

**VISHAL SHARMA**  
**S/O SH.SURESH SHARMA**  
**House No-232/A,**  
**VPO-Kamalpur, Tehsil-Kalayat**  
**Dist-Kaithal**  
**Haryana**  
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*Guwahati*  
Ref by - AKE  
D/D

### AMBITION:

I desire a carrier, which is always upward looking with ample of opportunities for growth. I seek an organization, which use my abilities to the fullest while providing me with wide ranging exposure, sufficient responsibility and opportunity of working with a dedicated team. Looking for a bright career, which can provide satisfaction, an opportunity for learning and applying knowledge to gain experience.

### PERSONAL DETAILS:

Name	:	Vishal Sharma
Father's name	:	Sh. Suresh Sharma
Date of Birth	:	9 <sup>th</sup> ,June,1990, Brought up in Guwahati.
Marital Status	:	Unmarried
Nationality	:	Indian
Language Known	:	Hindi & English, Assamese
Permanent Address :		As Above

### WORK EXPERIENCE

- Working with DHTC Logistics Limited (Delhi & Guwahati) From 2009 to 2014 .
- Worked with Chetak Cargo Limited (HO-Kapashera and Manesar ) as Senior Operation Executive from February 2016 to January 2017
- Presently working as Branch Manager with BLR Logsitiks Limited at Guwahati

### RESPONSIBILITIES HANDLED IN ALL COMAPNIES

- Handling daily operations Activity at Guwahati

*Guwahati  
 Date : 01/01/2017  
 In ref : 01/01/2017*

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- Cost Cutting
- Follow up for POD, so that the Bill can be submitted on time .
- Ensuring Timely Billing
- Vehicle Tracking, ensuring timely delivery to customers.
- Payment Follow-Up
- Account reconciliation with customer .

#### I LEARNED:

- Arranging Loads for vehicles
- Ware house Managing
- Perfect System of Delivery & Operation System.
- Perfect Coordination with clients , Vendors & Team .
- Value of time.
- Leading a Team .
- Fleet Management .

#### Strengths:

- Self Confidence.
- Dedication.
- Positive approach.
- Adaptable to changes.
- Willingness to learn new things.
- Motivated and team player.

#### Hobbies:

- Social service
- Reading books
- Listening Music

#### Education Qualification

- Higher secondary passed from HBSE.
- Senior Secondary from HBSE education
- Pursuing Graduation

## **DECLARATION**

I aspire to see myself as a successful professional. I can work comfortably and efficiently in team or individually in any environment. I hereby certify that the afore-mentioned information is true to the best of my knowledge and belief.

I assure that above-mentioned information is correct and the best of my knowledge.

Place: Guwahati

Vishal Sharma