

To,
The HR Head,
Maxwell Logistics

Dear Madam

Please find my CV for the suitable post, I hope you would find my resume up to your expectation, and you would give me an opportunity to carry my dynamic duties, I would count myself lucky to be associated with your esteemed Organization.

Several years of work experience in Service Industry are enabling me to offer my Candidature. I have the key Qualification for this job with conceptual skills.

I am worked with TCI FREIGHT (A DIV of TCI Ltd :- Transport Corporation Of India Limited) Since Dec-2008 to February-2021

Currently I am working with SUGAM GROUP from February-2021 to continue at Ankleshwar As a Branch In charge.

OBJECTIVE:

Pursuing Superlative excellence & perfection through hard work and creativity.

Enriching the knowledge and skill, born study & experience.

Proving the mettle in the organization.

EXPECTATION:

Challenge, Excitement and growth

EDUCATION: -

10 From UP Board, HSJS Inter College (Kanpur) UP.

10+2 From UP Board, HSJS Inter College (Kanpur) UP.

B.COM From C.S.J.M University, HSJS Degree College (Kanpur) UP

Certificate of Computer operating systems

Certificate of "Export Development Program" from Kanpur- U.P

STRENGTH :

Self- Motivated , Quick learner , Positive attitude , time management.

Ability to work under pressure.

Excellent oral and written communication skills.

COMPUTER LITERACY :

Operating System, □□MS-Word , Excel,

WORK EXPERIENCE – From Dec. 2008 to February-2021

In TCI Freight (A DIV Of TCI Ltd Transport Corporation Of India Limited) [As Branch Head at Singrauli-M.P]

Currently I am working with SUGAM Group at Ankleshwar Gujarat as a Branch In charge

COMPANY PROFILE :- TCI Freight is a division of TCI Ltd - Boasting of a huge distribution set-up with over 650 branches connecting more than 2000 destinations. With 2400 TRUCK Over of Rs. 4000/- CRORE

COMPANY PROFILE:- Sugam Group is_A leader in providing logistics solutions across North East India, Nepal, Bhutan & Bangladesh, With over 50 yrs of experience in the Logistics Industry

JOB RESPONSIBILITY

Handling customer complaint.

Finalize rate contract and making agreement with customer.

Prepare the day to day accounts of the days business in the company specified format i.e. in ERP.

Preparing the Fortnightly billing of the permanent customers.

Mainly involved in generating business with existing clients, adding new clients to increase the business share.

Handle the Branch independently.

PERSONAL INFORMATION :

Name	:	Randhir Singh
Father's Name	:	Shivpal Singh
Date of Birth	:	18/01/1985
Permanent/Postal Address	:	1850/900 Arra Bingava, Naubasta Galla Mandi Near- Chitra Degree College Naubasta Galla Mandi, KANPUR Disst. KANPUR-208021 U.P Mo. No- 09337045794
Hobby	:	Always be ready to travel New Place, Listening Music, always be ready to make new friend and Cricket, and read newspaper in daily

I hope you will consider my application favorable and give me an opportunity to serve your Organization. My current Net Salary in

Awaiting a positive reply in this regard.

Thanking you,

Yours Sincerely

RANDHIR SINGH

Place: KANPUR- 208021 U.P

9337045794