

STAFF ADVANCE

Dt: - 29th July 2025.

To,
The Managing Director,
Maxwell Logistics Private Limited,
Secunderabad.

Respected Sir,

I (N. Vijay Kumar S/o N Eshwar Rao, Employee Id : M0177) am writing to kindly request a Staff Advice of Rs. 3,00,000/- (Rupees :- Three Lakhs only) to meet some urgent personal commitments. I assure you that the amount will be adjusted as per company rules and repaid within the stipulated time.

I would be grateful for your consideration and approval of my request,

Thank you for your support.

Yours Faithfully,

N. Vijay Kumar

9348483595

Chilkalguda, Sec'bad.

DOJ - 18/12/2010
Gross Salary - ~~109100/-~~ 109100/-
Avail - EL - BL - 2
Last Staff Adv. BL - zero
Location - SBD

On and Rs. 2.00 Lakhs
and deduct Rs. 20000/-
Per Month
[Signature]
31/07/2025