

To  
The Managing Director,  
M/s. Maxwell Logistics Pvt. Limited,  
S.P. Road, Hyderabad- 500003.

Dated: 07/01/2025

My niece is getting married at  
my home. So I need Rs - 30,000/- as  
Loan from the company and I will  
keep getting Rs 2000/- deducted my  
salary every month, so I have a  
humble request to you to kindly  
give me the loan.

Guarantor by Sonu Kumar Employee Code M0920 Branch - HYDPM, I am fully  
responsible for behalf of Loan - salary advance payment, if he is not pay the amount

then kindly deduct from my salary. Or गारंटर Sonu Kumar कर्मचारी कोड M0920

शाखा - HYDPM, मैं Loan - वेतन अग्रिम भुगतान की ओर से पूरी तरह से जिम्मेदार  
हूँ, यदि वह राशि का भुगतान नहीं करता है तो कृपया मेरे वेतन से कटौती करें।

Guarantor Signature with  
employee code

11/01/2025 M0920

Sunil Jha

Branch Manager Opinion:

11/01/2025  
M0829

Loan receivable Staff Signature with Employee ID - M0937

DOJ - 01/09/2021  
Gross Salary - 28200  
Avail EL - 6  
Staff Adv. BL - 300  
Location - HYDP

10/01/2025