

To,

Date:- 27/12/2024

The Managing Director

Maxwell Logistics Pvt Ltd

Secunderabad TS

Sub:-Request for Staff Advance Rs. 50000/- (Repairing My House)

Respected Sir,

With Reference to the above, I am in urgent need sum of Rs.50000/- (Fifty Thousand Only) as

Salary Advance

Which may please be deducted from My Salary in the instalment of Rs.2500/- per month

I Shall be ever Thankful to for this act Kindness

Your Faith Fully

Mr. Atish Kumar Jha

EMP. M0908

Cashier Desk No.02

Tarbund Office Hyderabad

12
27/12/24
EMP-M0908.

DOJ - 01/08/2020

Gross Salary - 18700

Avai EL - zero

Last Staff Ad Bl - Nil

Location - HYD

All apred and deduct
Rs. 4000/- p.m. remain
Signature