

To,

Dear Sandeep Sir,
Maxwell Logistics Pvt. Ltd.
Secunderabad

Subject :- Staff Advance Request 10,000/-

Sir,

I Request you to Grant my Request for
Staff Advance 10,000/- Please Deduct from
My Salary Monthly Basic Fund Required
for my family Reason.

from :- Maish Kumar Sharma

Date :- 13/11/2024

Employee id :- M1026

Branch :- Kolkata

(Maxwell Logistics Pvt. Ltd.)

Signature :-

Maish

all and
for

DOJ - 25/03/2023

Gross salary - 15500/-

Avail EL - 15

Last staff Advance - zero

Location - DHP