

## STAFF ADVANCE

Dt: - 29<sup>th</sup> July 2025.

To,  
The Managing Director,  
Maxwell Logistics Private Limited,  
Secunderabad.

Respected Sir,

I (N. Vijay Kumar S/o N Eshwar Rao, Employee Id : M0177) am writing to kindly request a Staff Advice of Rs. 3,00,000/- (Rupees :- Three Lakhs only) to meet some urgent personal commitments. I assure you that the amount will be adjusted as per company rules and repaid within the stipulated time.

I would be grateful for your consideration and approval of my request,

Thank you for your support.

Yours Faithfully,

N. Vijay Kumar

9348483595

Chikkalguda, Sec'bad.

DOJ - 18/12/2010  
Gross Salary - [REDACTED] Rs. 109100/-  
Avail- EL-BL - 2  
Last Staff Adv. BL - zero  
Location - SBD

On expd R. 2.00 lakhs  
and debit R. 20000/-  
Per Month  
Chair  
31/07/2025