

Date: 09-07-2025,

Secundrabad HO.

To,

The Managing Director,

Maxwell Logistics Pvt Ltd,

Secunderabad.

Sub: Staff Advance Rs: 50,000/-

Respected Sir,

I, B.Charan Raju Working in your Organization as a Asst.Fleet Manager since 1 Year

4months. I Need Rs. 50,000/- Requirement for My Daughter college fee purpose.

So I am requesting you to provide me the same to ful fill it. And I Will Pay the Same,

Amount in an equal installment per month Rs.5000/- So Please Sanction the Same Sir.

Yours faithfully,



B.Charan Raju

(M1090)

ok and Rs. 40000/-
on staff advance and
deduct Rs. 4000/-
per month.
10/7/2025

DOJ - 11/03/2024
Gross Salary - 37500/-
Avail EL BL -
Last staff Advance - 1.5
Location - SBD