

Date-11-04-2025

TO

The managing Director,
Maxwell Logistics Pvt Ltd.

Seunderbad

Sub: Request for Staff Advance RS 20000/- (personal needs)

Respected Sir,

With Reference to the above, I am in urgent need sum of RS.20000/- (Twenty only) as

Salary Advance ,

Which may please be deducted from my Salary in the instalment of Rs.2000/- per month

I Shall be ever Thankfull to for this act kindess.

Thanking you

yours faithfully
Krishna
Krishna prajapati

Emp.code:M1016

checked by
Grawan J.
[Signature]
25/4/25

DOJ - 01/02/2023

Gross salary - 15500

Avai EL - 2
Last Staff Advance Sl - zero

Location - Bolaram

All expd
[Signature]
5/05/2025