

To,

28/05/2025

The Managing Director,  
Maxwell Logistics Private Limited  
Secunderabad TS  
Sub. - Request for Staff Advance Rs. 40000/-

Respected sir,

With Reference to the above, I will be need sum of Rs.40000/- as staff advance for my Mother's Left Hand Operation Expenses. my wife is sick since one month Which may please be Deducted from my Salary in the installment of Rs. 4000/- per Month

I shall be ever thankful to for this act. Kindness

Yours Faithfully

Rinku Singh  
Emp. Code :- M0966  
Indore Branch



DOJ - 01/01/2022  
Gross Salary - 18700  
Avai BL - 3  
Last Staff Advance Balance  
Location - IND(Indore)

