

Dt - 12/04/25

To,

The HR Manager,  
Maxwell Logistics Pvt. Ltd.  
Secunderabad.

Sub:- Staff Advance Application

Dear Sir,

Due to my younge Brother's marriage, I want  
a loan Amount of RS. 40000/- to manage.

Please grant me the loan Amount which will  
be very helpfull for me. The same can be deduct from  
my salary in equally installment.

Regards

Deepak kumar

Emp. code:- M0191

DOJ - 01/01/2011

Gross salary - 27050

Avail EL - 15

Last Staff Advance Balance - Zero  
Location - BN6

Elly Appd,  
104