

To,

23/04/2024

The H.R. Manager,
Maxwell Logistics Pvt Ltd.
Surya Tower, 7th floor, 105,
S.P. Road, Secunderabad, 500003.

Subj.: Request for staff Advance.

Sir,
I Amichand Emp. coal. (M0368) working in
Organisation last 10 years I have Required Rs: 20000/-
(Twenty Thousand only) Amount for my wife Ear infection
Treatment. So Request you to kindly give me Amount of
Rs: 20000/- and same will be deducted ^{as} Rs: 4000/- per month
of my salary —

Date of joining - 19/feb/2013
Gross salary - 50100/-
Avail EL Balance - 6
Last staff Adv. RL - zero
Location - SBDP

Amichand
24/4/2024
Regards,
Amichand
(M0368)

CBS - 25/04/2024