

Date: 10.06.2024

Hyderabad

To,

The Managing Director,

Maxwell Logistics Pvt Ltd,

Hyderabad

Sub: Staff Advance Rs: 60,000/-

Respected Sir,

I, Sashikanth Shukla Working in your Organization as executive in hyderabad branch. I Need Rs;60,000/- Requirement for childrens education . So I am Requesting you to provide me the same Amount, So Please Sanction the Same Sir. The same can be deducted from salary in instalments.

Yours faithfully,



Sashikanth Shukla

Emp Code: M0927

DoJ - 07/05/2021
Gross Salary - 33000
Avail EL BL - 22.5
Last Staff Ad-Bl - zero.

OK and Rs. 50000/-
a staff advance
and deduction Rs. 5000/-
per month.
15/6/2024