

SHARDA SHARAN KHARE

52 Years, Male

PERMANENT/ PRESENT ADDRESS

S/O SH DWARKA PRASAD KHARE
OLD NAGAR – PALIKA CHOURAHA
KHANIADHANA DIST-SHIVPURI
MP.473990

Mobile: +918888112967 Email: sharda.sharan12@gmail.com

CURRICULAM VITAE OBJECTIVE

Self-motivated Under Graduate stand for any type of hard work, looking forward to work on challenging assignments and be part of global organization that provides an opportunity for learning and ensures growth and development.

ACADEMIC QUALIFICATION

- ❖ Sr. Secondary BOARD OF MP 1989
- ❖ Secondary BOARD OF MP 1987

JOB History

- ❖ TCI (Transport Corporation of Ind Ltd)- 1992 (Training Assistant), 1998 (Branch Supervisor), Hub officer 2001 to 2008.
- ❖ DARCL- 2010 to 2012 (Area Manager)
- ❖ NOVOTRANS Indore -Dec 2012 To 2014
- ❖ Agrawal Packers and movers- 2015 To 2016
- ❖ IVC logistics Pune- 2017 to 2020

JOB PROFILE: Work on which at work

- ❖ Day-to-day operations & looking accounts of branch.

- ❖ Dealing with Branch Operation activities like Booking and Delivery of C/ments With the help of Business Associates
- ❖ Generating new business & Follow up with the existing client.
- ❖ Realization of market outstanding & Managing pickups of major account.
- ❖ Managing pickups from Booking to Delivery point in all conditions.
- ❖ Listen customer queries and complaints, and providing them with adequate solutions.
- ❖ Executing the customer about the companies service by directly helping out Business development.
- ❖ Checking of Authentic Documents for Vehicle Departure.
- ❖ Handling Emails and replying the enquiries effectively.
- ❖ Also looking all Divisions of XPS (On a Branch Level) as well as Generating business,
- ❖ Operations Managing Pickups and Handle Market Outstanding For SURFACE, AIR ,Global

Strengths:

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|---------------------|-------------------------|
| ❖ Strong Will power | ❖ Stress taking ability |
| ❖ Self –Esteemed | ❖ Parents & Family |
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Hobbies:

- ❖ Gathering Information's regarding HISTORY and CULTURE.
- ❖ Reading magazines.

❖ Cricket

Personal Details:

Fathers Name - sh. Dwarka Prasad Khare

Date of Birth - 12th September 1968

Gender - MALE

Marital Status - MARRIED

Language Known - English, Hindi

-----DECLAIRATION-----

The above information is true to the best of my knowledge. I can assure that if given an opportunity, I will prove my worth by becoming synergetic addition to the organization as an individual and as a part of team.

Date. – 17/08/2020.

Place -. BHOPAL

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(SHARDA SHARAN KHARE