

Date: 10.06.2024

Hyderabad

To,

The Managing Director,  
Maxwell Logistics Pvt Ltd,  
Hyderabad

Sub: Staff Advance Rs: 1,00,000/-

Respected Sir,

I, Sistla Anilkumar Working in your Organization as Chief Branch manager in Hyderabad branch.. I Need Rs.1,00,000/- Requirement for Some family work So I am Requesting you to provide me the same Amount, So Please Sanction the Same Sir. The same can be deducted from my salary in installments.

Yours faithfully,

Sistla Anilkumar

Emp Code: M0981

DOJ - 18/05/2022  
Gross salary - 59000/-  
Avai EL BL - 12.5  
Last Staff Ad. BL - zero

LBS - 15/6/2024

On exp'd  
Rs. 80000/- as  
staff advance  
and deduct  
Rs. 80000/-  
Till  
15/6/2024



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