated Leadership Salary Schedule
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Information
Fiscal Impact :	Yes
Dollar Amount :	\$18,724.00
Budgeted :	Yes
Budget Source :	General Fund
Recommended Action :	Staff recommends approval of the 2024-25 Updated Leadership Salary Schedule as presented.

Public Content

BACKGROUND:

On April 23, 2024, the United States Department of Labor, Wage and Hour Division, made significant changes to its regulations under the Fair Labor Standards Act (FLSA). These changes include an increase in the salary threshold necessary for employees to qualify as overtime exempt to \$132,964. In response to these regulatory changes and to ensure compliance with the updated FLSA standards, we have reviewed and evaluated the impact of these changes on our leadership salary schedule, it has been determined that the salary for the Theater Manager position should be increased. The revised salary schedule, reflecting the adjustment, is attached for your review.

SUBMITTED BY:

Heather Campos
Assistant Superintendent, Human Resources

File Attachments

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

Q. FACILITIES/BOND - CONSENT/ACTION CALENDAR

Subject :	1. Citizens' Bond Oversight Committee (CBOC) Member Representation Change
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of Citizens' Bond Oversight Committee (CBOC) Member Representation Change.

Public Content

BACKGROUND:

With the passage of Measures C, E, H, and J, Dublin Unified School District was required to appoint a Citizens' Bond Oversight Committee (CBOC). The purpose of the CBOC is to inform the public concerning the expenditure of bond revenues; actively review and report on the proper expenditure of taxpayers' money for school construction; and advise the public as to whether the school district is in compliance with the requirements of the California Constitution. Per Education Code sections 15278 15282, the committee shall include, at least; one member active in a taxpayer organization, one member active in a business organization in the community, one member who is a parent or guardian of a student, one member who is a parent or guardian of a student and active in PFC/PFSO or SSC, and one member active in a senior organization.

Ms. Badar has been a member of the CBOC since October 2022, as a community "at large" representative. In accordance with DUSD Citizens' Bond Oversight Committee Bylaws, the Board is requested to consider the appointment of Seema Badar as a representative of PFC/PFSO, a committee position that is currently vacant.

SUBMITTED BY:

Thomas Moore, Assistant Superintendent, Facilities, Planning, and Construction

Owen Fish, Senior Director of Facilities and Bond Administration

Tina Gerlach, Facilities Planner

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

Q. FACILITIES/BOND - CONSENT/ACTION CALENDAR

Subject :	2. Resolution No. 2024-25-05: Acceptance of Blueviolet Networks for the CCTV System Design and Installation at Fallon Middle School, and Wells Middle School Project as complete, and authorize staff to file the appropriate Notice of Completion with the County of Alameda Recorders Office
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Recommended Action :	Staff recommends the approval of Resolution No. 2024-25-05 acceptance of Blueviolet Networks for the CCTV System Design and Installation at Fallon Middle School, and Wells Middle School Project as complete, and authorize staff to file the appropriate Notice of Completion with the County of Alameda Recorders Office.

Public Content

BACKGROUND:

Fallon Middle School and Wells Middle School CCTV System Design and Installation is complete and requires acceptance by the Board of Trustees prior to filing the appropriate Notice of Completion.

In accordance with Public Contract Code Section 710, final payment of retention based on the value of work performed under this agreement, shall be made 35 days after recording by the District of the Notice of Completion at the County of Alameda Recorders Office.

The Contractor for this portion of the work was Blueviolet Networks. The Board Approval date on this contract was September 12, 2023. This project was complete on June 28, 2024. The original contract amount was \$310,491.61. Amendment No.1 for an additional 2 cameras at Wells MS was \$8,153.94 bringing the revised contract amount to \$318,645.55. This project was funded by the General Fund.

Staff recommends approval of Resolution No. 2024-25-05, acceptance of Blueviolet Networks for the CCTV System Design and Installation at Fallon Middle School, and Wells Middle School Project as complete, and authorize staff to file the appropriate Notice of Completion with the County of Alameda Recorders Office.

SUBMITTED BY:

Thomas Moore, Assistant Superintendent, Facilities, Planning and Construction

Christopher Beamon, Facilities Planner

File Attachments

[Resolution No. 2024-25-05 Notice of Completion -CCTV System Design and Installation at Fallon MS and Wells MS Project.pdf \(122 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

Q. FACILITIES/BOND - CONSENT/ACTION CALENDAR

Subject :	3. Change Order #1 with Construction West Services, Inc. for the Dublin Elementary School Wheelchair Lift Relocation
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$14,860.00
Budgeted :	Yes
Budget Source :	Fund 250
Recommended Action :	Staff recommends ratification of Change Order #1 for Construction West Services, Inc. for the Dublin Elementary School Wheelchair Lift Relocation for \$14,860.00.

Public Content

BACKGROUND:

On September 27, 2022, the Board approved a project budget of \$250,000.00 in support of the relocation of the Wheelchair Lift at Dublin Elementary School.

On March 26, 2024, the District awarded a contract to Construction West Services, Inc. in the amount of \$182,875.00 for the construction of the Dublin Elementary School Wheelchair Lift Relocation.

Change Order #1 will revise the change order total to \$14,860.00 approximately 8% of the original contract amount and revise the total project amount to \$197,735.00.

If ratified, Change Order #1 will be charged to the project contingency. No additional funds need to be added to the project budget. See Change Order Form for the summary and breakdown of these charges totaling \$14,860.00.

Staff recommends ratification of Change Order #1 for Construction West Services, Inc. in support of the Dublin Elementary School Wheelchair Lift relocation for \$14,860.00 and a revised contract amount of approximately \$197,735.00.

SUBMITTED BY:

Thomas Moore, Assistant Superintendent Facilities, Planning, and Construction

Tabatha Hoak, Senior Project Manager

File Attachments

[CWSI_Change Order #01 w PCO Covers signed.pdf \(436 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

Q. FACILITIES/BOND - CONSENT/ACTION CALENDAR

Subject :	4. Change Order #4 with Alten Construction for the Dublin Elementary School Modernization Project Phase I-Increment 2
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$32,865.73
Budgeted :	Yes
Budget Source :	Prop 51 (Fund 214)
Recommended Action :	Staff recommends ratification of Change Order #4 for Alten Construction for the Dublin Elementary School Modernization Project Phase I-Inc 2 for approximately \$32,865.00.

Public Content

BACKGROUND:

In December 12, 2023, the District awarded a contract to Alten Construction in the amount of \$22,596,823.00 for the construction of the Dublin Elementary School Phase I-Increment 2 Modernization Project.

Change Order #1 -#3 were approved by the Board of Trustees for a revised change order amount of \$349,588.30.

Change Order #4 will revise the change order total to \$382,454.03 approximately 1.7% of the original contract amount and revise the total project amount to \$22,979,277.03.

If ratified, Change Order #4 will be charged to the project contingency. No additional funds need to be added to the project budget. See Change Order Form for the summary and breakdown of these charges totaling \$32,865.73.

Total approved Budget: \$47,700,000.00

Remaining Budget after the approval of this Change Order: \$15,546,748.00

Staff recommends ratification of Change Order #4 for Alten Construction in support of the Dublin Elementary School Modernization Project for approximately \$32,865.73 and a revised contract amount of approximately \$22,979,277.00.

SUBMITTED BY:

Thomas Moore, Assistant Superintendent Facilities, Planning, and Construction

Tabatha Hoak, Senior Project Manager

File Attachments

[Alten Ph1 Inc2-CO#4 ACI Executed.pdf \(551 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

Q. FACILITIES/BOND - CONSENT/ACTION CALENDAR

Subject :	5. Contract Amendment #1 with Roebbelen Construction, Inc, for the Murray Elementary School Modernization Project Phase III-Increment 2, in the amount of \$1,923,500.00
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$1,923,500.00
Budgeted :	Yes
Budget Source :	Measure H (Fund 212)
Recommended Action :	Staff recommends the Board of Trustees approve the award of the Contract Amendment #1 for Murray Elementary School Modernization Project Phase III-Increment 2 (Play Field and Field Restrooms) construction contract to Roebbelen Construction, Inc. for the amount of \$1,923,500.00.

Public Content

BACKGROUND:

Pursuant to Board Resolution No. 2021-22-26 (approved on October 26, 2021), the lease-leaseback or design-build delivery method for bond project construction with standard contract form for preconstruction services, facility leases and site leases were approved, as well as, a best-value scoring and evaluation method to be used to create a pool of qualified prime contractors and selection for the best value prime for individual bond projects.

On December 15, 2021, the District advertised a Request for Qualifications RFQ 21/22-108 (RFQ) for prime contractors experienced in K-12 school construction using lease-leaseback or design-build delivery methods.

On January 24, 2022, the District received twenty-two (22) proposals for evaluation. Using a best-value scoring methodology, staff reviewed and scored each proposal against the criteria set forth in the RFQ to determine a pool of qualified prime contractors (hereinafter pool). The RFQ stipulated a minimum score of 700 out of 920 for inclusion into the pool. Nineteen (19) responsive prime contractors qualified for inclusion into the pool.

On April 11, 2022, the District sent out a Request for Proposals (RFP 21/22-116 herein after RFP) to members of the pool for the Murray Elementary Phase 2 (Multi-Purpose Room/Administration) bond project using the lease-leaseback delivery method. Six (6) qualified bidders from the pool attended a non-mandatory site walk on April 18, 2022. Questions from primes regarding the RFP were received on April 22, 2022 and fully answered on April 29, 2022 by the District. Nine (9) proposals were received by the due date of May 9, 2022.

Using a best-value scoring methodology, staff reviewed and scored each proposal against the criteria set forth in the RFP. Four (4) prime contractors received scores above 250 out of 500 total points and were asked to attend an oral interview held on May 18, 2022 and May 20, 2022. The Interview Committee, comprised of District Staff, Project Architect, and Project DSA Inspector, interviewed and rated each prime contractors oral interview. Roebbelen Construction, Inc., had the highest final combined proposal and interview scores resulting in the best value evaluation.

On June 14, 2022, the Board approved Roebbelen Construction, Inc. as the prime contractor for the Murray Elementary Phase II (Multi-Purpose/Administration Bldg.) Project and approval of their contract for preconstruction services.

On October 10, 2023, the Board of Trustees (Board) approved the additional funding for the Murray Elementary Modernization in the amount of \$6,800,000.00. This will add Phase III to the modernization project with a revised total project budget to \$64,300,000.00. These additional funds will be used to demolish V building, construct a new Play Field, install new Field Restrooms and Modernize the existing MPR to a Library, PE/Flex classroom.

Phase II scope of work, the construction of a new Multi-Purpose/Administration Building and associated site work is currently in construction. Phase III Inc. 1 work included moving of the existing Main Distribution Frame (Data Network Head-end) to the U building (old main office) and the demolition of the V building. This work was completed this summer.

Phase III Inc. 2 includes the construction of a play field with a jogging track and the installation of a field restroom building.

Total approved Budget: \$64,300,000.00

Remaining Budget after the approval of this Contract Amendment #1: \$4,260,000.00

Staff has reviewed Cost Proposal/Contract Amendment #1 submitted by Roebbelen Construction, Inc. for this scope of work and deemed it acceptable.

Staff recommends the Board of Trustees approve the Contract Amendment #1 for the Murray Elementary School Project, Phase III Increments 2 (Play Field and Field Restrooms) with Roebbelen Construction, Inc. for approximately \$1,923,500.00.

SUBMITTED BY:

Thomas Moore, Assistant Superintendent, Facilities, Planning and Construction

Tabatha Hoak, Senior Project Manager

Joel Ross, Contracts and Purchasing Manager, Facilities

File Attachments

[19-24-104 Amendment 1 - Murray ES Roebbelen Field 240731-Signed.pdf \(154 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

Q. FACILITIES/BOND - CONSENT/ACTION CALENDAR

Subject :	6. Facilities June 2024 Contracts, Agreements, Purchase Orders, and Change Orders
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$3,764.00
Budgeted :	Yes
Budget Source :	Measure C (210), Measure E (211), Measure H (212), Measure J (213) and Developer Fees (250)
Recommended Action :	Staff recommends approval of June 2024 Facilities Department Contracts, Agreements, Purchase Orders, and Change Orders.

Public Content

BACKGROUND:

The Purchase Order List represents a complete listing of all Contracts, Agreements, and Purchase Orders made from Facilities Department funds from June 1 June 30, 2024. An additional list represents Change

Orders to existing Purchase Orders from June 1 - June 30, 2024. Purchase orders and change orders are processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California. Purchase orders are generated for every purchase and professional services contract.

Staff recommends approval of June 2024 Facilities Department Contracts, Agreements, Purchase Orders, and Change Orders.

SUBMITTED BY:

Thomas Moore, Assistant Superintendent, Facilities, Planning, and Construction

Joel Ross, Contracts and Purchasing Manager

File Attachments

[June 2024 PO's.pdf \(101 KB\)](#)

[June 2024 CO's.pdf \(91 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

R. WRITTEN REPORTS/RECOMMENDATIONS

Subject :	1. Items under this section are written reports that are received into the public record. No action is taken by the Board. A Board Member or the Superintendent may pull an item for discussion or request an item to be placed on the agenda for discussion and/or action at a future meeting.
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	

Public Content

R. WRITTEN REPORTS/RECOMMENDATIONS

Subject :	2. Opportunity to Nominate a CSBA Director-at-Large
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

Public Content

BACKGROUND:

Dublin Unified School District is a member of the California School Boards Association, whose leadership is comprised of a Delegate Assembly, a Board of Directors, and an Executive Committee, all of which are nominated and elected each year. The Board of Directors includes Regional Directors and five Directors-at-Large: African American, American Indian, Hispanic, Asian/Pacific Islander, and County. Nominations for Hispanic and Asian/Pacific Islander are now being accepted, through October 4, 2024.

Any district or county office of education whose board is a member of CSBA (such as DUSD) may make a nomination. Information about the nomination process and criteria is attached for consideration.

SUBMITTED BY:

Chris D. Funk, Superintendent

File Attachments

[CSBA directors-at-large faq 2024.pdf \(213 KB\)](#)

R. WRITTEN REPORTS/RECOMMENDATIONS

Subject :	3. 2024/2025 45-Day Budget Revision & 2024/2025 Budget Book
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

Public Content

BACKGROUND:

Governor Newsom signed the 2024/2025 Budget Act, along with SB153 (the K-12 education omnibus budget trailer bill), on June 29, 2024. Per Education Code 42127(h), "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act."

As there were no material changes to the state education budget, as compared with the Governor's May Revision, staff is not presenting any revisions in revenues and expenditures from the budget adopted by the Board of Trustees at its June 11 meeting. The next required presentation of the budget will be at the First Interim reporting period in December.

SUBMITTED BY:

Chris Hobbs, Assistant Superintendent, Business Services

Connie Lu, Fiscal Services Director

R. WRITTEN REPORTS/RECOMMENDATIONS

Subject :	4. 2024/2025 Budget Book
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of

Trustees
Information

Type :

Public Content

BACKGROUND:

Staff has completed work on the 2024-25 Annual Budget book and is pleased to share it with the community.

SUBMITTED BY:

Chris Hobbs, Assistant Superintendent, Business Services

File Attachments

[DUSD 2024-25 Annual Budget.pdf \(29,558 KB\)](#)

S. FUTURE AGENDA ITEMS/MATTERS

Subject :	1. Opportunity for Board of Trustees to Request Items on Future Agendas
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

S. FUTURE AGENDA ITEMS/MATTERS

Subject :	2. Future Items
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

Public Content

File Attachments

[Future Items - Pending Board Matters, 7-29-24.pdf \(180 KB\)](#)

S. FUTURE AGENDA ITEMS/MATTERS

Subject :	3. Annual Governance Calendar
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

Public Content

File Attachments

[DUSD Annual Governance Calendar 24-25.pdf \(190 KB\)](#)

T. BOARD / SUPERINTENDENT / STAFF VERBAL & WRITTEN COMMUNICATION

Subject : 1. Board of Trustees' Report
Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type : Information

T. BOARD / SUPERINTENDENT / STAFF VERBAL & WRITTEN COMMUNICATION

Subject : 2. Superintendent's Report
Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type : Information

T. BOARD / SUPERINTENDENT / STAFF VERBAL & WRITTEN COMMUNICATION

Subject : 3. Board Meeting Evaluation
Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type : Discussion

Public Content

U. ADJOURNMENT

Subject : 1. Adjourn Meeting
Meeting : Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type : Action
Recommended Action : The Superintendent recommends the Board of Trustees adjourn the meeting.

Motion & Voting

The Superintendent recommends the Board of Trustees adjourn the meeting.

Motion by Kristin Speck, second by Gabi Blackman.
Final Resolution: Motion Passes
Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

V. NEXT MEETING

Subject :	1. August 27, 2024 - Regular Board Meeting
Meeting :	Aug 13, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

Public Content