

Virtual Interview @ 2:30pm on 29/01/2023 of DLH Traffic

040678
219444
3059

Surender Singh

Email id: surendersinghss123@gmail.com

Mobile No.: 7838958123

Career Objective

To seek a position where my skills can be fully utilized, while gaining new experience & knowledge in the competitive field of **Traffic Manager For Supreme Logistics Solution Pvt Ltd**

Experiences

Supreme Logistics Solutions Pvt Ltd. Traffic Manager

Responsibilities

- ✓ Fleet Management for North Zone.
- ✓ Pricing management - Indulged in to negotiation of price for the vehicle.
- ✓ Handling entire Loading staff in North Zone.
- ✓ Scheduling appropriate modes of transportation for goods.
- ✓ Co-ordinate with Manager for loading plan against the final Packing list.
- ✓ According to Packing List, Arranging Vehicles with the help of Transport desk.
- ✓ Co-ordinating with Vehicle Owner for mobilizing vehicle and for smooth delivery.
- ✓ Arranging pictures of the Loading Vehicle with Proper lashing and checking.
- ✓ Monitoring vehicles movement & Update drivers with guidelines, Octroi arrangements etc.
- ✓ Ensure smooth operations and management of the logistics and distribution activities.
- ✓ Liaise and coordinates with transporters, contractors and others whenever is required for completing the necessary logistics functions.
- ✓ Provide full logistics support and ad vices to the related department such as sales and marketing, warehouse, accounts and purchasing.
- ✓ Manage and control the required performance level of such as forwarders, transporters, shippers and all other related parties to the logistic.
- ✓ Follow up with Vendors for timely delivery of materials
- ✓ Managing Transporters for timely placement of vehicle

Others

- ✓ Negotiating pricing with Carriers.
- ✓ Supporting other departments within the company.
- ✓ Outgoing payments that is Balance Payment to Vendor & Clear.

1. Experience in **Jai Shri Shyam Roadlines** as Supervisor From June 2006 To July 2009

2. Experience in Supreme Transport Solution Pvt Ltd as Operation-Executive from 29.07.2009 To May 2012 → up baidi

3. Experience in Supreme Logistics Solution Pvt Ltd as Traffic Manager - from 06 June 2012 To Current



Responsibilities

- ✓ Daily E- Mail Check & mail corresponds.
- ✓ Co-ordination with Party.
- ✓ Maintain the data in MS Office
- ✓ Having the capability to work as a team leader.
- ✓ Possess excellent interpersonal, communication and organizational skills with proven abilities leading motivated teams towards achieving organizational goals
- ✓ Possess excellent interpersonal, communication negotiates with customer relation -ship
- ✓ A keen planner, strategist & implementer with expertise

Academic Qualifications

- ✓ Senior Secondary Education Of Rajasthan Ajmer Passed in Year 2003
- ✓ Senior Secondary Education Of Rajasthan Ajmer Passed in Year 2005

Personal Profile

- ✓ Date of Birth : 04-09-1985
- ✓ Permanent Address : Village & Post Sherda Teh. Bhadra Dist. Hanumangarh
Rajasthan
- ✓ Nationality : Indian.
- ✓ Strength : Ability to Achieve Best.
- ✓ Languages : Hindi, English, Punjabi.
- ✓ Hobbies : Travelling.

I hereby certify that information above furnished are true and correct to the best of my knowledge and belief.

Place :

Date :

(Surender Singh)