Google Workspace Integrations

This guide walks you through how to easily connect third party tools with your Google account. Integrating these tools with your Google account can minimize inefficiencies and simplify your workflow.

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Zoom / Google Integrations

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Integrate your Zoom account

» Go to Google Workspace Marketplace and install Zoom for Google Workspace

Zoom for Google Wo...

Use Zoom to easily schedule, join, manage, and customize meetings from Gmail and Google Calendar.

By: Zoom Video Communications

Listing updated: April 18, 2022

Install

Works with: M 31   ★★★★☆ 9,913 ⓘ   ↓ 10,000,000+
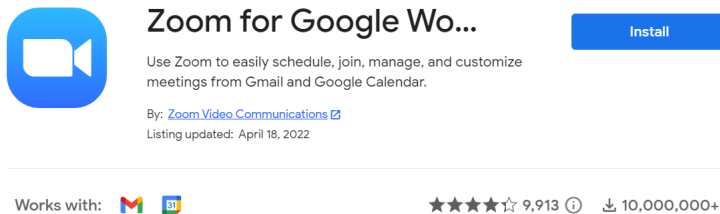
» Sign in with your Google account and allow Zoom for G Suite or Google Workplace
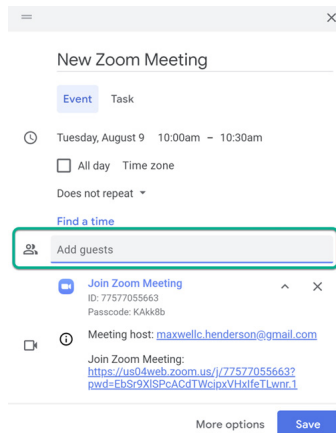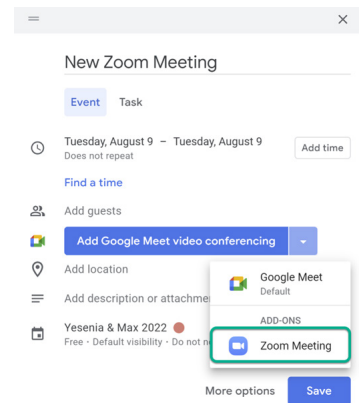
» Open your Google Calendar and notice the Zoom app icon listed with your other apps. Select the zoom app and sign into your zoom account.
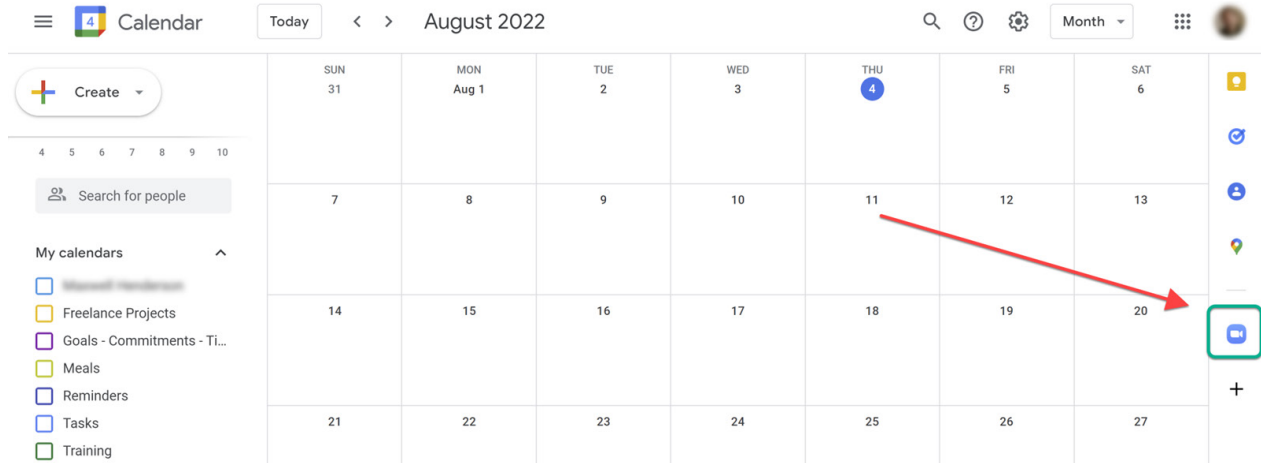
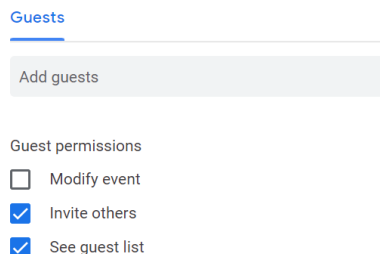## Create a Zoom Meeting with Google Calendar

» Open Google Calendar and create a new event

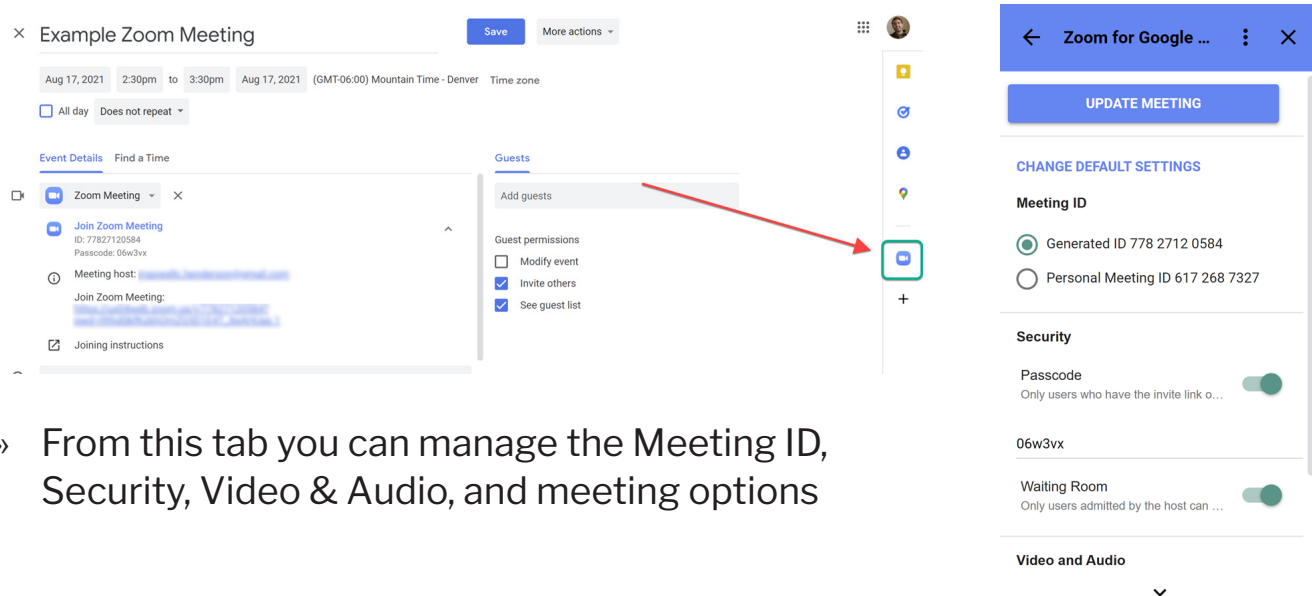» Click the video conferencing options and select the option for Zoom Meeting

» Add the email addresses of your guests and set guest permissions

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Manage meeting settings from Google Calendar

» To open the meeting settings, first select a meeting event in Calendar then click the Zoom icon on the right side of the screen

» From this tab you can manage the Meeting ID, Security, Video & Audio, and meeting options

» To manage the default settings, click the change default settings option, then log into your zoom account to access the default settings

» Always click "Update Meeting" after making any changes