

Curriculum Vitae

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CAREER OBJECTIVE

To evolve into a hardworking and sincere profession and contributing to the success of organization and at the same time enhance my knowledge. Seeking for a job in challenging and healthy work environment where I can utilize my skills and knowledge efficiently for organizational and personal growth.

AREAS OF EXPERTISE

- Fleet management
- Inventory management
- Warehouse Management
- Supply Chain Management
- Process Improvement
- Customer Relationship Management
- Team Management

PROFILE SUMMARY

- A graduate with **11yrs** of work experience in Fleet management, & warehousing (Ecommerce)
- **Rich knowledge of fleet management** with extensive experience in route control ,driver manage & accounting also having experience of **warehouse operations and logistics(e-commerce model)** with extensive experience in operation Inbound, Inventory control, Outbound operation.
- Skilled in **increasing efficiency**, by **reorganizing and streamlining operational gaps** with knowledge of milk run route designing , route mapping ,timings finalization ,WMS.
- **Excellent leadership skills** and ability to lead a team to great Success.
- **5S,Kaizen** implementations

WORK EXPERIENCE

Company Profile and Project:-

Operation Officer at Surat Goods transport pvt.ltd a division of **Total group** (Kolkata) – Nov 2021 to till date.

Key Result Area:

- Online bidding.
- Coordinate with customer about business development.
- Vehicle placement as per customer requirement.
- Vendor development.
- Customer payment follow up.
- Vehicle payment follow up.

Company Profile (sep 2011 to nov 2021)

Transport Corporation of India LTD with revenues of over Rs.4300 crore, is India's leading integrated multimodal logistics and supply chain solutions provider. As "Leaders in Logistics", TCI continuously strives to better existing systems, processes and productivity.

Senior supervisor (Samsung & Amazon project)-june 2020 to Nov 2021

Key Result Area:

- Handling as an Inventory incharge responsible for inventory variance.
- Ensuring error less picking to maintain Inventory accuracy.
- Conducting CC ,SBC , BOOSTA and hygiene activity on daily basis for Inventory management .
- Maintaining Inventory-IRDR audit DPMO under 1000.
- Monitoring 5's of warehouse.
- Ensuring adherence of SOP by IB , ICQA , OB and Trans department.
- Conducting Gemba audit on daily basis to minimize operational gaps.

Supervisor (General motors project)-sep 2011 to may 2020

Key Result Area:

- North & south regional coordinator for GMI and fleet work.
- Follow up with counter parts for dispatch of parts as per the orders placed. Materialhandling with their grade.
- Coordinating with Planning and Materials Department to ensure former is in-line with the Demand DrivenProduction.
- Taking follow up with the Specified Team & ensuring material availability in store as per the schedules
- Designing Alarm report & Container Visibility report that show the Inventory Level in Marshal Yard.
- Pick-Up Failure Notice to supplier according to their Schedule & Actual dispatch to meet our production plan
- Devising efficient Logistics Management System to ensure delivery of the goods / shipments as per committedtimelines and cost.
- Handling Route Set Up for the Long Route Vehicles & Ensuring the accuracy of Logistics Related Documents.Handling Inbound Logistics, Supplier Co-Ordination (Milk Run) Reverse Logistics.
- Reports:
- Planning For Scheduling & dispatching according to the Production Plan.Vendor Development Inbound Logistics their accounting.
- Expertise in preparing End to End Reports of the Total Fleet.Making the Daily MIS Report.

Achievements:

Operation planning & route mapping for shifting M300 project From Gurgaon & chennai to GMI Talegaon

Special training programs

Programs	Place	Conducted By	Month and Year
Training of IBL (TOS)	Pune	TCI	Dec-13
Training of Fleet	Pune	TCI	Mar-14

Educational details

Graduation in Arts - passed on year of 2010

with 50% from Bhiwani Haryana.

Personal details

Date of Birth: 23thOct1987
Father's Name: Sri. Rattan Singh
Mother's Name: Smt. Santosh Devi
Gender: Male Marital
Status: Unmarried.
Linguistic: Hindi, English

Present Address: Plot no-7, Tapodham colony,
Vill & Post – Durjanpur
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Declaration:

I hereby declare that the information furnished above by me is true to the best of my knowledge and belief.

Date:

Signature

