

C U R R I C U L A M V I T A E

Dinkar Mishra

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PERMANENT ADDRESS:-

**VILLAGE SULTANPUR POST MARIKPUR DISTRICT JAUNPUR UP
PIN NO 222203**

OFFICE ADDRESS:-

**VTRANS INDIA LTD
SINGHAL COMPOUND A.B.ROAD, DEWAS NAKA INDORE-452010 (M.P)**

Objective

To pursue a challenging and rewarding career in Transport industries utilizing my skills of managing & convincing people, developing relationship with customers, which would help in achieving growth at organizational and personal level.

Professional Experience.

Pervious - Organization: Reliable Roadwings Pvt Ltd Delhi

Pervious - Organization: EFC Logistics Pvt Ltd Allahabad

(From Present to past Employers)

ORGANISATION	FROM	TO	POST HELD
<i>Reliable Roadwings pvt Ltd</i>	<i>01.07.2006</i>	<i>01.04.2009</i>	<i>Branch Manager</i>
<i>EFC Logistics Pvt Ltd</i>	<i>15.05.2009</i>	<i>04.05.2011</i>	<i>Traffic incharge</i>
<i>Vtrans india Ltd</i>	<i>02.06.2011</i>	<i>Continue</i>	<i>Area Traffic incharge</i>

Operations (For Branches, Hub, and Fleet).

- Monitoring Inbound and Outbound operations- domestic logistics & freight forwarding.
- Monitoring the booking, delivery process-Vehicle placement, Material connectivity branch same day, & delivery of shipments.
- Maintaining relations with existing customer and trying to generate more business from them.
- Good knowledge of Branch Operations right from the pickup till the forwarding of material and transshipment through hub and the delivery.

- Making MIS reports, analyze profitability.
- Knowledge of Warehousing and Supply chains.
- Monitoring bill outstanding from the customer & reconciling daily basis
- Pod Management ask for pod report check whether CNS are being delivery in time ask reason for delays
- Vender deployment for express route & feeder route
- Cost reduces by indirect expenses & direct expenses by telephone, electricity, manpower, traveling conveyance & office maintenance etc....
- Maintaining office, godown, staff, labor vender, all documents, admin etc....
- Maintaining left truck from market & vender day to day activity to end of material delivery
- Complaints handle & solve shortly
- All company vehicle record route & route expenses knowledge

TRANSHIPMENT (HUB)

Transport industries in transshipment is back bone of Transport because all shipment moving through transshipment so handle transshipment our rollout

- Monitoring All shipment loading and unloading is done timely
- Monitoring Moving to destinations without delay
- Monitoring Handling carefully at time of loading & unloading
- Find Short extra shipment and dispatched destinations
- Monitoring ADMN, safety, services, security, labor, staff, timely loading & unloading, short extra, damage goods, hold shipment, heavy shipment, assets.etc...
- Vender Ingress , reduce weight loss route wise
- Delay shipment fast moving 1st priority

Own fleet

Transport industries in own fleet is must important because without own fleet completing transportations not survivable and handle own fleet our role out

- Monitoring All own fleet trucks record maintain likes-Registration of certificate, permit, insurance, fitness, tax, etc...to expiry date
- Monitoring all Driver Handover truck before find original document like Driving license, resident identity.etc...
- All driver instruct follow company policy and reporting to traffic manager as per norms
- As per govt. traffic rule follow, instruct to all driver
- Monitoring safety, service, complaint handling, etc...
- Monitoring Truck maintenance like timely servicing on garage and showroom service center

- Survey to Route and find direct costing and others exp. paying though driver
- Monitoring Running Tyre, oil changing, and servicing expiry date. Etc....
- Monitoring All truck route wise planning and moving to destinations
- Monitoring and arrange driver, cleaner, staff, route exp, diesel. Etc...

Profile

Transport Division – Transportation Full truck load from Jul-2006 to Present

- **Customer visit** – find new customer and with them to increase business.
- **Credit control** – monitoring all credit customers business payment Relisitation as per terms and conditions and follow-up POD from delivery branch and bill submissions to customer
- **Administrative** - Monitoring office related all issued
- **Accounts**- monitoring office in cash management
- **Complaint handling**-Monitoring customer complaint handling resolve shortly without delay
- **Services**- Providing good services to all customers related us.
- **Cost control**- monitoring Direct and indirect exp.
- **Profit**-loss Business converted to profit find others sources
- **Traffic**- Monitoring lorry hire rate
- **Fleet** – Monitoring own fleet convert loss to profit

Education Qualification

Program	Year/Session	Univ./Board	Specialization
10 th	2001	S.S.V.V	
10+2	2003	UP. Board Allahabad	
BA	2006	Purvanchal jaunpur UP	

LANGUAGE			
ENGLISH		Yes	Yes
HINDI		Yes	Yes

Language Known

: Good

knowledge

Personal Details

DOB : 19/05/1985

Sex : Male

Nationality : Indian

Hobbies : Listening to music,

Self-Assessment: Hard working, self motivated. Leadership, time punctuality, believe completes project

Marital Status : Married

Permanent Address: VILLAGE SULTANPUR POST MARIKPUR DISTRICT JAUNPUR UP

Family Background:-

Father Name : Shrikant mishra Ritayard ARC Branch Manager Indore

Mother Name : SMT.Kanchan Mishra

Functional Skills: - Ability to convince others, negotiation skills, good inter-personal skills, good at Communication skills

Key Skills: - Operation, traffic

Strengths: - Achievement oriented and ability to manage change with ease. Proven strength in problem solving, co-ordination and analysis.

Declaration

I,DINKAR MISHRA hereby declare that the information provided in this application for employment is factual and correct to the best of my knowledge

THANKING YOU

(DINKAR MISHRA)

Date :

Place : INDORE