

FROM.

Archin Kumar Pandey

Emp.Code: M1108

Bangalore Branch

TO.

Sri Ravi Goel Sir Ji

M.D

Maxwell logistics Pvt. Ltd.

Subject: Requesting for Staff Advance:

Respected Sir,

I hereby Archin Kumar Pandey requesting you to grant me Rs 40000 (Fourty Thousand) towards Staff Advance. And the same can be recovered in my salary of Rs 4000/- Per month.

Pls do the needful

Date: 19.08.2025

Bangalore

DOJ - 2003/1996  
Gross salary - 19500/-  
Avai EL - 1  
Last staff Adv. - zero  
location - BNG

Your's Faithfully

Archin Kumar Pandey

Arv  
19/8/25

Arv.  
19/8/25

