

Tuesday, October 22, 2024  
Regular Meeting of the Board of Trustees

Dublin Unified School District  
7471 Larkdale Avenue, Dublin, CA  
District Office Board Room  
Closed Session: 5:30 p.m.  
Open Session - 6:00 p.m.

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The Dublin Unified School District governing board utilizes the Parliamentary Procedures prescribed by Rosenbergs Rules of Order. Information on these procedures can be found at <https://bit.ly/DUSD-Rosenbergs-Rules>.

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NOTICE TO THE PUBLIC: The meeting will be live-streamed at the following link:

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<https://dublinusd.zoom.us/j/81015315947>

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Instructions on how to join a meeting remotely are available as follows:

Joining through video conference: <https://support.zoom.us/hc/en-us/articles/201362193>

Joining through phone: <https://support.zoom.us/hc/en-us/articles/201362663>

To listen to the meeting by phone, please call at the noticed meeting time, phone number 1 669 900 9128, then enter Webinar ID 810 1531 5947, then press #. If asked for a participant ID or code, press #.

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#### PUBLIC COMMENT PROCEDURE

Public comments for agendized items will take place while that item is being addressed as part of the evenings agenda. Public comments on non-agendized items will take place during the Public Comment portion of a regular board meeting.

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Individual speakers shall be allowed three (3) minutes to address the Board on each agenda item. The Board may limit the total time for public input on an item to 20 minutes (Board Bylaw 9323). In general, the Board recognizes that it is best practice to make important decisions before 10 PM.

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Public Comment Process / in-person:

Persons wishing to speak to the Board of Trustees are requested to fill out a card to address the Board and adhere to the instructions therein.

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Public Comment Process / remote:

Please visit the link below to join the meeting:

<https://dublinusd.zoom.us/j/81015315947?pwd=UzAvUVZ3OU8ydVlrL1ZVRHptMTc5dz09>

Passcode: dusd

Or One tap mobile :

US: +16699009128,,81015315947#,,,,\*279312# or +13462487799,,81015315947#,,,,\*279312#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: 810 1531 5947

Passcode: 279312

International numbers available: <https://dublinusd.zoom.us/u/kblrIDQh8b>

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For additional information on using Zoom for DUSD Board Meetings, visit the DUSD website at <https://bit.ly/2NNsgsr>.

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Any individuals with disabilities requesting reasonable accommodation or modification of the meeting procedure so as to be able to observe the live feed of the meeting may contact Vicki Bustos at [bustosvicki@dublinusd.org](mailto:bustosvicki@dublinusd.org).

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NOTICE REGARDING DOCUMENTS DISTRIBUTED TO THE BOARD OF EDUCATION AT OR PRIOR TO MEETINGS:

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the Office of the Superintendent at the District Administration Office during normal business hours at the address listed above. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. This means that documents presented to the Board at the meeting may become public records subject to disclosure under the California Public Records Act.

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## A. OPENING CEREMONY / ROLL CALL

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Subject :	1. Roll Call
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

## Public Content

### Board of Trustees

Mrs. Kristin Pelham

William Kuo

Dan Cherrier

Ms. Gabi Blackman

Kristin Speck

Ronit Peswani, Student Board Member

## A. OPENING CEREMONY / ROLL CALL

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Subject :	2. Adoption of the Agenda - The Superintendent and/or Board Member(s) may request that items be removed from the agenda for consideration and/or carried to a future Board meeting for consideration and/or action, and/or that the Board take action in a regular meeting on a subject not listed on the published agenda on an emergency basis or other basis allowed by law. (Gov. Code 54954.2)
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Recommended Action :	The Superintendent recommends the Board of Trustees approve the adoption of the agenda, including addendums, deletions, corrections and adjustments in order of business, as presented.

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the adoption of the agenda, including addendums, deletions, corrections and adjustments in order of business, as presented.

Motion by Kristin Speck, second by William Kuo.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Kristin Speck  
Not Present at Vote: Dan Cherrier, Gabi Blackman

## B. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

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Subject :	1. Procedures for Closed Session Public Comment
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

## Public Content

### PUBLIC COMMENT PROCEDURE

Public comments for agendized items will take place while that item is being addressed as part of the evenings agenda. Public comments on non-agendized items will take place during the Public Comment portion of a regular board meeting.

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Individual speakers shall be allowed three (3) minutes to address the Board on each agenda item. The Board may limit the total time for public input on an item to 20 minutes (Board Bylaw 9323). In general, the Board recognizes that it is best practice to make important decisions before 10 PM.

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Public Comment Process / remote:  
Please visit the link below to join the meeting:  
<https://dublinusd.zoom.us/j/81015315947?pwd=UzAvUVZ3OU8ydVlrL1ZVRHptMTc5dz09>  
Passcode: dusd  
Or One tap mobile :  
US: +16699009128,,81015315947#,,,,\*279312# or +13462487799,,81015315947#,,,,\*279312#  
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For additional information, visit the DUSD website at <https://bit.ly/2NNsgsr>.

## C. CLOSED SESSION

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Subject :	1. Adjourn to Closed Session
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of

Trustees

Type :

Action

Recommended Action :

Motion to adjourn to closed session for the purpose of discussing items listed.

## Motion & Voting

Motion to adjourn to closed session for the purpose of discussing items listed.

Motion by Kristin Speck, second by William Kuo.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Kristin Speck

Not Present at Vote: Dan Cherrier, Gabi Blackman

## C. CLOSED SESSION

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Subject :

2. Mindfulness Practice

Meeting :

Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type :

Procedural

## Public Content

## C. CLOSED SESSION

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Subject :

3. Pursuant to Government Code Section 54957.6 - Update Conference with Labor Negotiator: Agency Negotiator, Ms. Heather Campos, Assistant Superintendent, Human Resources; Employee Organizations: Dublin Teachers Association (DTA) and California School Employee Association (CSEA)

Meeting :

Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type :

Action, Discussion, Information

## C. CLOSED SESSION

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Subject :

4. Pursuant to Government Code Section 54957 Public Employee Appointment/Employment; Title: Purchasing Manager

Meeting :

Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type :

Action

Fiscal Impact :

No

Recommended Action :

Staff recommends approval of recommended Leadership candidate for the position of Purchasing Manager.

## Public Content

**BACKGROUND:**

Staff recommends approval of recommended Leadership candidate for the position of Purchasing Manager.

**SUBMITTED BY:**

Chris Funk, Superintendent

**C. CLOSED SESSION**

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Subject :	5. Pursuant to Government Code Section 54957 - Public Employee Appointment/Employment; Title: Principal, Emerald High School
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action, Discussion, Information
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of recommended Leadership candidate for Principal, Emerald High School

**Public Content****BACKGROUND:**

Staff recommends approval of recommended Leadership candidate for the position of Principal, Emerald High School.

**SUBMITTED BY:**

Chris Funk, Superintendent

**C. CLOSED SESSION**

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Subject :	6. Reconvene to Open Session
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Recommended Action :	Motion to reconvene to open session

**D. OPEN SESSION**

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Subject :	1. Report out of Closed Session
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Recommended Action :	The President of the Board of Trustees will read out the motion(s) that were approved in closed session.

# Public Content

The President of the Board of Trustees will read out the motion(s) that were approved in closed session.

## D. OPEN SESSION

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Subject :	2. Pledge of Allegiance
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

# Public Content

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

## D. OPEN SESSION

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Subject :	3. District Mission Statement
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Procedural

# Public Content

Dublin Unified School District will educate every student to become a lifelong learner by providing a safe and supportive environment that fosters collective responsibility for each students success.

## E. RECOGNITION

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Subject :	1. Introduction of New Leadership Staff Member
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	

# Public Content

**BACKGROUND:**

**SUBMITTED BY:**

## E. RECOGNITION

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Subject :	2. Resolution No. 2024/25-16, Native American Heritage Month
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action, Recognition
Fiscal Impact :	No
Recommended Action :	Staff recommends approval of Resolution 2024-25-16, proclaiming November 2024 as Native American Heritage Month

## Public Content

### **BACKGROUND:**

In 1990 Congress passed and President George H. W. Bush signed into law a joint resolution designating the month of November as the first National American Indian Heritage Month. Native American Heritage Month is observed to call attention to the culture, traditions, and achievements of the nation's original inhabitants and of their descendants. The attached DUSD resolution is presented for Board approval to recognize this important group of people.

### **SUBMITTED BY:**

Chris D. Funk, Superintendent

### **File Attachments**

[Resolution No. 2024-25-16 - Native American Heritage Month.pdf \(116 KB\)](#)

## Motion & Voting

Staff recommends approval of Resolution 2024-25-16, proclaiming November 2024 as Native American Heritage Month

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **F. BOARD MEMBER/UNION PARTNERS VERBAL & WRITTEN COMMUNICATION**

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Subject :	1. Student Board Member Report
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

## Public Content

**F. BOARD MEMBER/UNION PARTNERS VERBAL & WRITTEN COMMUNICATION**

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Subject : 2. Report from the Dublin Teachers Association (DTA)

Meeting : Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type : Information

**F. BOARD MEMBER/UNION PARTNERS VERBAL & WRITTEN COMMUNICATION**

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Subject : 3. Report from the California School Employees Association (CSEA)

Meeting : Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type : Information

**G. SPECIAL ORDER OF BUSINESS - OPERATIONAL ITEMS /BOARD DISCUSSION AND/OR ACTION**

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Subject : 1. The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.

Meeting : Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type :

**Public Content**

**H. PUBLIC COMMENT PERIOD - For Items Listed on the Agenda and Non-Agenda Items within the Subject Matter Jurisdiction of the Governing Board**

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Subject : 1. Public Comment - The Public is welcome to address the Board of Trustees regarding items on the agenda and non-agenda items

Meeting : Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type : Information

**Public Content**

PUBLIC COMMENT PROCEDURE

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Or One tap mobile :  
US: +16699009128,,81015315947#,,, \*279312# or +13462487799,,81015315947#,,, \*279312#  
Or Telephone:  
Dial(for higher quality, dial a number based on your current location):  
US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592  
Webinar ID: 810 1531 5947  
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International numbers available: <https://dublinusd.zoom.us/j/81015315947?pwd=UzAvUVZ3OU8ydVlrL1ZVRHptMTc5dz09>  
For additional information, visit the DUSD website at <https://bit.ly/2NNsgsr>.

# I. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject :	1. First Reading - Revision of Board Policy 0500, Accountability
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

## Public Content

### BACKGROUND:

CSBA recently issued updated policy language for BP 0500, Accountability, to reflect new law (SB 114, 2023) which (1) adds "long-term English learners," defined by new law (SB 141,2023) as a student who has not attained English language proficiency within seven years of initialclassification as an English learner, as a numerically significant subgroup, (2) creates a new basis fortechnical assistance when the district fails to meet specified data submission requirements, and (3) specifieswhen the California Collaborative for Educational Excellence (CCEE) will consult with the district and anyprovider of technical assistance to determine if assistance from CCEE is necessary.

This is a first reading. It is anticipated that the policy will be brought to the Board for a second reading and approval at the November 12, 2024 board meeting.

**SUBMITTED BY:**

Chris D. Funk, Superintendent

**File Attachments**

[BP 0500 Accountability - redline.pdf \(50 KB\)](#)

[BP 0500 Accountability - clean.pdf \(75 KB\)](#)

**I. BOARD OF TRUSTEES/SUPERINTENDENT -  
OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR  
ACTION**

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Subject :	2. First Reading - New Board Policy 0520, Intervention in Underperforming Schools
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

**Public Content****BACKGROUND:**

Pursuant to Education Code 52059.5, California has established a single statewide system of support for districts and schools that meets state requirements as well as federal Title I requirements. The following new policy reflects the purposes and requirements of the statewide system, and includes updated language pursuant to new law SB 114 (2023).

This is a first reading. It is anticipated that the policy will be brought to the Board for a second reading and approval at the November 12, 2024 board meeting.

**SUBMITTED BY:**

Chris D. Funk, Superintendent

**File Attachments**

[BP 0520, Intervention In Underperforming Schools - DRAFT.pdf \(79 KB\)](#)

**I. BOARD OF TRUSTEES/SUPERINTENDENT -  
OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR  
ACTION**

---

Subject :	3. First Reading - Revision of Board Policy 1431, Waivers
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion, Information

**Public Content**

**BACKGROUND:**

CSBA recently released recommendations for updates to this policy to reference new law (SB 114, 2023) which prohibits a waiver request for transitional kindergarten and kindergarten requirements provided for in specified Education Code sections. The policy language is also updated to provide that advertisement of the notice for the public hearing, which is required prior to the Governing Board submitting a waiver request to the State Board of Education, includes publishing it on the district's website.

This is a first reading. It is anticipated that the policy will be brought to the Board for a second reading and approval at the November 12, 2024 board meeting.

**SUBMITTED BY:**

Chris D. Funk, Superintendent

**File Attachments**

[BP 1431 Waivers - redline.pdf \(50 KB\)](#)

[BP 1431, Waivers - clean.pdf \(75 KB\)](#)

## **J. EDUCATIONAL SERVICES - OPERATIONAL ITEMS /BOARD DISCUSSION AND/OR ACTION**

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Subject :	1. Report on Early Literacy Instruction
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Information, Presentation

## **Public Content**

**BACKGROUND:**

Beginning in July 2022, the district embarked on a focused initiative to ensure that all students are reading on grade level by the end of third grade. The Curriculum and Instruction Team presented a report to the Governing Board on December 13, 2022, outlining the strategic plan for this work. The purpose of tonight's agenda item is to provide an update to the Board on this early literacy work.

**SUBMITTED BY:**

Matt Campbell, Ed.D, Assistant Superintendent, Educational Services

Sheri Sweeney, Director of Curriculum and Instruction

**File Attachments**

[Early Literacy Board Report October 2024.pdf \(852 KB\)](#)

## **J. EDUCATIONAL SERVICES - OPERATIONAL ITEMS /BOARD DISCUSSION AND/OR ACTION**

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Subject :	2. First Reading - Board Policy and Administrative Regulation 6142.91, Reading/Language Arts Instruction
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Meeting :Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type :Discussion, Information

# Public Content

**BACKGROUND:**

Board Policy and Administrative Regulation 6142.91, Reading/Language Arts Instruction were last reviewed by the Governing Board in 2007. The purpose of this item is to present a first reading of proposed revisions to BP/AR 6142.91, Reading/Language Arts Instruction.

**SUBMITTED BY:**

Matt Campbell, Ed.D., Assistant Superintendent, Educational Services

Sheri Sweeney, Director of Curriculum and Instruction

**File Attachments**

- [REDLINE BP 6142.91 Reading Language Arts Instruction - \(10.22.2024\).pdf \(51 KB\)](#)
- [CLEAN BP 6142.91 Reading Language Arts Instruction - \(10.22.2024\).pdf \(38 KB\)](#)
- [REDLINE AR 6142.91 Reading Language Arts Instruction - \(10.22.2024\).pdf \(74 KB\)](#)
- [CLEAN AR 6142.91 Reading Language Arts Instruction - \(10.22.2024\).pdf \(46 KB\)](#)

## K. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

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Subject :1. Approval of Consent Agenda Items (Legally Required for Approval) - Action Block Covers All of the Items Listed in the Consent Agenda Category

Meeting :Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type :Action (Consent)

Recommended Action :The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## K. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT /ACTION CALENDAR

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Subject :2. Minutes of the October 8, 2024 Regular Board Meeting

Meeting :Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type :	Action, Minutes
Recommended Action :	Staff recommends approval of the minutes of the October 8, 2024 Regular Board Meeting
Minutes :	<a href="#">View Minutes</a> for Oct 8, 2024 - Regular Meeting of the Board of Trustees

## File Attachments

[10-8-2024 Regular Board Meeting Minutes - DRAFT.pdf \(138 KB\)](#)

## Motion & Voting

Staff recommends approval of the minutes of the October 8, 2024 Regular Board Meeting

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Gabi Blackman, Kristin Speck

Abstain: Dan Cherrier

## L. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR

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Subject :	1. Ethnic Studies Course 1 Outline and Instructional Materials
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Preferred Date :	Oct 22, 2024
Absolute Date :	Oct 22, 2024
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Staff recommends the approval of the course outline for Ethnic Studies 1 as presented and the adoption of the core instructional materials as listed in the course outline.

## Public Content

### BACKGROUND:

California Education Code 51225.3 requires that a locally developed Ethnic Studies course "be presented at a public meeting of the governing board of the school district or the governing body of the charter school, and shall not be approved until a subsequent public meeting of the governing board or governing body at which the public has had the opportunity to express its views on the proposed course." On October 8, 2024, staff presented the course outline for Ethnic Studies 1 during the regularly scheduled meeting of the Governing Board. In addition, staff notified the public about the opportunity to review the course outline and core instructional materials. The purpose of this agenda item is for the Board to take action to approve the Ethnic

Studies 1 course outline and adopt the core instructional materials as listed in the course outline. There is no immediate cost associated with this item. The purchase of instructional materials will be brought to the Board for approval if required by district policy.

**SUBMITTED BY:**

Matt Campbell, Ed.D., Assistant Superintendent, Educational Services

Sheri Sweeney, Director of Curriculum and Instruction

**File Attachments**

[Ethnic Studies 1 Course Outline .pdf \(394 KB\)](#)

[Ethnic Studies Key Terms.pdf \(75 KB\)](#)

**Motion & Voting**

Staff recommends the approval of the course outline for Ethnic Studies 1 as presented and the adoption of the core instructional materials as listed in the course outline.

Motion by Kristin Speck, second by William Kuo.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Kristin Speck  
No: Gabi Blackman

**L. EDUCATIONAL SERVICES - CONSENT/ACTION  
CALENDAR**

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Subject :	2. Second Reading and Adoption - Revision of BP/AR 5132, Dress And Grooming; Approval Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Preferred Date :	Oct 22, 2024
Absolute Date :	Oct 22, 2024
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Staff recommends adoption of the revised BP 5132, Dress And Grooming, as presented.

**Public Content**

**BACKGROUND:**

The BP and AR 5132, Dress and Grooming, were presented for first reading at the October 8, 2024, board meeting. Staff is bringing the policy to the Board for a second reading at this meeting and seeks approval as presented.

DUSD staff recently collaborated with the secondary principals on the updated BP/AR5132, Dress and Grooming. The purpose of the meeting was to understand the dress code enforcement at the secondary

schools and to calibrate the DUSD Dress Code among and between the secondary schools. The attached document is the product of the meeting and it will replace the school's dress code in the student and parent handbooks.

DUSD staff is requesting the Board of Trustees approve the second reading of BP 5132 as presented. The revised AR is presented for information only, as board approval is not required for administrative regulations. The attachment titled "DUSD Dress Code" is for reference only and not subject to board approval.

**SUBMITTED BY:**

Matt Campbell, Ed.D., Assistant Superintendent, Educational Services  
Marco Taylor, Director of Equity, Inclusion and Student Support, Educational Services

**File Attachments**

[REDLINE BP 5132 Dress And Grooming - \(10.22.2024\).pdf \(42 KB\)](#)  
[CLEAN BP 5132 Dress And Grooming - \(10.22.2024\).pdf \(39 KB\)](#)  
[REDLINE AR 5132 Dress And Grooming - \(10.22.2024\).pdf \(46 KB\)](#)  
[CLEAN AR 5132 Dress And Grooming - \(10.22.2024\).pdf \(35 KB\)](#)  
[DUSD Dress Code - \(10.22.2024\) R.pdf \(343 KB\)](#)

**Motion & Voting**

Staff recommends adoption of the revised BP 5132, Dress And Grooming, as presented.

Motion by Kristin Speck, second by William Kuo.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Kristin Speck  
No: Gabi Blackman

**L. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR**

Subject :	3. Second Reading and Adoption - Revision of BP/AR 5141.52, Suicide Prevention; Approval of Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Oct 22, 2024
Absolute Date :	Oct 22, 2024
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of the revised BP 5141.52, Suicide Prevention, as presented.

**Public Content**

**BACKGROUND:**

The BP and AR 5141.52, Suicide Prevention, were presented for first reading at the October 8, 2024, board meeting. Staff is bringing these policies to the Board for a second reading at this meeting and seeks approval as presented.

**SUBMITTED BY:**

Matt Campbell, Ed.D., Assistant Superintendent, Educational Services

Marco Taylor, Director of Equity, Inclusion and Student Support, Educational Services

**File Attachments**

- [REDLINE BP 5141.52 Suicide Prevention - \(10.22.2024\).pdf \(47 KB\)](#)
- [CLEAN BP 5141.52 Suicide Prevention - \(10.22.2024\).pdf \(44 KB\)](#)
- [REDLINE AR 5141.52 Suicide Prevention - \(10.022.2024\).pdf \(64 KB\)](#)
- [CLEAN AR 5141.52 Suicide Prevention - \(10.22.2024\).pdf \(58 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**L. EDUCATIONAL SERVICES - CONSENT/ACTION CALENDAR**

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Subject :	4. Overnight Field Trip - DHS Hip Hop, Holiday Showcase, Anaheim CA (December 13-15, 2024)
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Preferred Date :	Oct 22, 2024
Fiscal Impact :	No
Budget Source :	All expenses associated with this trip will be paid for by parent donations and ASB funds.
Recommended Action :	Staff recommends the approval of the overnight field trip for approximately 30 DHS students to participate in the Holiday Showcase in Anaheim, CA from December 13-15, 2024.

**Public Content**

**BACKGROUND:**

The competition is a qualifier for Nationals and is an opportunity to compete against teams in Southern California from December 13-15, 2024. No student will be denied the opportunity to participate in the field trip based on financial need.



**SUBMITTED BY:**

Matt Campbell, Ed. D, Assistant Superintendent, Educational Services  
Curtis Haar, Director of TK-12 Education

**NOTE: An updated attachment was added to the agenda at 10:20 AM on 10/22/24, providing additional information regarding chaperones.**

**File Attachments**

[Hip Hop Trip - December 2024.pdf \(52 KB\)](#)  
[Hip Hop Trip - December 2024 - revised.pdf \(53 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**M. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

Subject :	1. September 2024 Purchase Orders
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$3,559,024.08
Budgeted :	Yes
Budget Source :	All Funds
Recommended Action :	Staff recommends the ratification of the September 2024 Purchase Orders

**Public Content**

**BACKGROUND:**

In order to best serve the district interest, and as stated in Board Policy 3300 (Expenditures and Purchases), the Superintendent or designee shall develop and maintain effective purchasing procedures that are consistent with sound financial controls and ensure that the district receives maximum value for items purchased. The Superintendent or designee shall ensure that records of expenditures and purchases are maintained in accordance with the law.

The Purchase Order Board Report represents the complete listings of all Purchase Orders made from district funds for the month of September 2024.

**SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business

**File Attachments**

[SEPTEMBER 2024\\_PO Board Report.pdf \(258 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**M. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

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Subject :	2. Ratification of September 2024 Contracts and Agreements
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$876,189.09
Budgeted :	Yes
Budget Source :	All Funds
Recommended Action :	Staff recommends ratification of September 2024 Contracts and Agreements

**Public Content**

**BACKGROUND:**

The Board has authorized the Superintendent or designee to purchase supplies, materials, apparatus, equipment, and services up to the amounts specified in Public Contract Code 20111, beyond which a competitive bidding process is required. The Board shall not recognize obligations incurred contrary to Board policy and administrative regulations.

The attached Contracts and Agreements Reports provide the Board with a summary of the contracts and agreements entered into by the Superintendent or designee.  
Staff recommends that the Board ratify the contracts and agreements in the September 2024 Contracts and Agreements Reports.

**SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services  
  
Ellen Rebosura, Purchasing Manager

**File Attachments**

[SEPTEMBER 2024 Contracts and Agreements.pdf \(79 KB\)](#)  
[SEPTEMBER 2024 Contracts and Agreements No Funds.pdf \(62 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**M. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

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Subject :	3. September 2024 Warrant Registers
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$33,349,529.74
Budgeted :	Yes
Budget Source :	All Funds
Recommended Action :	Staff recommends the approval of September 2024 Warrant Registers

**Public Content**

**BACKGROUND:**

Warrant Registers represent a complete listing of all payments made from District funds for the month of September 2024. Each warrant must pass through two separate audits -- first by the District's fiscal services department, and second by the County Office of Education.

**SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services  
Connie Lu, Fiscal Services Director

**File Attachments**

[September 2024 Warrant Registers.pdf \(4,600 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **M. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

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Subject :	4. August 2024 Donations
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$30,234.74
Budgeted :	No
Recommended Action :	Staff recommends acceptance of the August 2024 Donations

## **Public Content**

### **BACKGROUND:**

Throughout the year community members, groups, parents, and other individuals make monetary and equipment donations to the District. The District is appreciative of the continued support our community provides through these donations. In accordance with Board Policy 3290, approval of this item signifies formal Governing Board acceptance of the listed donations.

### **SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services

Connie Lu, Fiscal Services Director

### **File Attachments**

[August 2024 Donations.pdf \(138 KB\)](#)

## **Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **M. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

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Subject :	5. Contract with Caltronics Business Systems
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$197,538.88
Budgeted :	Yes
Budget Source :	General Funds
Recommended Action :	Staff recommends the approval of the contract with Caltronics Business Systems to replace aging copiers, for approximately \$197,539.

## Public Content

### **BACKGROUND:**

As copiers age, they require more frequent maintenance and repairs. Such is the case with sixteen copiers located in teachers workrooms at various school sites. These machines were installed in January 2018, after the board approved the purchase of district-wide copiers on November 14, 2017. Combined, these units have produced over 64 million copies.

Per PCC 20118, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, a school district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition or purchase order and make payments to the vendor under the same terms that are available to the public corporation or agency under contract.

The purchase and installation of the units will also reduce the per-copy maintenance cost from \$0.0047 to \$.00428, a rate that will not increase for the next five years. With this lower rate, the estimated annual savings on the maintenance for the new copiers is \$4,304. The identified fiscal impact of \$197,538.88 is the cost of the new copiers less one year's savings under the new maintenance pricing.

Staff recommends the approval of the contract with Caltronics Business Systems to replace the sixteen copiers utilizing the Association of Educational Purchasing Agencies (AEPA) contract #021-C awarded to Konica Minolta.

### **SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services

Ellen Rebosura, Purchasing Manager

### **File Attachments**

[Purchase Order Contract DUSD Caltronics Business Systems October 2024 Final.pdf \(426 KB\)](#)  
[Caltronics - Service Agreement - DUSD - 850i -16 units - 10-2-2024.pdf \(265 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **M. BUSINESS SERVICES - CONSENT/ACTION CALENDAR**

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Subject :	6. Change Order #1 for the Fallon MS Sports Field Renovation Project with McGuire and Hester
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$108,765.20
Budgeted :	Yes
Budget Source :	Deferred Maintenance Fund - 140
Recommended Action :	Staff recommends the approval of Change Order #1 for the Fallon MS Sports Field Renovation Project with McGuire and Hester, for approximately \$108,753.

## **Public Content**

### **BACKGROUND:**

On August 13, 2024, the Board of Trustees approved the contract with McGuire and Hester for the Fallon Middle School Sports Field Renovation Project (Bid 24/25-103) in the amount of \$485,000.

Work on the project commenced on September 9, 2024. During the course of the work, the contractor encountered an unforeseen field condition on the north side of the sports track, affecting approximately 22,000 square feet. A layer of filter fabric was discovered at a depth of 1 to 2 inches beneath the surface. In order to address this condition and finish the project, a change order is necessitated to remove the existing material and to re-grade and install the new material.

PCC 20118.4 allows for the governing board of a school district to authorize any change or alteration of a contract for reconstruction or rehabilitation work, if the cost does not exceed 25 percent of the original contract price, without the formality of securing bids, and the change or alteration is necessary and integral part of the work under the contract and the taking of the bids would delay the completion of the contract.

Original Contract Price: \$485,000.00

Change Order #1 \$108,765.20

Adjusted Contract Price: \$593,765.20

Staff recommends the approval of Change Order #1 for the Fallon MS Sports Field Renovation Project with McGuire and Hester, in the amount of \$108,752.20.

### **SUBMITTED BY:**

Chris Hobbs, Assistant Superintendent, Business Services

Tim Leal, Director, Maintenance and Operations

Ellen Rebosura, Purchasing Manager

## File Attachments

[Bld 24-25 103 FMS Sports Field Renovation\\_CHG ORDER #1\\_FINAL\\_10.7.24.pdf \(80,373 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **N. HUMAN RESOURCES - CONSENT/ACTION CALENDAR**

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Subject :	1. Personnel Matters
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent), Information
Recommended Action :	Staff recommends approval of the personnel matters as presented.

## Public Content

### **BACKGROUND:**

The Board of Trustees will consider approval of all personnel matters including new hires, changes in status, transfers, resignations, requests for leave, and retirements.

### **SUBMITTED BY:**

Heather Campos, Assistant Superintendent, Human Resources

**NOTE: A corrected version (V4) of the Personnel Action document was added to the agenda at 11:34 AM on 10/22/24.**

## File Attachments

[Personnel Action 10.22.2024 V3 \(1\).pdf \(60 KB\)](#)

[Personnel Action 10.22.2024 V4 \(2\).pdf \(60 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **N. HUMAN RESOURCES - CONSENT/ACTION CALENDAR**

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Subject :	2. Second Reading and Adoption - Revision of BP 4118 and 4218, Dismissal/Suspension/Disciplinary Action; Approval of Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of revised BP 4118 and 4218; Dismissal/Suspension/Disciplinary Action, as presented

## Public Content

### **BACKGROUND:**

It is a good governance practice for districts to regularly review and update Board Policies (BPs) to reflect current laws and local practices.

Regular updates to Board Policies (BPs) ensure alignment with current laws and practices.

Recent revisions include details relating to protected union activities, guidelines for disciplinary action, and new language for compulsory leave of absence requirements.

### **Updated Board Policies:**

BP 4118/4218 Dismissal/Suspension/Disciplinary Action

### **Updated Administrative Regulations:**

AR 4118/4218 Dismissal/Suspension/Disciplinary Action

These were presented for a first reading on October 8, 2024, and are now being brought to the Board for a second reading and adoption.

### **SUBMITTED BY:**

Heather Campos

Assistant Superintendent, Human Resources

## File Attachments

[DUSD BP 4118 Dismissal Suspension Disciplinary Action REDLINE 10.08.2024.pdf \(61 KB\)](#)  
[DUSD BP 4118 Dismissal Suspension Disciplinary Action CLEAN 10.08.2024.pdf \(48 KB\)](#)  
[DUSD AR 4118 Dismissal Suspension Disciplinary Action REDLINE 10.08.2024.pdf \(64 KB\)](#)  
[DUSD AR 4118 Dismissal Suspension Disciplinary Action CLEAN 10.08.2024.pdf \(54 KB\)](#)  
[DUSD BP 4218 Dismissal Suspension Disciplinary Action REDLINE 10.08.2024.pdf \(62 KB\)](#)  
[DUSD BP 4218 Dismissal Suspension Disciplinary Action CLEAN 10.08.2024.pdf \(47 KB\)](#)  
[DUSD AR 4218 Dismissal Suspension Disciplinary Action REDLINE 10.08.2024.pdf \(65 KB\)](#)  
[DUSD AR 4218 Dismissal Suspension Disciplinary Action CLEAN 10.08.2024.pdf \(52 KB\)](#)



# Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## N. HUMAN RESOURCES - CONSENT/ACTION CALENDAR

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Subject :	3. Second Reading and Adoption - Revision of BPs 4161, 4261, and 4361, Leaves; Approval of Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of revised BPs 4161, 4261, and 4361, Leaves, as presented.

# Public Content

### BACKGROUND:

It is a good governance practice for districts to regularly review and update Board Policies (BPs) to reflect current laws and local practices.

The recommended updates mandate that if an employee is placed on an involuntary leave of absence due to a criminal charge, investigation, or administrative delay, and the proceedings end in the employee's favor, the district must provide full compensation for the leave period upon the employee's return

### Updated Board Policies:

BP 4161/4261/4361 Leaves

These were presented for a first reading on October 8, 2024, and are now being brought to the Board for a second reading and adoption.

### SUBMITTED BY:

Heather Campos  
  
Assistant Superintendent, Human Resources

## File Attachments

- [DUSD BP 4161 Leaves REDLINE 10.08.2024.pdf \(56 KB\)](#)
- [DUSD BP 4161 Leaves CLEAN 10.08.2024.pdf \(37 KB\)](#)
- [DUSD BP 4261 Leaves REDLINE 10.08.2024.pdf \(58 KB\)](#)

[DUSD BP 4261 Leaves CLEAN 10.08.2024.pdf \(37 KB\)](#)  
[DUSD BP 4361 Leaves REDLINE 10.08.2024.pdf \(58 KB\)](#)  
[DUSD BP 4361 Leaves CLEAN 10.08.2024.pdf \(37 KB\)](#)

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## N. HUMAN RESOURCES - CONSENT/ACTION CALENDAR

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Subject :	4. Second Reading and Adoption - New BP 4121, Revision of AR 4121, Temporary/Substitute Personnel; Approval of Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of New BP 4121, Temporary/Substitute Personnel, as presented.

## Public Content

### BACKGROUND:

It is good governance practice for districts to regularly review and update Board Policies (BPs) and Administrative Regulations (ARs) to reflect current laws and local practices.

Updates to language serve to clearly specify required criteria for classifying a certificated temporary or substitute position and to detail rights afforded to these employees.

### New Board Policy:

BP 4121 Temporary/Substitute Personnel

### Updated Administrative Regulation:

AR 4121 Temporary/Substitute Personnel

These were presented for a first reading on October 8, 2024, and are now being brought to the Board for a second reading and adoption. The recommended updated AR is included for information purposes only, as Board approval is not required for Administrative Regulations.

### SUBMITTED BY:

Heather Campos

File Attachments

[DUSD BP 4121 TemporarySubstitute Personnel NEW 10.08.2024.pdf \(67 KB\)](#)  
[DUSD AR 4121 TemporarySubstitute Personnel REDLINE 10.08.2024.pdf \(71 KB\)](#)  
[DUSD AR 4121 Temporary Substitute Personnel CLEAN 10.08.2024 \(1\).pdf \(37 KB\)](#)

Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

N. HUMAN RESOURCES - CONSENT/ACTION CALENDAR

Subject :	5. Second Reading and Adoption - Revision of BPs 4119.1, 4219.1 and 4319.1, Civil and Legal Rights; Approval of Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of revised BPs 4119.1, 4219.1 and 4319.1, Civil and Legal Rights, as presented.

Public Content

BACKGROUND:

It is a good governance practice for districts to regularly review and update Board Policies (BPs) to reflect current laws and local practices.

The recommended updates reflect language that details protections against retaliation for employees acting to protect students' rights. It also clarifies that employees cannot use their official authority to intimidate, threaten, coerce, or command others to interfere with their rights to disclose improper governmental activity.

Updated Board Policies:

BP 4119.1/4219.1/4319.1 Civil and Legal Rights

These were presented for a first reading on October 8, 2024, and are now being brought to the Board for a second reading and adoption.

SUBMITTED BY:

Heather Campos

**File Attachments**

[DUSD BP 4119.1 Civil And Legal Rights REDLINE 10.08.2024.pdf \(62 KB\)](#)  
[DUSD BP 4119.1 Civil and Legal Rights CLEAN 10.08.2024.pdf \(45 KB\)](#)  
[DUSD BP 4219.1 Civil And Legal Rights REDLINE 10.08.2024.pdf \(62 KB\)](#)  
[DUSD BP 4219.1 Civil and Legal Rights CLEAN 10.08.2024.pdf \(46 KB\)](#)  
[DUSD BP 4319.1 Civil And Legal Rights REDLINE 10.08.2024.pdf \(62 KB\)](#)  
[DUSD BP 4319.1 Civil and Legal Rights CLEAN 10.08.2024 \(2\).pdf \(45 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**N. HUMAN RESOURCES - CONSENT/ACTION CALENDAR**

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Subject :	6. Second Reading and Adoption - Revision of BPs 4116, 4216, and AR 4116, Probationary/Permanent Status; Approval of Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of revised BPs 4116, 4216, Probationary/Permanent Status, as presented.

**Public Content**

**BACKGROUND:**

It is good governance practice for districts to regularly review and update Board Policies (BPs) and Administrative Regulations (ARs) to reflect current laws and local practices.

The policy has been revised to clarify the distinction between probationary and temporary certificated employees and to clearly define established rules for the period of probationary service for classified employees.

Updated Board Policies:

BP 4116/4216 Probationary/Permanent Status

Updated Administrative Regulation:

AR 4116 Probationary/Permanent Status

These were presented for a first reading on October 8, 2024, and are now being brought to the Board for a second reading and adoption. The recommended updated AR is included for information purposes only, as Board approval is not required for Administrative Regulations.

**SUBMITTED BY:**

Heather Campos  
Assistant Superintendent, Human Resources

**File Attachments**

- [DUSD AR 4116 ProbationaryPermanent Status REDLINE 10.08.2024.pdf \(56 KB\)](#)
- [DUSD BP 4116 Probationary Permanent Status CLEAN 10.08.2024.pdf \(38 KB\)](#)
- [DUSD BP 4116 ProbationaryPermanent Status REDLINE 10.08.2024.pdf \(57 KB\)](#)
- [DUSD BP 4216 Probationary Permanent Status CLEAN 10.08.2024 \(1\).pdf \(35 KB\)](#)
- [DUSD BP 4216 ProbationaryPermanent Status REDLINE 10.08.2024.pdf \(49 KB\)](#)
- [DUSD AR 4116 Probationary Permanent Status CLEAN 10.08.2024.pdf \(34 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**N. HUMAN RESOURCES - CONSENT/ACTION CALENDAR**

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Subject :	7. Second Reading and Adoption - Revision of BPs 4119.22, 4219.22 and 4319.22, Dress and Grooming; Approval of Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of revised 4119.22, 4219.22 and 4319.22; Dress and Grooming as presented.

**Public Content**

**BACKGROUND:**

It is a good governance practice for districts to regularly review and update Board Policies (BPs) to reflect current laws and local practices.

These updates will ensure that our district not only complies with state law but also fosters an inclusive and equitable environment. By reflecting this change in our policy, we affirm our commitment to diversity and non-discrimination, thereby enhancing our workplace culture and supporting the dignity of every individual.

Updated Board Policies:

BP 4119.22/4219.22/4319.22 Dress and Grooming

These were presented for a first reading on October 8, 2024, and are now being brought to the Board for a second reading and adoption.

**SUBMITTED BY:**

Heather Campos

Assistant Superintendent, Human Resources

**File Attachments**

- [DUSD BP 4119.22 Dress And Grooming REDLINE 10.08.2024.pdf \(47 KB\)](#)
- [DUSD BP 4219.22 Dress and Grooming CLEAN 10.08.2024.pdf \(32 KB\)](#)
- [DUSD BP 4119.22 Dress and Grooming CLEAN 10.08.2024 .pdf \(32 KB\)](#)
- [DUSD BP 4319.22 Dress And Grooming REDLINE 10.08.2024.pdf \(48 KB\)](#)
- [DUSD BP 4219.22 Dress And Grooming REDLINE 10.08.2024.pdf \(47 KB\)](#)
- [DUSD BP 4319.22 Dress and Grooming CLEAN 10.08.2024.pdf \(32 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**N. HUMAN RESOURCES - CONSENT/ACTION CALENDAR**

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Subject :	8. Second Reading and Adoption - New BP 4112.21, Revision of AR 4112.21, Interns; Approval of Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of New BP 4112.21, Interns, as presented.

**Public Content**

**BACKGROUND:**

It is good governance practice for districts to regularly review and update Board Policies (BPs) and Administrative Regulations (ARs) to reflect current laws and local practices.

This new policy ensures compliance with current laws, providing clear definitions and guidelines for consistent implementation, enhancing the district's ability to hire qualified candidates compliant with Education Code and California Commission on Teacher Credentialing (CTC) standards.

New Board Policy:

BP 4112.21 Interns

Updated Administrative Regulation:

AR 4112.21 Interns

This policy was presented for a first reading on October 8, 2024, and is now being brought to the Board for a second reading and adoption. The recommended updated AR is included for information purposes only, as Board approval is not required for Administrative Regulations.

**SUBMITTED BY:**

Heather Campos

Assistant Superintendent, Human Resources

**File Attachments**

- [DUSD BP 4112.21 Interns NEW 10.08.2024 \(1\).pdf \(49 KB\)](#)
- [DUSD AR 4112.21 Interns REDLINE 10.08.2024.pdf \(67 KB\)](#)
- [DUSD AR 4112.21 Interns CLEAN 10.08.2024.pdf \(60 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**N. HUMAN RESOURCES - CONSENT/ACTION CALENDAR**

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Subject :	9. Second Reading and Adoption - Revision of BPs 4154, 4254 and 4354, Health and Welfare Benefits; Approval of Policy
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Staff recommends adoption of revised BPs 4154, 4254 and 4354; Health and Welfare Benefits, as presented.

# Public Content

## **BACKGROUND:**

It is good governance practice for districts to regularly review and update Board Policies (BPs) and Administrative Regulations (ARs) to reflect current laws and local practices.

Policies and regulations are being updated to reflect the federal Patient Protection and Affordable Care Act. The policies include information about the calculation of full-time employees for the purpose of determining the applicability of the Act and reflect requirements to provide an affordable health insurance plan. Also included is new language that defines marriage.

### Updated Board Policies:

BP 4154/4254/4354 Health and Welfare Benefits

### Updated Administrative Regulations:

AR 4154, 4254, 4354 Health and Welfare Benefits

These were presented for a first reading on October 8, 2024, and are now being brought to the Board for a second reading and adoption. The recommended updated ARs are included for information purposes only, as Board approval is not required for Administrative Regulations.

## **SUBMITTED BY:**

Heather Campos

Assistant Superintendent, Human Resources

## **File Attachments**

[DUSD BP 4154 Health And Welfare Benefits REDLINE 10.22.2024.pdf \(63 KB\)](#)  
[DUSD BP 4154 Health and Welfare Benefits CLEAN 10.22.2024.pdf \(37 KB\)](#)  
[DUSD BP 4254 Health And Welfare Benefits REDLINE 10.22.2024.pdf \(64 KB\)](#)  
[DUSD BP 4254 Health and Welfare Benefits CLEAN 10.22.2024.pdf \(37 KB\)](#)  
[DUSD BP 4354 Health And Welfare Benefits REDLINE 10.22.2024.pdf \(64 KB\)](#)  
[DUSD BP 4354 Health and Welfare Benefits CLEAN 10.22.2024.pdf \(38 KB\)](#)  
[DUSD AR 4154 Health And Welfare Benefits REDLINE 10.22.2024.pdf \(71 KB\)](#)  
[DUSD AR 4154 Health and Welfare Benefits CLEAN 10.22.2024.pdf \(52 KB\)](#)  
[DUSD AR 4254 Health And Welfare Benefits REDLINE 10.22.2024.pdf \(72 KB\)](#)  
[DUSD AR 4254 Health and Welfare Benefits CLEAN 10.22.2024.pdf \(52 KB\)](#)  
[DUSD AR 4354 Health And Welfare Benefits REDLINE 10.22.2024.pdf \(73 KB\)](#)  
[DUSD AR 4354 Health and Welfare Benefits CLEAN 10.22.2024.pdf \(52 KB\)](#)

## **Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.



Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## **O. FACILITIES/BOND - CONSENT/ACTION CALENDAR**

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Subject :	1. Change Order #01 with BHM Construction, LLC for the Shamrock Hills School Project
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$431,984.00
Budgeted :	Yes
Budget Source :	Measure J (Fund 213)
Recommended Action :	Staff recommends ratification of Change Order #01 with BHM Construction, LLC for the Shamrock Hills School TK-8 for \$431,984.00.

## **Public Content**

### **BACKGROUND:**

On September 12, 2023, the Board of Trustees (Board) approved BHM Construction, LLC as the design-build contractor for the Shamrock Hills School.

On September 24, 2024, the Board approved a contract amendment No.1 to add Phase 1 Increment 1 scope bringing the contract value to \$9,855,495.00.

Change Order #01 consists of 3 separate items. The total amount is \$431,984.00, which will bring the change order total to \$431,984.00 or 4% of the contract amount. This change order will revise the contract amount to \$10,287,479.00.

If ratified, Change Order #01 will be charged to project contingency. No additional funds need to be added to the project budget. See the change order form for the summary and breakdown of these charges totaling \$431,984.00.

Staff recommends ratification of Change Order #01 with BHM Construction, LLC for the Shamrock Hills TK-8 for \$431,984.00.

### **SUBMITTED BY:**

Thomas Moore, Assistant Superintendent, Facilities, Planning, and Construction

Owen Fish, Senior Director of Facilities Bond Administration

Freda Bennett, Project Manager II

Jack Jeha, Project Manager II

## **File Attachments**

## Motion & Voting

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

## O. FACILITIES/BOND - CONSENT/ACTION CALENDAR

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Subject :	2. Agreement with CTE Cal, Inc., for Materials Inspection and Testing for the Shamrock Hills School as awarded as the lowest responsive, responsible bidder.
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	\$337,874.00
Budgeted :	Yes
Budget Source :	Fund 212 (Measure H)
Recommended Action :	Staff recommends approval of the Agreement with CTE Cal, Inc., for Materials Inspection and Testing for the Shamrock Hills School as awarded as the lowest responsive, responsible bidder, in an amount Not-to-Exceed: \$337,874.00.

## Public Content

### BACKGROUND:

On September 16, 2024 the District requested proposals from highly qualified firms to perform Materials Inspection and Testing for the Shamrock Hills School project, RFQ/P 24/25 -105R.

On September 30, 2024, the District received five (5) proposals for evaluation. Staff reviewed each proposal for proposed services, hourly rates and overall bid proposal. CTE CAL, Inc., was deemed the lowest responsive, responsible bidder in an amount Not-to-Exceed: \$337,874.00 dollars. Note that the CTE CAL bid is based on an estimated number of hours for each included test/inspection job. Since the scope is not yet fully approved, the bidders based their estimates on past experience. The CTE CAL bid actually has more hours included than the next lowest bidder, RMA Group bid. As such, the CTE CAL is an overall better value for the district.

RMA Group: \$324,442.00

CTE CAL, Inc.: \$337,874.00

Twining: \$373,200.00

ISI Inspection Services, Inc.: \$413,535.00

Achieve Engineering Corps.: \*

\*Deemed non-responsive due to late proposal Public Contract Code 20112.

Staff recommends approval of the Agreement with CTE Cal, Inc., for Materials Inspection and Testing for the Shamrock Hills School as awarded as the lowest responsive, responsible bidder, in an amount Not-to-Exceed:\$337,874.00.

**SUBMITTED BY:**

Thomas Moore, Assistant Superintendent, Facilities, Planning, and Construction

Owen Fish, Senior Director of Facilities Bond Administration

Joel Ross, Contracts/Purchasing Manager, Facilities

**File Attachments**

[Agreement DUSD Special Inspections CTE CAL 241022.pdf \(261 KB\)](#)  
[CTE CAL Testing and Inspections - District DSA 103 Bid Contract .pdf \(233 KB\)](#)

**Motion & Voting**

Staff recommends approval of the Agreement with CTE Cal, Inc., for Materials Inspection and Testing for the Shamrock Hills School as awarded as the lowest responsive, responsible bidder, in an amount Not-to-Exceed: \$337,874.00.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**O. FACILITIES/BOND - CONSENT/ACTION CALENDAR**

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Subject :	3. Change Order #03 with BHM Construction, LLC for the Emerald High School Phase 2
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$664,712.00
Budgeted :	Yes
Budget Source :	Measure J (Fund 213)
Recommended Action :	Staff recommends ratification of Change Order #03 with BHM Construction, Inc. for the Emerald High School Phase 2 Project for \$664,712.00.

**Public Content**

**BACKGROUND:**

On September 27, 2023, the District awarded a contract to BHM Construction, LLC in the amount of \$72,000,000.00 for the construction of the Emerald High School Phase 2.

Change Order 1 - 2 was approved by the Board of Trustees for a change order amount of \$1,356,449.00.

Change Order #03 will revise the change order total to \$2,021,161.00 or approximately 2.8% of the original contract amount and revise the new total contract amount to \$74,021,161.00.

If ratified, Change Order #03 will be charged to project contingency. No additional funds need to be added to the project budget. See Change Order Form for the summary and breakdown of these charges totaling \$664,712.00.

Total approved Budget: \$91,132,581.00

Remaining Budget after the approval of this Change Order: \$7,423,404.00

No calendar days will be added to the construction schedule.

Staff recommends ratification of Change Order #03 with BHM Construction, LLC for the Emerald High School Phase 2 for \$664,712.00 and a revised contract amount of \$74,021,161.00.

**SUBMITTED BY:**

Thomas Moore, Assistant Superintendent, Facilities, Planning, and Construction

Eric Sih, Senior Project Manager

Freedra Bennett, Project Manager

**File Attachments**

[CO#03.pdf \(3.018 KB\)](#)

**Motion & Voting**

The Superintendent recommends the Board of Trustees approve the items of the consent agenda as presented.

Motion by Kristin Speck, second by Gabi Blackman.

Final Resolution: Motion Passes

Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

**P. WRITTEN REPORTS/RECOMMENDATIONS**

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Subject :	1. Items under this section are written reports that are received into the public record. No action is taken by the Board. A Board Member or the Superintendent may pull an item for discussion or request an item to be placed on the agenda for discussion and/or action at a future meeting.
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	

**Public Content**

## **Q. FUTURE AGENDA ITEMS/MATTERS**

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Subject : 1. Opportunity for Board of Trustees to Request Items on Future Agendas

Meeting : Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type : Discussion, Information

## **Q. FUTURE AGENDA ITEMS/MATTERS**

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Subject : 2. Future Items

Meeting : Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type : Discussion, Information

### **File Attachments**

[Future Items - Pending Board Matters, 10-16-24.pdf \(182 KB\)](#)

## **Q. FUTURE AGENDA ITEMS/MATTERS**

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Subject : 3. Annual Governance Calendar

Meeting : Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type : Discussion, Information

### **File Attachments**

[DUSD Annual Governance Calendar 24-25.pdf \(190 KB\)](#)

## **R. BOARD / SUPERINTENDENT / STAFF VERBAL & WRITTEN COMMUNICATION**

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Subject : 1. Board of Trustees' Report

Meeting : Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type : Information

## **R. BOARD / SUPERINTENDENT / STAFF VERBAL & WRITTEN COMMUNICATION**

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Subject : 2. Superintendent's Report

Meeting : Oct 22, 2024 - Regular Meeting of the Board of Trustees

Type : Information

# R. BOARD / SUPERINTENDENT / STAFF VERBAL & WRITTEN COMMUNICATION

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Subject :	3. Board Meeting Evaluation
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Discussion

## Public Content

### S. ADJOURNMENT

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Subject :	1. Adjourn Meeting
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Action
Recommended Action :	The Superintendent recommends the Board of Trustees adjourn the meeting.

## Motion & Voting

The Superintendent recommends the Board of Trustees adjourn the meeting, in the memory of Kaitlin Repine and Rocky Orman.

Motion by Kristin Speck, second by Gabi Blackman.  
Final Resolution: Motion Passes  
Aye: Kristin Pelham, William Kuo, Dan Cherrier, Gabi Blackman, Kristin Speck

### T. NEXT MEETING

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Subject :	1. November 12, 2024 - Regular Board Meeting
Meeting :	Oct 22, 2024 - Regular Meeting of the Board of Trustees
Type :	Information

## Public Content